Board Resolution 95-1 Motion was made that the first page of the by-laws indicate the location of Oregon Utility Notification Center (OUNC) shall be in the City of Portland, County of Multnomah (Gary Hyatt). There was a second to the motion, discussion regarding a specific address followed resulting in no address needed for the by-laws, question was called and a voice vote was made. Motion passed unanimously.

Board Resolution 95-2 Motion on the floor to adopt the by-laws as written (Patti Lama) and seconded, the question was called and a voice vote was made. Motion passed unanimously.

Board Resolution 95-3 Motion to elect officers by voice vote was moved and seconded. No discussion, call for the question made, motion passed unanimously.

Board Resolution 95-4 Motion was and second given, to continue with the same membership of the existing interim Board Contract Sub-Committee to form an OUNC Contract Committee. That membership would be: Board members, eligible to vote on committee actions are, Patti Lama (Chair), Jack Dent, Guy Johnson. Non-voting resource members are Loren Welander (AT&T), Stu Keebaugh (City of Portland), and Bob Cosentino (PGT). Nick Perrott made a motion and a second was given, to amend the standing motion to include any other Board members that wish to be included with this sub-committee shall be appointed by the Chair. The amended motion passed by unanimous voice vote.

Board Resolution 95-5 Motion to adopt Policy 1.0.0 (Establishment of Additional Board Seats) as drafted was made, second given, discussion followed. Motion passed unanimously by voice vote.

Board Resolution 95-6 A motion was made to give the Chair (Gary Hyatt) Board-delegated authority to sign the letter of agreement and contract to continue One Call Concepts, Inc. services. Motion was seconded, no discussion was made, motion passed unanimously by voice vote.

Board Resolution 95-7 A motion was made to give the Contract Committee Chair (Patti Lama) Board-delegated authority to revise the terms of the contract agreement to eighteen (18) months if the vendor objects to the original wording (24 month period with the last6 months made under a competitive bidding process). Motion was seconded, no discussion was made, motion passed unanimously by voice vote.

Board Resolution 95-8 A motion was made to use the standard OREGON format on the upper right, with call-before-you-dig symbol overlaying the outline of the state, placed at the upper left hand area of the sheet. A list of the OUNC Board officers and telephone numbers will be placed on the right side under the words OREGON UTILITY NOTIFICATION CENTER. The State seal and the Center’s address will be placed at the lower right corner. Motion was seconded, discussion was made, motion passed unanimously by voice vote.

Board Resolution 96-1 A motion was made and seconded that the Center Manager's Report exclude in the report, those photocopied pages of receipts and paid bill that OCC is requesting reimbursement. Motion passed without discussion.

Board Resolution 96-2 It was moved and seconded that OCC pay the periodic communication bill as they come due, all other expenses will require Board pre-approval. Motion passed.

Board Resolution 96-3 A motion was made and seconded given to pay Frank [Planton]'s travel expense to attend this meeting in Moses Lake, Washington. Motion passed.

Board Resolution 96-4 A motion was made and second given to add two positions to the OUNC Board of Directors. Those unrepresented industry groups are the Interstate Natural Gas Pipeline Transmission companies and Telecommunication Common Carriers, Long Distance companies. The Board passes the nomination of Bob Cosentino and Loren Welander on to the Governor for his consideration and appointment. Motion passed.

Board Resolution 96-5 A motion was made and seconded that the Board adopt the draft tariff and schedule as written. Motion passed unanimously. Gary Hyatt signed the adopted tariff into effect.

Board Resolution 96-6 A motion was made and seconded that the Board reimburse Northwest Natural Gas Company $ 150 for transcription expenses. Motion passed unanimously. A check for $150 was made payable to Northwest Natural Gas.

Board Resolution 96-7 A motion was made and seconded that the Board Chair look into hiring temporary services to transcribe Board meeting recordings, for March and April. Motion was revised to include the provision that if the temporary service provider must drive to meeting away from Salem, that mileage of 29 cents per mile be reimbursed to the person. Motion passed unanimously.

Board Resolution 96-8 A motion was made and seconded that the Board accept the proposed agreement to underwrite OCC legal expenses for an amount not to exceed $ 50,000 total for the life of the contract with OCC. OCC would be reimbursed for legal costs up to the $ 50,000 ceiling, that result in defense of duties and services performed for the Board where OCC is found not negligent. An Addendum to the standing agreement with OCC will be drafted and that Gary Hyatt have the delegated authority to sign the agreement document for the Board. Motion passed unanimously.

Board Resolution 96-9 Motion was made and second given to (1) create and OUNC oversight committee consisting of the Board officers (aka Executive Board) to review Center operations, complaints, and billing disputes, and have the delegated authority to resolve billing issues up to $200; (2) that billing disputed would be resolved using an amended (or adjusted) invoice sent to the subscriber. Motion passed unanimously. Gary appointed alternates to assist the Executive Board, when needed, in carrying out this activity. Bob Cosentino, Brad Kunda, and Dave Hill will be back-ups for this committee.

Board Resolution 96-10 Motion made and seconded to adopt the budget process as revised. Motion passed unanimously.

Board Resolution 96-11 Motion made and seconded that Gary Hyatt have Board delegated authority to revise the OUNC Marketing Package, edit text as necessary, and sign the document. Frank [Planton] will get the package printed and send it to those companies requesting OUNC subscription. Motion passed unanimously.

Board Resolution 96-12 Motion made and seconded that the Budget Process time table be revised to show the Budget Public Hearing be June 20, 1966, and to be held in LaGrande during the scheduled Board Meeting. Motion passed unanimously.

Board Resolution 96-13 Motion made and seconded that the Contracts Committee be allocated up to $ 2,500 to hire a consultant to develop generic technical specifications that would assist in producing a service vendor RFP to operate the OUNC. Motion passed with all but one in dissent.

Board Resolution 96-14 Motion made and seconded that the Publicity and Education Committee be allocated up to $ 6,500 to begin purchasing promotional items that the Center will stock. Motion passed unanimously.

Board Resolution 96-15 Motion made and seconded that any promotional product that OUNC purchase, that the product be domestically made, with all other considerations being equal, such as quality and availability. Motion passed unanimously.

Board Resolution 96-16 Motion made and seconded that Frank [Planton] purchase name plates for each Board member. Motion passed unanimously.

Board Resolution 96-17 Motion made and seconded that OUNC table the decision to upgrade the Center’s communication facilities until an RFP for the Center’s 1997-99 service vendor is made. In that RFP, specs will be written to upgrade the Center’s telecommunications. Motion passed unanimously.

Board Resolution 96-18 Motion made and seconded that OUNC employ a vendor-type call center operation for upcoming RFP. Other types will be considered for the following RFP cycle. Motion passed unanimously.

Board Resolution 96-19 Motion made and seconded that Mike Wolfe's proposal for combine OUCC/OUNC newspaper ad campaign be directed to the OUNC P&E Committee for development and action. Motion passed unanimously.

Board Resolution 96-20 *Resolution rescinded per Board Resolution 96-23.* Motion made and seconded that the Board accept Jack Dent's proposal for "emergency" definition and explicit damage liability issues, as modified [refer to June 20, 1996 minutes]. "Emergency" definition will remain as written [pending legal review]. Motion passed with 14 in favor and 1 in dissent.

Board Resolution 96-21 Motion made and seconded to allocate $ 10,000 more P&E funds for committee to obligate in moving forward with PSA procurement, production/editing, and distribution. Motion passed unanimously.

Board Resolution 96-22 Motion made and seconded to add to the Board's membership the Oregon Utility Coordinating Council and accepts the nomination of Rick Welsh to be it's representative. Motion passed unanimously, Board chair will advise the Governor of the added position on the Board and forward on the name of Rick Welsh to be considered for appointment to the OUNC Board of Directors.

Board Resolution 96-23 Motion made and seconded that the Board accept proposal "suggested" definition for "emergency", as reviewed by Paul Graham, and to rescind the Board Resolution 96-20. Refer to June 26, 1996 letter from Jack Dent. Motion passed with a unanimous vote of the proposal "suggested language" change.

Board Resolution 96-24 Motion made and seconded that the "suggested language" change for rule dealing with "Damage Liability", as reviewed by Paul Graham. Refer to June 26, 1996 letter from Jack Dent. Motion passed with a unanimous vote in favor of the proposal "suggested language" change.

Board Resolution 96-25 Motion made and seconded that the Board accept the assignment and rights to act as the agent for the UNC Board to negotiate a final settlement with One Call Concepts regarding the disputed claim for payment for services rendered. Motion passed unanimously.

