June 22, 2022
Board of Directors
Interested Parties

# NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

**OREGON UTILITY NOTIFICATION CENTER**
**BOARD OF DIRECTORS MEETING**
www.digsafelyoregon.com

Wednesday, July 13, 2022
Sheraton – Portland Airport Hotel – Mt. Adams Room
8235 NE Airport Way
Portland, Oregon 97220

Join Zoom Meeting
**https://us06web.zoom.us/j/87173961745?pwd=YmE1SUsxU1VLbG1oc2xJbitvWktHQT09** Meeting ID: 871 7396 1745 Passcode: 982740
One tap mobile +16699006833, 87173961745#,*982740# US

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or kitty@digsafelyoregon.com**.** Please note that the OUNC records board meetings as a backup for meeting minutes.

Paul Schmidt
OUNC Board Secretary
Paul Schmidt

Enclosures

cc: Scott Gallegos, One Call Concepts General Manager

**Conflict of Interest:** Oregon Government Ethics law defines actual conflict of interest [ORS 244.020(1)] and potential conflict of interest [ORS 244.020(13)]. In brief, a public official is met with a conflict of interest when participating in official action which could result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either are associated.

# OREGON UTILITY NOTIFICATION CENTER
# BOARD OF DIRECTORS MEETING

CHAIR: Micah Brown

DATE: Wednesday, July 13, 2022

TIME: 9:00 a.m. - CALL TO ORDER

Location:
Sheraton – Portland Airport Hotel – Mt. Adams Room
8235 NE Airport Way
Portland, Oregon 97220

Join Zoom Meeting
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**AGENDA**

OUNC Business Meeting

#1 OUNC Board of Directors Chair
- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment – Dale Bromaghin
- Review, approve and/or amend the previous month Board meeting minutes.

#2 Open testimony when called upon by Board Chair
- Open testimony – 5 minutes each

#3 OUNC Billing & Aging
(Scott Gallegos, One Call Concepts)
- Past Due Accounts
- Revenue vs. costs

#4 OUNC Operations Report
(Scott Gallegos, One Call Concepts)
- Operations statistics
- Call Center issues

#5 Treasurer's Report
(Melanie Lewis, Board Interim Treasurer)
- Review, Amend, and/or approve changes to previous reports

#6 OUNC Board of Directors Officers Report

- Chairperson – Micah Brown
- Vice Chairperson – Melanie Lewis
- Treasurer – Melanie Lewis (Interim)
- Secretary – Paul Schmidt
- PUC Representative – Kevin Hennessy (pending appointment)

#7 OUNC Staff Report – Josh Thomas & Kitty O'Keefe

15 MINUTE BREAK

## OUNC BOARD OF DIRECTORS STANDING COMMITTEE REPORTS

#1 OREGON ADMINISTRATIVE RULES (OARs):

MICAH BROWN - CHAIR

Members: Melanie Lewis, Mitch Burghelea, Scott Crosby, Jamie Lemke, Sean Crosby, Kyle Thomas, *Josh Thomas, *Kitty O'Keefe, *Kevin Hennessy, *Michelle Tyree, *Jeff Cox, *Larry Melzer, *Kim Boyd, *Jim Walton, *Lee Tumminello

a. General Report

#2 POLICY & PROCEDURES COMMITTEE: JESSICA EPLEY – CHAIR

Members: Micah Brown, Melanie Lewis, Johnny Sapp, Alba Vogland, Sean Tarter, *Josh Thomas, *Kitty O'Keefe, *Kevin Hennessy

a. General Report

#3 PUBLICITY COMMITTEE: SCOTT CROSBY – CHAIR

(Merchandise, Sponsorships, Advertising/Media & Website)

Members: Micah Brown, Ryan Sandhu, Mitch Burghelea, Melanie Lewis, Connor Toney, Sean Tarter, Jamie Lemkie, *Kitty O'Keefe, *Josh Thomas, *Konstantin Chumachenko

a. General Report

## ACTIVE AD HOC COMMITTEE REPORTS

#1 BUDGET, AUDIT & TARIFF COMMITTEE: MELANIE LEWIS – CHAIR

| | | | |
|---|---|---|---|
| Members: | Micah Brown | Ryan Sandhu | Nate Rivera |
| | Johnny Sapp | Melanie Lewis | Alba Vogland |
| | *Kitty O'Keefe | *Josh Thomas | *Lee Tumminello |

a. General Report

#2 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR
(Locator Training & Excavator Training)

| | | | |
|---|---|---|---|
| Members: | Micah Brown | Connor Toney | Scott Crosby |
| | Paul Schmidt | Melanie Lewis | *Josh Thomas |
| | *Kitty O'Keefe | *Kevin Hennessy | |

a. General Report

"** = non-voting member* "

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OREGON UTILITIES COORDINATING COUNCIL REPORT – Kyle Thomas

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. Joint States - registration now open

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Scheduled OUNC Board of Directors Meeting:

August 10, 2022
Location:
The Grand Hotel
201 Liberty street SE
Salem, Oregon 97301
(Zoom link to be scheduled closer to meeting date)