Board Resolution 96-26 Motion made and seconded that the Board delegate its authority to the Board Chair to enter into and sign the agent-assignment letter of agreement between the UNC Board and the OUNC Board. Motion passed unanimously.

Board Resolution 96-27 Motion made and seconded that the Board authorize Jack Dent to be the OUNC Board negotiator to resolve the disputed claim for payment for services redered, between the UNC Board and One Call Concepts, in monetary terms of less than $ 395.00 that amount in an existing account held by One Call Concepts AND secure ownership of the existing 800 telephone number currently used by the Center. Motion passed unanimously.

Board Resolution 96-28 Motion made and seconded that the Board authorize Paul Graham, Legal Counsel, to draft the final settlement agreement between the UNC Board and One Call Concepts. This agreement will be presented to the Board for its review, adoption and Director's signature. Motion passed unanimously.

Board Resolution 96-29 Motion made and seconded that after 30 days from the date of the letter-of-assignment is executed, that is there appears to be no significant progress or good faith effort made on either party's part, to resolve the claim against the UNC Board and any associated counter claim against One Call Concepts, that the OUNC Board terminate its agent assignment with the UNC Board, and NOT concern itself with that issue henceforth. Motion passed unanimously.

Board Resolution 96-30 Motion made and seconded that the OUNC Treasurer's discretion, an amount of funds be transferred into a 90-day CD. Motion passed unanimously.

Board Resolution 96-31 Motion made and seconded that the OUNC Board allocate $ 10,000 P&E funds to be obligated and to proceed with the billboard ad campaign. Billboards for Roseburg and Medford shall not be activated until Board gives its approval. Motion passed unanimously.

Board Resolution 96-32 Motion made and seconded that, in the absence of the Board Chair, Gary Hyatt, Jack Dent will be given the authority to sign for the Board, the letter of agent assignment, where the OUNC Board will act for the old UNC Board, to negotiate a settlement with One Call Concepts, Inc. Motion passed unanimously.

Board Resolution 96-33 Motion made and seconded that the Board Chair compose and send a letter to all UCC's that govern other one-call centers in Oregon and all Oregon subscribers with the Bellevue, Washington center. The letter will invite those remaining utilities, who have not yet submitted their maps to OUNC, be strongly advised, to initiate that subscription process, ASAP. OUNC system activation can occur at any time and no later than July 1, 1997. Motion passed unanimously.

Board Resolution 96-34 Motion made and seconded that Kathy Shamp, a PUC rule specialist, to be appointed as the OUNC Rules Coordinator to work through rule adoption process. Motion passed unanimously.

Board Resolution 96-35 Motion made and seconded that the Board follow the established rule making process whereby no public hearing will be initiated. If as a result of the "Notice Period" ten (10) or more persons make a written petition that a public hearing be conducted, then that process will be implemented. Motion passed unanimously.

Board Resolution 96-36 Motion made and seconded that the Board delegates its authority to Kathy Shamp giving her OUNC rule making authority and she will act on the Board's behalf. Motion passed unanimously.

Board Resolution 96-37 Motion made and seconded to fund the first printing of the soon-to-be-revised OUCC Standards Manual. The OUNC Rules Committee will provide any assistance in composing and producing this manual as requested by the OUCC. Motion passed unanimously.

Board Resolution 96-38 Motion made and seconded that Frank Planton contact OCC to request that someone from this office be provided to attend Board meetings as scribe, draft minutes and after editing produce final copy, as directed by the Board Secretary. Board Secretary will distribute minutes. Price for this service would include nominal markup for overhead costs. Scribe's travel expenses will be reimbursed by Board. Motion passed unanimously.

Board Resolution 96-39 Motion made and seconded that the Board Chair have the Board's delegated authority to negotiate agreement with OCC to provide scribe for next Board meeting in November. Motion passed unanimously.

Board Resolution 96-40 Motion made and seconded to nominate the current Board officers to remain their respective positions and conduct the following officer elections in August 1997, for the forthcoming year (beginning January 1998). Floor nominations, for any other interested members who would like to be considered for an officer position, will be taken at the November meeting. Motion passed unanimously.

Board Resolution 96-41 Motion made and seconded to contribute $ 6,000 to OCC for a portion of their legal fees incurred resulting from the UNC Board v. OCC contract dispute. Motion passed unanimously.

Board Resolution 96-42 Motion made and seconded to have OCC initiate busy-out "Listen-only mail box" voice greeting, to announce that ALL OUNC lines are busy, please call back". Motion passed unanimously.

Board Resolution 96-43 Motion made and seconded to have One Call Advertising return all funds sent to them ($10,775) for 3M PSA billboard program. Motion passed unanimously.

Board Resolution 96-44 Motion made and seconded to increase the obligation authority of the P&E Committee by $9,500. This would total that authority to commit Board funds to $36,000 (equaling the same amount budgeted for P&E 1996 activities). Motion passed unanimously.

Board Resolution 96-45 Refer to BR 96-40. Motion made and seconded to close the floor nominations for 1997 Board officer positions (no floor nominations were made). Motion passed unanimously.

Board Resolution 96-46 Motion made and seconded to retain the current Board officers in their present Board positions. Motion passed unanimously.

Board Resolution 96-47 Motion made and seconded to pledge $ 800 (no funds sent) to OCSI for the initial start-up shared cost of a 1-888 One-Call referral telephone number. Also sent with the pledge will be a letter from the OUNC Chair, whereby he expresses OUNC Board concerns and recommendations. If concerns are not resolved, to the Board's satisfaction, the pledge will be rescinded and no funds will be delivered. Motion passed by 8 to 6 vote.

Board Resolution 96-48 A motion was made to accept and implement the request made by the Forest Land Powerline Coalition to add the overhead notification process for logging activities to the services provided by the Oregon Utility Notification Center with a yearly review of the impact on center operations. Motion passed unanimously.

Board Resolution 96-49 A motion was made to amend the by-laws to allow nominations for new officers in the month of July for elections to be held in August for terms of one year starting in January of the following year. A resolution was made to extend the current officers term of office to expire December 31st. Both the motion and resolution were approved unanimously.

Board Resolution 96-50 A motion was made on behalf of the contracts committee to award the contract for Center operation, to begin effective July 1, 1997, for a term of three years, to One Call Concepts. The proposal option for a 24 hour, 7 day-week operation with an off-site backup system was included in the motion. Contract award would be issued pending approval by the Attorney General's office. The motion was approved unanimously.

Board Resolution 96-51 A motion was made to request One Call Concepts (Frank Planton) to present on a monthly basis, a status report on the computer system modification, phone system upgrade and the search for the new office space. The motion was approved unanimously.

Board Resolution 96-52 A motion to change the draft of the 1997 budget to reflect a $ 32,000 legal reserve fund, reduce the Rules Committee budget to $ 960.00 and reduce all budget requests by 36%. The motion was seconded and carried unanimously.

Board Resolution 97-1 A motion was made, seconded and carried to allow the P&E committee the authority of spending up to $ 8,000 per month with a single expenditure not to exceed $ 5,000 up to the budgeted amount of $ 83,200 for the year 1997, without prior board approval.

Board Resolution 97-2 Gary [Hyatt] reported that over the past years NW Natural Gas has received between 10,000-13,000 calendars from the Center. Unbeknownst to Gary, the gas company has never directly paid for the,. They were supplied and paid for from the Center's advertising fund. Gary asked the board if they would cover to cost for these calendars for another year when he can include them in his budgeting process. A motion was made, seconded and carried for the board to pick-up the cost of the calendars provided to NW Natural Gas for this year.

Board Resolution 97-3 Dan Boldt asked if the by-laws call for an annual audit of the center funds. Jack commented that the board is exempt from the normal budgetary requirements that other state agencies are obliged to follow, but that it would be a good idea to have an audit review of the accounts if for no other reason than to get advice on how to handle the money most effectively. THE PUC's auditors could perform that audit for the center. A motion was made and carried to direct legal counsel to formulate appropriate language to change the by-laws of the board to accomplish an annual review or audit of the centers finances by the end of the first quarter of each following year.

Board Resolution 97-4 Nick Perrott met with an auditor from the PUC to discuss reviewing the accounts of the OUNC as was agreed to by the board at the last board meeting. After spending some time with the auditor and then working with the accounting package that had been previously purchased, it has become apparent to Nick that this project is going to take a significant amount of time just getting started. Nick asked the board for approval to hire an outside consultant to set up the accounts on the system and from that point the treasurer would be responsible for maintaining the information on the system. Guy Johnson made a motion that up to $ 2,000 be allocated to hire an outside person to set up the accounts on the QuickBooks program. The motion was seconded and carried for Nick to investigate and hire an outside consultant to help set up the program and provide training on its operation.

Board Resolution 97-5 A motion was made to allocate up to $ 11,500 to cover the cost of purchasing 100,000 color brochures of the design previously shown to the board in the meeting. The motion was amended for the center to ship each local utility coordinating council a quantity of 1,000 brochures once they are received at the center. The motion was seconded and approved.

Board Resolution 97-6 Guy Johnson asked Frank [Planton] for a short report on the meeting that he and Gary Hyatt had attended with the entities in the Medford area. Frank felt that the parties that had attended the meeting probably came away with a better understanding of the system and the requirements that the center operates under. Two irrigation districts that were present at the meeting requested that the board consider giving them the $ 500 exemption that takes effect on July 1st early since they felt they were taken by surprise by the disbandment of their local call center and had no alternative but to join the Oregon Utility Notification Center. Gary said that he would bring it up to the board, but felt that it would be unlikely for the board to approve such a request. The motion was made that the board make no early exemptions to the current tariff. The board felt in discussion that they could not make an exemption for one entity without being prepared to make the same exemption for all entities. The motion was carried.

Board Resolution 97-7

Board Resolution 97-8

Board Resolution 97-9 Jack [Dent] made a motion that the Board purchase a box of twenty 1995-1996 Oregon Blue Books at a reduced price of $ .50 each for use by the Board. Although information contained in the book changes from year to year, the significance of the changes is limited. The motion was carried.

Board Resolution 97-10 A motion was made to have Frank [Planton]meet with a group of representatives from DEQ, jobbers and gas station owners to get feedback from them on this proposal and how they see it working for them as well as what the financial impacts to the Center may be.

Board Resolution 97-11 Nick Perrott, (Guy Johnson, Doug Caven reporting). Guy handed out a proposal that has been submitted to the P&E Committee for consideration from a public relations firm. The proposal from Van Natta Public Relations outlines a number of options and associated pricing levels that the Board may want to consider. A discussion ensued regarding the proposal and the course of action the P&E Committee should take. One of the biggest concerns regarding the proposal is its open-endedness when assessing expenses. The board want to know what those expenses are and the rate the Board will be charged, as well as a cap the expenses can't go over. A motion was made to allow the P&E committee to continue negotiations with VanNatta regarding a year-long contract with final approval of the contract made by the Board as a whole. The motion was carried.

Board Resolution 97-12 A motion was made and carried to go forward with VanNatta's proposal upon review of Paul Graham and the inclusion of expense limitations. The Board will commence payments to VanNatta starting July 15, 1997, for services rendered thus far.

Board Resolution 97-13 Bob Cosentino gave an overview of a memo he had written to Gary Hyatt outlining the areas of performance that he feels the Board should be looking at to ensure that One Call Concepts is in compliance with the new contract. The memo outlines five areas as well as suggested actions the Board may consider at the August meeting.

Board Resolution 97-14 Motion: By Ocobter 1997 Board meeting, committee shall address contract compliance issues and report actions, clarifications and understanding with OCC. Passed.

Board Resolution 97-15 Forty One (41) billboard months have been purchased in the Eastern Oregon area at a cost of $ 8,415. This will be a follow up to those billboards that were purchased last year. In addition, Nick Perrott has been exploring the placement of a billboard located in Salem along I5. The cost of leasing the space for a six month term is approximately $ 7,200. A motion was approved for expenditure of the funds pending the recommendation of the P&E Committee.

Board Resolution 97-16 The Professional Land Surveyors of Oregon have written a letter requesting a seat on the Board. During discussion it was felt by the Board that representation is available on the Board already. The issues that they express in their letter need to be brought to the Board at one of the Board meetings. A seat on the Board should not be created just to deal with a single issue. Jack Dent or Gary Hyatt will be in contact with them. A motion was made not to open a Board seat to the PLSO until further information is gotten from them. The motion was voted on and approved.

Board Resolution 97-17 Bob Cosentino made a presentation to the group who has been developing this program. His presentation dealt with the automation of the process by which excavators could get information on hazardous material sites once they were alerted to the fact that they may encounter them as a result of their excavation. Each caller would be given the reference number of the site, along with a number to call. They would then follow a menu system allowing them to receive DEQ information on the site by fax. This would aid in streamlining the process. Cost of the system modifications would be paid out of the grant money. Bob excused himself from any votes regarding this program to avoid conflict of interest issues that could be raised. A motion was made and carried to include the fax back technology as part of the pilot study. The tariff committee will be looking at what the tariff should be set at for providing this service to DEQ. Doug will deliver a $7,200 check to the Board with the agreement that if the modification exceeds the $ 7,200 estimate the difference will be paid by DEQ.

Board Resolution 97-18 Nick Perrott played a series of radio spots adopted from the AT&T public service announcements regarding "call before you dig". A motion was made and carried to go forward with the radio spots as they were presented. A special thanks to AT&T for their help with the spots.

Board Resolution 98-1 A motion was made and carried to allow up to $ 2,000 to be spent in sponsoring a contractor's dinner in the Medford area. The dinner will be held February 17th at the DoubleTree in Medford.

Board Resolution 98-2 A motion was made to present Chuck Laughlin from the City of Forest Grove as the Board's recommendation to fill the vacant position on the Board representing Cities under 25,000. The motion was voted on and carried.

Board Resolution 98-3 Jack Dent and Patti Lama reported that the tariff committee is recommending a $ 4.00 tariff be set for the Hazmat site negotiations, with a review at the end of six months to make sure that the program is self sufficient and to allow for any adjustments at that time. A motion was made to accept the recommendation of the tariff committee and a vote was taken. The vote was unanimous with the exception of one abstention.

Board Resolution 98-4 After a lengthy and heart-felt discussion by the Board,a motion was made and carried that the individual board members would pick up the expense of the planning session up to $80 a night per board member with the Board covering the remaining cost. This would represent roughly a 50/50 split between the individual board members and the Board itself. 50% representing food and lodging cost and 50% representing the cost of the facility. Board member' spouses would be paid for in full nu the individual board member. Lodging expenses for the facilitator to the sessions would be covered by the Board.

Board Resolution 98-5 The supply of standards manuals has been dwindling. A motion was made and approved to order up to 10,000 reprints of the manual.

Board Resolution 98-6 Budget & Audit. Guy Johnson (written report provided to the board). June was an active month and revenues are on the plus side of Frank [Planton]'s "medium" revenue model. It was recommended that the Board release the remaining obligation authority for all expenditure accounts. A motion to that end was made and passed unanimously.

Board Resolution 98-7 Jack [Dent} asked the Board to consider writing a letter of appreciation for all the help that Paul Graham has given the Board over the last couple of years. In addition, Jack asked that a motion be made on his behalf to have a plaque made expressing the Board's appreciation to go along with the letter. The motion was made and carried.

Board Resolution 98-8 Board Officer Elections, Bob Rapp. The committee nominated the current Board officers for another term as follows. Patti Lama- Board Chair, Doug Caven – Board Vice Chair, Nick Perrott – Treasurer, and Mike Daly – Secretary. Nominations were then opened to the floor. No other nominations were made. Nominations were closed. A motion was made and seconded for a unanimous vote for the slate of officers offered by the Nominating committee. The motion was passed.

Board Resolution 98-9 Doug made a motion for the Board to contribute $ 10,000 to the Oregon Association of Broadcasters in order to participate in their NCSA (non-commercial sustaining announcement) program. For every $ 10,000 donation, the OAB will provide a minimum of $ 30,000 in airtime. The Board voted on and approved the motion. The dollars generated from this program go to a scholarship fund administered by the OAB.

Board Resolution 98-10 Jack [Dent] provided the Board with copies of the forms and form letters that the PUC will be using while processing complaints filed at the OUNC. A motion was made and passed to accept the forms that were provided.

Board Resolution 98-11 Bill Walker made a motion that the Board start meeting every other month on a routine basis. The motion was seconded, voted on, and did not pass. The meeting schedule for 1999 will be addressed in December.

Board Resolution 99-1 A motion was made and approved to spend up to $ 60,000 in electronic media PSA's for the year 2000.

Board Resolution 99-2 A motion was made and passed, to accept the four SOQ's as approved bidders. A motion was made and carried for the Contracts committee to finalize revisions to Exhibit D as presented to the Board. Board members will forward comments to the contracts committee prior to December 14th committee meeting.

Board Resolution 99-3 A motion was made and passed to accept the proposed budget.

Board Resolution 00-1 OAR, as it regards the mapping requirements, will take effect eighteen (18) months from the date that it is signed by the office of the Secretary of State. Wording exempting telephone service lines was added to the OAR. Any changes to the wording of the OAR need to be received by Jack no later than August 24th. A motion was made and the Board accepted the wording pending any further comments.

Board Resolution 00-2 A motion was made and approved to purchase 1,000 T-shirts and 2,500 sweatshirts.

Board Resolution 00-3 A motion was made and passed that the rate of $ .90 per locate would remain the same with reserves being maintained of at least $ 200.000.

Board Resolution 00-4 A motion was made and passed to sign a 1-year contract with Adventures in Advertising to handle the promotional material for the Center. A motion was made and passed to spend up to $10,000 for the purchase of GPS units for distribution by the OUCC in their efforts to promote GPS processes of locate requests.

Board Resolution 01-1 The following motion was made and carried: The OUNC will pilot the coordination of a bulk purchase of orange t-shirts for individual companies with company logo on the front and Dig Safely 1-800 to go on the back. The t-shirts would be sold at the OUNC cost. Each company would be responsible for any set-up fees for their logo, if applicable, and any shipping charges.

Board Resolution 01-2 The following motion was made and passed by the Board: Councils who request monetary assistance from the Board will need to meet a set of criteria before funds are released. The criteria are: (1) Not to exceed more than $ 1,000 per council per year, nor to exceed the total annual OUNC budgeted amount; (2) Request must be in writing specifying its use for promoting Dig Safely education; (3) all damage reports must be up-to-date; (4) annual dues to the State Council must be current and the current list must be listed with the OUCC.

Board Resolution 01-3 A motion was made to allow the committee to spend up to $ 2,000 for the design and promotion of the website. The motion was to include $ 12 per month for hosting, $ 120 per month for maintenance and $ 15 per year, per domain name (number of domain names to be decided by the website committee). The motion was unanimous with one abstention. Site must be up and running by February 14, 2002.

Board Resolution 02-1 Jerry [Arnold] presented the Board with a draft resolution establishing a reserve account of $ 150,000. The resolution was voted on and passed.

Board Resolution 02-2 The Board reviewed the budgeted amounts of 2002. A motion was made and passed to adopt the budget as it was proposed.

Board Resolution 02-3 The council will be looking to replace the trade-show booth. The OUCC has set aside $ 1,500 to purchase a new booth. A motion was made and carried to allot up to $ 1,500 from the local UCC support fund to be used for the purchase of a new booth.

Board Resolution 02-4 Anita [Floyd] updated the Board on the September retreat that will be held at Rock Creek Ranch. A motion was made and approved to have Jennifer Webster act as the facilitator for the retreat.

Board Resolution 02-5 The Board reviewed the audit and the recommendations that came out of the audit. Frank [Planton] will follow up with the home office to make sure that the AR is split. Identify those accounts that are past due. Action items were set for those _this part is missing________

Board Resolution 2002-11-01 A motion was made and passed to loan up to 10 GPS units to Locating, Inc. until June 2003.

Board Resolution 2003-02-01 The Board made a motion to accept the proposal to extend the contract for OCC for the next 3 years. The motion was approved.

Board Resolution 2003-05-01 A motion was made and passed to allow Clark Count y to borrow 4 GPS units.

Board Resolution 2003-07-02 A motion was passed to have members of the executive committee. Consisting of the Chair, Vice Chair, Secretary, Treasurer and PUC Board Representative act as signatories to the checking and savings accounts for the OUNC.

Board Resolution 2003-09-01 The rate increase of $ .15 was motioned and accepted by the board contingent on three items: [Planton] will go back to small members and bill accordingly based on the old vs. new rate, and the board agrees to change the reserve resolution. The rate increase will be in effect as of July 1, 2004. The rate went from $ .90 to $ 1.05 per ticket.

Board Resolution 2003-09-02 The elections for offices for the board for 2003 were accepted and motioned by the board. The board motioned to approve Anita [Floyd] as the Chair, Patti [Lama] as the Vice Chair, Jody [Morehouse] as the Secretary and Greg [Linden] as the Treasurer.

Board Resolution 2003-09-03 The motion was carried to allow the contingency fund to drop below $ 200,000 for year 2004 to allow time for rate increase to take effect as of July 1, 2004.

Board Resolution 2003-10-01 The Board made a motion to pay OCC for the bad debt that has been on the books in January provided that Frank [Planton] provide them with the detailed information and contact names and phone numbers for those accounts at the November meeting. Frank will start providing an aging summary to all Board members as part of his monthly report. *The debt was paid in Spring of 2004.*

Board Resolution 2003-12-01 A motion was made to ratify the election that was held in September. The motion was not carried because members felt that the by-laws were not adhered to for the election. A motion was made to hold a special election with nominations to be made at the next board meeting with elections to be held at the regularly scheduled February board meeting. The current slate of officers would serve their current position until that time. The motion was approved.

Board Resolution 2003-12-02 Frank [Planton] presented a letter from Rodlun Road Water System (formerly known as Butler Road Water System) asking for financial relief for tickets entered in remotely but not near their actual facilities. The Board made and approved a motion to forgive those tickets that were entered in remotely from their total bill for the year.

Board Resolution 2004-01-01 Motion was made and carried to make a $ 1,000 contribution to the National Association of Women in Construction to be used in a program geared to promoting careers in the field of excavation to 500 high school students.

Board Resolution 2004-01-02 A motion was made and carried to drop All Phase Corp. from the notification center sue to the fact that they are no longer in business and no forwarding information is available.

Board Resolution 2004-02-01 A motion was passed to credit the $ 250 if Sunnycrest Meadows Water Association goes on email and reviews their map to reduce their notification area. Anita [Floyd] will send her a letter in reply on what she needs to do. The motion was carried.

Board Resolution 2004-02-02 A motion was made and carried to draft a letter to the Grants Pass Mennonite Church stating that the Board will waive the fee and drop them from the system if they can provide us information demonstrating that they do not operate any facilities within any Public Right of Ways or utility easements. The letter is to be sent certified mail and include a specific timeframe for response of 60 days. Such documentation would include the plans or drawings done at the time the facilities were installed.

Board Resolution 2004-02-03 A motion was passed to pay One Call Concepts $ 15,838.60 for those accounts deemed “bad dept” from the list of past due accounts. OCC will create a bad debt account in case any of those monies are ever collected.

Board Resolution 2004-05-01 A motion was made and carried to allow Greg [Linden] to purchase QuickBooks Pro in order to accomplish converting the QuickBooks files into an excel format to allow them to be emailed out to Board members prior to the meeting.

Board Resolution 2004-05-02 The Board discussed the options available for collecting past due accounts. A motion was made and carried for the Executive Board to contact and get three bids from collection agencies for the purpose of collecting outstanding balances over 120 days. *Follow-up: In July 2004 minutes: Frank [Planton]* *reported on the process involved in joining the ORCPP. A copy of the application was provided to the Board along with a listing of the collection service contracts that are currently part of the ORCPP. The application will be filled out and sent with Oregon Revised Statutes, Chapter 757.542-562 and 757.993, a copy of the by-laws and a copy of the current Board budget.*

Board Resolution 2004-05-03 A motion was made and carried to have a Board liaison to the Northwest CGA group. The Board chose Rick Welsh.

Board Resolution 2004-06-01 A motion was made and carried to authorize Anita [Floyd] and Rick [Welsh] to pursue obtaining grant funds with the assistance of Jack Dent with fees not to exceed $ 5,000 in cost and pending more information to the Board at the next meeting.

Board Resolution 2004-07-01 A motion was made and passed to move the budget for postage freight charges under Promo.

Board Resolution 2004-07-02 A motion was made and carried to send an additional person to the OCC's Technology meeting at the Board's expense.

Board Resolution 2004-08-01 The motion was carried to allot $ 250 toward the September ITIC campaign proposed by One Call Concepts.

Board Resolution 2004-08-02 The Board carried a motion to allow on-line acceptance of the ITIC waiver via a click-through screen.

Board Resolution 2004-08-03 A motion was made and carried to pay an interpreter for the twenty hours of work she has to put into the project of translating the standards into Spanish at the rate of $ 40 per hour and authorized her to finish the project, estimated to take an additional three hours of labor.

Board Resolution 2004-08-04 The election of officers was conducted for the year 2005: Chair - Rick Welsh, Vice Chair – Gary Hyatt, Secretary – Jody Morehouse, and Treasurer – Greg Linden were elected and the motion was carried to accept them.

Board Resolution 2004-10-01 A letter was received by the Board from Douglas Services/Douglas Fast Network, stating that they qualified for the $ 500 per year because of their CLEC status. A motion made to grant their request for a $ 500 cap pending verification of their CLEC status. Amounts billed up to October 1st will be due. No refund will be given but no additional charges will be accrued pending the verification.

Board Resolution 2004-10-02 Be it resolved that resolutions shall be defined as policies of Governance. Motions and resulting actions taken under Governance policy shall be record in the regular meeting minutes. Resolutions shall be recorded separately by sequential number and date.

Need BR's from November 2004 through September 2008

Board Resolution 10-08-08-01 The motion was made and passed to request OCC to modify the current call-taking script to include the question adding the email information for callers on locate tickets.

Board Resolution 03-11-09-01 A proposal to use Sentinel based map data for five counties instead of the normal statewide tele-atlas data for this year's upgrade was presented to the Board for consideration. The Board made a motion to accept the proposal as presented. Motion passed.

Board Resolution 03-11-09-02 A motion was made and carried to award two Golden Shovel awards at the April seminar in Portland.

Board Resolution 07-08-09-01 A motion was made to have Thank You cards made up for the Board to use.

Board Resolution 07-08-09-02 A motion was made and passed to pay the dues for an OUNC CGA representative.

Board Resolution 08-12-09-01 A motion was made and approved to allow OCC to offer Map Tools to all ITIC users excluding Emergency ticket types.

Board Resolution 08-12-09-02 Gary Hyatt; Kevin Stephen presented the Board with the negotiated contract information. It was decided to allow the contract committee (Motion 08-12-09-02) the authority to enter into the contract once the AG's office has approved the terms of the contract and the time period covered with the extension. Frank [Planton] will include the formula that is to be used in calculating the CPI increase. A motion was made and carried approving the contract and moving forward with its completion.

Board Resolution 11-12-09-01 A motion was made and carried that the Board hold the Locate Rodeo every other year and locate training sessions on the off years.

Board Resolution 12-09-09-01 A motion was made and passed to accept the proposed 2010 budget as was presented.

Board Resolution 01-13-10-01 A motion was made to cancel the Board's Qwest teleconference service and to use another service provider.

Board Resolution 02-10-10-01 A motion was made to approve the Job Description with the addition of “part-time” to the job title. The motion was approved unanimously.

Board Resolution 03-10-10-01 A motion was passed that OUNC finds no objection to the Locator Best Practices document as presented to the Board on March 10, 2010 by the sub-committee of the OUSC.

Board Resolution 10-13-10-01 The board made and passed a motion to write off $20 of paper invoice charges for two members based on their written request and based on the fact that they have now moved over to email delivery of invoices.

Board Resolution 11-10-10-01 A motion was made and passed to accept the 2011 budget as proposed.

Board Resolution 12-08-10-01 Russ Thomas requested the OUNC provide a grant to the Oregon Chapter of the APWA for locator training in the Spring of 2011. The APWA wastewater collection and street maintenance school will be April 20, 21, 22 in Seaside at the convention center. The Board needed clarification on the dollar amount that is being asked for under Russ’s proposal and just what expenses that are being covered. A motion was made to grant up to $5,000.00 towards the request that Russ is making for locator training.

Board Resolution 12-08-10-02 A motion was made to grant up to $5,000.00 towards the request that Russ is making for locator training pending a review by Anita [Floyd] regarding just what expenses were to be included in the grant funds.

Board Resolution 12-08-10-03 A motion was made to provide Laura Venida, the Administrative Assistant for the OUNC, a $ 250 end-of-year bonus. The motion passed by the board.

Board Resolution 01-12-11-01 [Anita Floyd] reported on the Disney radio advertising promotion. A motion was made to contract purchase the $7,500 promotion package that was being offered.

Board Resolution 03-09-11-01 A motion was made to adopt the revised By-laws are written with minor typo changes. Motion passed.

Board Resolution 07-13-11-01 Frank [Planton] presented the Board with a letter from Alsea River Cable TV requesting the Board to wave two $5 paper invoice charges (total of $10). A motion was made and passed to waive the two fees and credit their account the $10 as requested.

Board Resolution 07-13-11-02 Frank [Planton] reported on the information that he was able to get regarding setting up Laura [Venida] as an independent hire for the Board. OCC works with an employment broker in cases like this. The fee to the Board for providing this service through OCC as the Boards current vendor of operations is $31.50 per hour. A motion was made and carried to use OCC to contract through the broker for these administrative services as part of the current contract with OCC.

Board Resolution 07-13-11-03 [Anita Floyd reported that] a brochure is being developed by the committee to be used for Home shows and public events to be given out to the general public. A motion was made and passed to purchase the software needed to produce the brochure.

Board Resolution 07-13-11-04 Michael [Thompson] reported on some advertising that is being looked at in the Kaiser Oregon area. A motion was made and passed to act on the advertising opportunity (allocating up to $50,000 in funds) if it should become available prior to the next board meeting.

Board Resolution 08-10-11-01 A motion was made for the Board to pay for one nights lodging for a two members to help set up the next [Locator] training event in Medford.

Board Resolution 04-11-12-01 A motion was made to accept the 2012 budget with recommended adjustment. The motion passed.

Board Resolution 05-09-12-01 A motion was made and approved to move $ 40,000 from the reserve to Budget Line Item 532 for Administrative Contract.

Board Resolution 06-13-12-01 The Board made and passed a motion to allow One Call Concepts to start implementing the use of EI robot for after-hours notifications of emergency locates.

Board Resolution 09-12-12-01 The board decided to send Laura [Venida] to the Tech meeting sponsored by OUNC, and to send Jennifer [Carter] as the OCC sponsored guest. Michael moved, Russ Thomas seconded the motion.

Board Resolution 09-12-12-02 Philip Baker moved to appoint Ron Stenger by acclamation for the position of Secretary. Russ Thomas seconded the motion. Motion passed.

Board Resolution 09-12-12-03 Michael Thompson moved to appoint Joyce Nelsen by acclamation for the position of Treasurer. Jarrod Morrison seconded the motion. Motion passed.

Board Resolution 09-12-12-04 Philip Baker moved to appoint Tim O'Neill by acclamation for the position of Vice Chair. Michael Thompson seconded the motion. Motion passed.

Board Resolution 09-12-12-05 Michael Thompson moved to appoint Jennifer Carter by acclamation for the position of Chair. Russ Thomas seconded the motion. Motion passed.

Board Resolution 11-14-12-01 Anita Floyd made a motion to move $100,000 out of Riverview Checking account into the Riverview Money Market account Jarrod Morrison seconded the motion. Motion passed.

Board Resolution 01-09-13-01 Michael [Thompson] made a motion to remove the line item in the budget for funding the Water tower project. Flo [Hoskinson] seconded the motion. Motion passed.

Board Resolution 01-09-13-02 Troy Rabe made a motion to increase the board assistance to OUCC from $ 1,000 to $ 2,000 and add a line item to the 2013 budget for the State UCC assistance of 10,000. The motion was seconded by Tim [O'Neill]. Motion passed.

Board Resolution 01-09-13-03 Anita [Floyd] made a motion to forgive any outstanding invoices issued to the OUCC up to this date. Michael Thompson seconded the motion. Motion passed.

Board Resolution 02-13-13-01 Jarrod Morrison made a motion to accept the proposed 2013 budget as presented. Michael Thompson seconded the motion. Motion passed.

Board Resolution 05-08-13-01 Anita [Floyd] made a motion that we raise line item 532 on the OUNC 2013 budget by $25,000. Michael Thompson Seconded the motion. Motion passed.

Board Resolution 06-12-13-01 Anita Floyd made a motion to accept the Budget and Audit committee's recommendation to update the budget. Kenny Hamlin seconded the motion. Motion passed.

Board Resolution 06-12-13-02 Flo made a motion to accept the Contracts Committee's recommendation to award the contract to Pacific Marketing. Jarrod seconded the motion. Michael mentioned that we have always given ourselves two or three years of automatic renewal to allow for buffers. Michael amended the motion to include 2, 1 year extensions of the contract. Flo said the contract contains this information already. Motion passed.

Board Resolution 07-10-13-01 A motion was made by Anita [Floyd] that we establish two emeritus board members that would be full members of the board with the same term limits that apply to other members recognizing the Governor-appointed term limits, seconded by Michael Thompson. Motion passed.

Board Resolution 07-10-13-02 Michael Thompson made a motion to accept the proposed changes to the OUCC Standards Manual as presented. Jarrod Morrison seconded the motion. The motion passed with eight in favor and two opposed.

Board Resolution 08-14-13-01 Anita Floyd made a motion that we open a rule making for the OAR's for the rules we proposed to change at the previous (July 10, 2013) Board meeting. Jarrod Morrison seconded the motion. Motion passed.

Board Resolution 08-14-13-02 Ted Miller made a motion to approve the Radio Disney proposal presented by Anita Floyd. Flo Hoskinson seconded the motion. Motion passed.

Board Resolution 09-11-13-01 Anita [Floyd] made a motion that we ask the One Call Center to research the city populations to make sure that the charges going to the cities are accurate under the tariff. The motion was seconded by Matt Wales. Motion passed.

Board Resolution 09-11-13-02 Anita [Floyd] made a motion that the One Call Center look into options for certifying members on an annual basis for all other categories. Kenny Hamlin seconded the motion. Motion passed.

Board Resolution 10-09-13-02 Tony Schacher made a motion to adopt the full ITIC mapping capabilities offered by One Call Concepts. Scott Gallegos seconded the motion. Motion passed.

Board Resolution 10-09-13-04 Jennifer Carter nominated Kevin Stephens to fill one of the two Emeritus positions created by **Board Resolution 07-10-13-01**. Jarrod Morrison seconded the motion. Motion passed.

Board Resolution 11-13-13-03 Ted Miller made a motion that we approve the changes provided by the PUC Rules Coordinator as presented. Michael Thompson seconded the motion. Motion passed.

Board Resolution 11-13-13-04 Michael Thompson made a motion that we adopt the Attorney General's Model Rules of Procedure and the Model Temporary Notice Rules. Kenny Hamlin seconded the motion. Motion passed.

Board Resolution 11-13-13-05 Joyce Nelsen made a motion to accept the Administrative Coordinator job description as submitted. Kenny Hamlin seconded the motion. Motion passed.

Board Resolution 12-11-13-03 Tim O'Neill made a motion that we lower the cost of locator training to $50.00. Kenny Hamlin seconded the motion. Motion passed.

Board Resolution 12-11-13-04 Michael [Thompson] made a motion to increase the OUCC funding to $ 50,000.00 a year and make it an annual funding. Scott Gallegos seconded the motion. There was discussion regarding the method that would be used to distribute the funds. The vote was held. Motion passed.

Board Resolution 01-08-14-03 Joyce Nelsen made a motion to approve the distribution of the assistance fund to OUCC. Flo Hoskinson seconded the motion. Motion passed.

Board Resolution 02-12-14-03 Jarrod Morrison made a motion to accept the recommendation made by the Chair to offer the position of Administrative Coordinator to Kitty Davis. Kenny Hamlin seconded the motion. Motion passed.

Board Resolution 02-12-14-04 A motion was made by Joyce Nelsen to approve the proposed changes to the OUNC Oregon Administrative Rules, Russell Thomas seconded the motion. Motion passed.

Board Resolution 03-12-14-03 Kevin Stephens made a motion to approve the proposal for both OSU and U of O sports packages. Kenny Hamlin seconded the motion. Motion passed.

Board Resolution 03-12-14-04 Kenny Hamlin made a motion to sponsor JJ Harrison for up to $10,000. Trevor Voris seconded the motion. Motion passed.

Board Resolution 03-12-14-05 Flo Hoskinson made a motion to move the strategic planning review to the Wilsonville meeting in June. Kenny Hamlin seconded the motion. Need BR's from 03/14

Board Resolution 04-09-14-03 Michael made a motion to pay the fee and get Oregon set up on the Virtual Dirt program. Trevor seconded the motion.

Board Resolution 05-13-14-03 Jennifer [Carter] made a motion to send two board members to the Joint States meeting in Montana. Kenny Hamlin seconded the motion. Motion passed.

Board Resolution 05-13-14-04 Kenny Hamlin made a motion to sponsor a $100 hole at the MUCC golf tournament in July. Tony Schacher seconded the motion. Motion passed.

Board Resolution 06-11-14-03 A motion was made to add a board seat for Landscapers to the OUNC Board of Directors. Ted Miller made the motion. Trevor Voris seconded. The motion passed.

Board Resolution 06-11-14-04 Flo [Hoskinson] made a motion to put together a gift basket as a door prize for the Joint States meeting. Shannon [Davis] seconded the motion. The motion was amended to include a dollar amount of $500.00. Motion carried.

Board Resolution 07-09-14-03 A motion was made to approve the revised Standards manual by Jarrod [Morrison], it was seconded by Tony [Schacher]. Motion passed.

Board Resolution 08-13-14-03 Ted Miller made a motion that write-ins be allowed for the OUNC 2015 election process. Trevor Voris seconded the motion. Motion passed.

Board Resolutions 08-27-14-01 Jarrod Morrison made a motion to amend the Draft Proposal, written by Kevin Hennessy to state:

1. Jennifer Carter may continue to serve as Chair of the Oregon Utility Notification Center Board of Directors until a successor is appointed.

Tony Schacher seconded the motion. Motion passed.

Board Resolutions 09-10-14-03 Flo Hoskinson made a motion to establish expenditure cap of $5,000 for board chair approval and a cap of $5,000 for any single P&E transaction approval for the P&E chair. Jarrod Morrison seconded the motion**.**

Board Resolutions 09-10-14-04 Jarrod Morrison made a motion to accept the amended special meeting minutes. Minutes do note show it passed**.**

Board Resolution 09-10-14-05 Jarrod Morrison made a motion to change the October Board meeting from the Burns area to Wilsonville or Salem depending on availability of meeting location. Kenny Hamlin seconded the motion.

Board Resolution 09-10-14-06 Flo Hoskinson made a motion to approve the proposal for revamping the website and spend $7,750.00 as quoted. Joyce Nelsen seconded the motion.

Board Resolution 10-08-14-03 Flo Hoskinson made a motion that we dissolve the two emeritus positions and the landscaper position. Kenny Hamlin seconded the motion.

Board Resolution 11-12-14-03 Kenny Hamlin made a motion that we send up two board members to the CGA conference. Tony Schacher seconded the motion.

Board Resolution 12-10-14-04 Trevor Voris made a motion to accept the 2015 Publicity and Education budget of $382,000 as presented and Ted Miller seconded.

Board Resolution 12-10-14-05 Kenny Hamlin moved to accept the proposed 2015 OUNC board budget of 41,933,445 and Shannon Davis seconded.

Board Resolution 12-10-14-06 Flo Hoskinson made a motion to sponsor the Bi-Mart Willamette country Music Festival for $85,000 and Nathan Taylor seconded the motion.

Board Resolution 12-10-14-07 Nathan Taylor made a motion to approve the middle logo but with just the state outline (not filled in as on the example) and with a narrower border around the logo. Ted Miller seconded.

Board Resolution 12-10-14-08 Tony Schacher made a motion to approve the amended list of dates and Shannon Davis seconded.

Board Resolution 04-08-15-03 Joyce Nelsen moved that the board accept virtual DIRT as recommended by the committee and Nathan Taylor seconded the motion.

Board Resolution 04-08-15-04 Shannon Davis made a motion to form a committee to explore the need for an Executive Administrator or other board support and Nathan Taylor seconded the motion.

Board Resolution 05-13-15-03 Joyce Nelsen made a motion to extend the contract with OCC for one year and Tony Schacher seconded the motion.

Board Resolution 05-13-15-04 Kevin Hennessy made a motion to dissolve the Strategic Planning Review committee and move this item to be covered under Old Business. Nathan Taylor seconded the motion.

Board Resolution 06-10-15-03 Ryan made a motion that the board directs the committee to proceed in looking for qualified candidates to be reviewed and report back to the board. Tony Schacher seconded the motion.

Board Resolution 06-10-15-04 An error in the voting record for the April 2015 Hennessy made a motion to accept the amended meeting minutes for April 2015 and Trevor Voris seconded the motion.

Board Resolution 06-10-15-05 Kevin Hennessy made a motion to change the wording FROM "…to reduce damages to…." TO "…to prevent damages to…" to be in line with ORS 757.5522C. Joyce Nelsen seconded the motion

Board Resolution 07-08-15-03 Matt Wales made a motion to correct the minutes and Troy Rabe seconded the motion.

Board Resolution 08-12-15-03 Shannon Davis moved to do a "deep dive" into the budget and scope of the position at the next scheduled Board meeting. Trevor Voris seconded the motion.

Board Resolution 09-09-15-03 Tony Schacher made a motion to move the Executive Session to the end of the meeting. Trevor Voris seconded the motion.

Board Resolution 09-09-15-04 Tony Schacher made the motion to move the funds as suggested and Matt Wales seconded the motion.

Board Resolution 09-09-15-05 Joyce Nelsen moved to use DIRT as is and Ryan Sandhu seconded the motion.

Board Resolution 09-09-15-06 Shannon Davis moved to have this committee dissolved as no longer needed. Trevor Voris seconded the motion.

Board Resolution 11-10-15-04 Ron Stenger made a motion to go forward with buying the Bi-Mart Package for 2016 and Trevor Voris seconded the motion. After further discussion Ron Stenger amended the motion to go forward with available 2015 funds and the remaining $25,000 to be included in the 2016 budget and Trevor Voris seconded the motion.

Board Resolution 11-10-15-05 After additional discussion on the 2016 budget, Kenny Hamlin made a motion to accept the revised 2016 budget and Shannon Davis seconded the motion.

Board Resolution 01-13-16-04 Tony Schacher made a motion to allow P&E Committee to spend up to $6,700 for the bus advertising while perusing the partnerships with NW Natural, PGE & PPL. Matt Wales seconded the motion

Board Resolution 01-13-16-05 Jarrod Morrison made a motion to adopt the 2016 OUNC Meeting schedule and Ron Coffell seconded the motion.

Board Resolution 02-10-16-03 Russell Thomas made a motion to forward the template for the RFP contract to Johanna for review. Tony Schacher seconded the motion.

Board Resolution 03-09-16-04 Tony Schacher moved to approve the RFP for Locator Training and Matt Wales seconded the motion.

Board Resolution 03-09-16-05 Nathan Taylor moved that the Board get her a plaque recognizing her service and present the plaque to her at a Board meeting. Shannon Davis seconded the motion

Board Resolution 05-11-16-03 Jarrod Morrison made a motion that the OUNC Board of Directors requests that the PUC provide an updated complaint process that reflects the updated procedures and those that will make up the enforcement panel. Shannon Davis seconded the motion

Board Resolution 05-11-16-04 Shannon Davis made a motion to award the locator training contract to Utility Training Academy and Jarrod Morrison seconded the motion.

Board Resolution 05-11-16-05 Shannon Davis moved to have the OUNC Board sign up to be able to use ORPIN and Micah Brown seconded the motion

Board Resolution 06-08-16-03 Shannon Davis reported that the contract for the new Locator Training company is ready to be reviewed and made a motion to send the contract to the Department of Justice for review. Nathan Taylor seconded the motion.

Board Resolution 07-13-16-03 Ron Stenger made a motion to have OCC increase the hourly wage of Kitty Davis by 3%, retroactive to March 1st 2016. Nathan Taylor seconded the motion.

Board Resolution 07-13-16-04 Micah Brown made a motion to accept the corrected changes to the OAR policy changing to 2 full business days. Lori Koho seconded the motion.

Board Resolution 07-13-16-05 Ron Stenger made a motion to proceed with the October 2016 training seminar. Tony Schacher seconded the motion.

Board Resolution 07-13-16-06 Lori Koho made a motion to accept the Board meeting schedule and locations. Russell Thomas seconded the motion.

Board Resolution 08-10-16-03 Lori Koho moved to reopen nominations for OUNC Board of Directors and Ron Stenger seconded the motion.

Board Resolution 08-10-16-04 Lori Koho moved to close nominations for OUNC Board of Directors and Shannon Davis seconded the motion.

Board Resolution 08-10-16-05 Shannon Davis made a motion to award the contract to One Call Concepts based on the OUNC boards deliberation of the RFP for the One Call Center. Ron Stenger seconded the motion.

Board Resolution 08-10-16-06 Koho made a motion to eliminate this position. Micah Brown seconded the motion.

Board Resolution 09-14-16-02 **J**oyce Nelsen made a motion to move $20,000 from Executive Administrator to Publicity to use in restocking the on line store. Tony Schacher seconded the motion.

Board Resolution 10-12-16-04 Lori Koho motioned to remove Trevor Voris and Ron Stenger from the Riverview Bank Checking Account and Umpqua Bank CD Account. Shannon Davis seconded.

Board Resolution 10-12-16-04 Ryan Sandhu - Motioned that the Board purchase 5000 more Standards Manuals. Ron Stenger seconded.

Board Resolution 10-12-16-06 Joyce Nelsen motioned that the OPUC pursue grant for an online education program covering all requirements of rules and law, demonstrating competency of rule, OUNC is interested in finalizing development, setting specifications, hosting program once available. Shannon Davis seconded.

Board Resolution 11-09-16-03 Nathan Rivera made a motion to move $20,000 from the Executive Direction line item for 2016 and move it to the Publicity Budget for 2016 to be used to purchase the Bi-Mart Music Festival Package. Lori Koho seconded the motion.

Board Resolution 11-09-16-04 Micah Brown made a motion to get a plaque for Russ Thomas to commemorate his many years of service. Nathan Rivera seconded the motion.

Board Resolution 11-09-16-05 Micah Brown made a motion to accept the proposed 45 day ticket life verbiage as now corrected. Lori Kohn seconded the motion.

No board meeting in December 2016

No board meeting in January 2017

Board Resolution 02-08-17-02 Joyce Nelsen made a motion to approve the media buy for $25,000. Ryan Sandhu seconded the motion. After further discussion the motion was updated to be contingent on two factors: 1) That this type of media buy does not require a competitive bidding process, 2) That the messages can be ready to be aired for April 2017. Jeff Daniels will check on the competitive bidding aspect and Jim Holzer will check on the ready for airdate.

Board Resolution 02-08-17-04 Joyce also presented and went over the proposed budget for 2017. Ron Stenger moved to accept the 2017 budget as presented. Tony Schacher seconded the motion.

Board Resolution 02-08-17-05 Micah made a motion to start using voluntary Positive Response (Ticket Check) in Oregon. Ron Stenger seconded the motion.

Board Resolution 02-08-17-06 Tony Schacher made a motion to authorize the OUNC to send up to two OUNC Board Members to the CGA conference. Matt Wales seconded the motion.

No board meeting in March 2017

Board Resolution 04-12-17-04 The committee wanted the Board to move and approve to compensate 1 night of lodging for 1 OUNC Board of Director per Locator Training Session. Joyce Nelsen made the motion and Matt Wales seconded the motion.

Board Resolution 04-12-17-05 Joyce Nelsen also made a motion to have OCC send three members that are behind in their payments (Intelligent Community Services under district code ICS01, Rodlun Road Water System under district code BRWS01, and Connexion Technologies under district code CONNT01) to collections. Ryan Sandhu seconded the motion.

Board Resolution 05-10-17-03 Nathan Rivera made a motion that Asphire (formerly Corporate Brokers) raise Kitty's wages 3.6% retroactively back to March 1, 2017. This raise will be a 3% merit and 0.6% cost of living adjustment. Nathan Taylor seconded the motion.

Board Resolution 05-10-17-04 Micah Brown made a motion to go forward and start voluntary positive response in Oregon. Ron Stenger seconded the motion.

Board Resolution 05-10-17-05 Micah Brown made a motion to amend OAR 952-001-0100 (4) to the verbiage as read. Ron Stenger seconded the motion.

No board meeting in June 2017

Board Resolution 07-12-17-03 Ryan Sandhu made a motion to have up to four OUNC Board Members be able to attend this years conference. One will be the guest of OCC and have their room and travel paid for by OCC. The other three will be paid for by the OUNC. Shannon Potter seconded the motion.

Board Resolution 07-12-17-04 Shannon Potter made a motion to delay the hold off on Board nominations until October 2017 with the vote in November 2017. Ryan Sandhu seconded the motion.

Board Resolution 07-12-17-05 Joyce Nelsen moved to accept the updated manual as presented with the corrections to be made. Shannon Potter seconded the motion.

Board Resolution 07-12-17-06 Micah Brown made a motion: OUNC board is in agreement as a large sponsor using up to 30k for the safety summit in 2018 and will partner with Williams. Shannon Potter seconded the motion. Voted and motion was denied.

Board Resolution 07-12-17-07 Micah Brown made a motion: OUNC has agreed to move forward with the Oregon Safety Summit 2018 as an OUNC event and use the 30k in the 2017 Training and Education budget designated for a large event. A member of the Training & Education Committee will be the Event Coordinator for the event along with members providing volunteer time throughout the duration of the planning and day of event.
Shannon Potter seconded the motion.

Board Resolution 08-09-17-02 Ron Stenger made a motion to create such a process and Lori Koho seconded.

No board meeting in September 2017

Board Resolution 10-11-17-03 Micah Brown moved to change 952-001-0070 to add a new (3) to read as follows (3) An operator or designated agent must have a documented agreement or arranged marking schedule, date and time with excavator for marks to be placed prior to excavation. Johnny Sapp seconded the motion. After much discussion it was determined the change, as written, would not work.

Board Resolution 10-11-17-04 Micah Brown made a motion to change 952-001-0070 by amending (1) and adding subsection (1) (d). Joyce Nelsen seconded the motion. After discussion Micah amended the motion to make additional changes, Geneece MacKay seconded the amended motion. The motion would change (1) to read: Within 2 business days (48 hours) after the excavator notifies the Oregon Utility Notification Center of a proposed excavation, the operator or its designated agent must:
(a) no changes to this subsection
(b) remove the word “or” from the end of this subsection
(c) add the word “or” to the end of this subsection
(d) add subsection (d) to read: An operator or designated agent must have a documented

agreement or arranged marking schedule, date and time with excavator for marks to be placed that exceed 2 business days.

Board Resolution 10-11-17-05 Joyce Nelsen made a motion to move $10,000 from the current standard manuals budget and into the publicity budget and Shannon Potter seconded the motion.

Board Resolution 11-08-17-02 Joyce Nelsen moved to have One Call Concepts (OCC) bill the $326.70 back to the OUNC and the OUNC would write this off as uncollectable. Ron Stenger seconded the motion.

Board Resolution 11-08-17-04 Scott Gallegos made a motion to move $9,000 from the Executive Board Administration Budget for 2018 to pay for the strategic planning session. Mitch Burghelea seconded the motion.

Board Resolution 11-08-17-05 Nathan Taylor moved to change December 2017's OUNC Committee Meetings to an OUNC Board Meeting. Scott Gallegos seconded the motion.

Board Resolution 11-08-17-06 Shannon Potter moved to accept the 2018 budget. Geneece MacKay seconded the motion.

Board Resolution 11-08-17-07 Micah Brown made a motion to change the wording of Reasonable Accuracy Zone and the FAQ as shown on Attachment 1. Johnny Sapp seconded the motion.

Board Resolution 11-08-17-08 Micah Brown moved to change OAR 952-001-0080 to what is shown on Attachment 2. Scott Gallegos seconded the motion.

Board Resolution 11-08-17-09 Joyce Nelsen moved to approve the changes with the exception of 5.1 regarding copy write, which is still being worked on. Kevin Christiansen seconded the motion.

Board Resolution 11-08-17-10 Scott Gallegos made a motion to approve the proposed 2018 meeting schedule and locations. Johnny Sapp seconded the motion.

Board Resolution 12-12-17-03 Lori Koho moved that the Board set a contract with Mark Fulop and Facilitation & Process, LLC, Scott Gallegos seconded the motion.

Board Resolution 01-10-18-02 Nathan Taylor made a motion to send out a message to all Member Utilities that there would be a one-year countdown to

Board Resolution 01-10-18-03 Lori Koho made a motion to send out a message to all Member Utilities that there would be a change coming regarding the ability to receive locate notifications via fax and Tim Smith seconded the motion.

Board Resolution 01-10-18-05 Joyce Nelsen made a motion to remove the name Jeff Daniels and add Nathan Rivera on the Riverview Community Bank accounts. Ron Stenger seconded the motion.

Board Resolution 01-10-18-06 Joyce Nelsen made a motion that on the Umpqua CD 4992736173 to remove Jeff Daniels and add Nathan Rivera. Ron Stenger seconded the motion.

Board Resolution 01-10-18-07 Scott Gallegos made a motion to have the OUNC support this excavator training program and to host the online program. Joyce Nelsen seconded the motion.

Board Resolution 01-10-18-08 Ron Stenger made a motion to have the OUNC Board send 3 Board Members to the 2018 CGA conference in March 2018. Shannon Potter seconded the motion.

Board Resolution 02-14-18-03 Micah Brown made a motion to include this website for public notification of the OUNC's meetings. Mitch Burghelea seconded the motion.

Board Resolution 02-14-18-04 Micah Brown made a motion to send all proposed OAR amendments to DOJ with a change in OAR 952-001-0010 (21) to reflect tolerance zone with diagram and read as shown below. There was also a change to 952-001-0090 (2) (c) to reflect tolerance zone and read as shown below. After receiving feedback from the DOJ the OAR committee will present conclusions for board review. 952-001-0010 (21)
(21) "Reasonable accuracy" means location, within 24 inches, of the outside **lateral** dimensions of **both all** sides of an underground facility. **This is called the "Tolerance Zone" (See Tolerance Zone illustration below).** 952-001-0090 (2) (c) (c **d**) Employ hand tools or other such non-invasive methods to determine the exact location of the underground facility when excavation is to be made within the **reasonable accuracy zone tolerance zone.** Johnny Sapp seconded the motion.

Strategic Planning Session held in March 2018

Board Resolution 04-11-18-03 Scott Gallegos moved to up the funding for J.J.Harrison to $5,000 with the stipulation that the Board gets additional information on his programs. The additional $2,500 would come out of the general fund. Nathan Taylor seconded the motion.

Board Resolution 04-11-18-04 Nathan Taylor made a motion to have a $250 clothing budget for new Board Members and an additional $125 per year thereafter. Scott Gallegos seconded the motion. After additional discussion, Nathan Taylor amended the motion to include "with OK from legal". Scott Gallegos seconded the amended motion.

Board Resolution 05-09-18-02 Scott Gallegos moved to approve $5000.00 funding for promotional materials contingent upon a vendor spot for Rouge Basin at the Country Music Festival. Ryan Sandhu seconded the motion.

Board Resolution 05-09-18-03 Scott Gallegos motioned to approve the continuation of strategic planning with Mark Fulop. Seconded by Mitch Burghelea.

Board Resolution 06-13-18-03 First, proposed change to 952-001-0070 (8(7) (a) – (h) as shown in red on ATTACHMENT 1. Scott Gallegos made a motion to accept the proposed color code changes to better align with national standards. Nathan Taylor seconded the motion.

Board Resolution 06-13-18-04 Second**,** Proposed changes to 952-001-0090 (3(2) (c) and (5) as shown in red on ATTACHMENT 2. After lengthy discussion Micah Brown moved to accept the proposed changes and Fred Corona seconded the motion.

Board Resolution 07-11-18-03 After the Executive Session Ryan Sandhu made a motion to authorize the Board Chair to re-negotiate the contract for administrative services including:
1. 10% increase in hourly wage retroactive to March 2018;
2. Monthly cell phone allowance in the amount of $40;
3. Job title to be revised to Administrative and Outreach Coordinator;
4. 30 hour minimum workweek for OUNC task as assigned; and
5. Review of scope of work on 3/20/19 along with the past performance review.

Tim Smith seconded the motion.

Board Resolution 07-11-18-04 Micah Brown made a motion to accept the final draft for OAR revision with the following amendments.
952-001-0010
Definition (25) Diagram for Tolerance Zone. Removal of "Marked Location" term within diagram.
952-001-0070
(1)
(a) Mark within 24 inches of the outside lateral dimensions of both sides of all of its locatable underground facilities within the area of proposed excavation. All marks must indicate the name, initials
or logo of the operator of the underground facilities, and the width of the facility if it is greater than 2 inches;
(2) An operator or designated agent must comply with the terms of an agreement with the excavator, confirmed in writing by both parties prior to excavation that provides a date and time for the operator to mark facilities within a time period that exceeds two business days but does not exceed 10 business days. Seconded by Mitch Burghelea

Board Resolution 07-11-18-05 Micah Brown made a motion to accept the Interagency Agreement as written with a start date of August 1, 2018 and a closing date of August 1. 2019. Mitch Burghelea seconded the motion.

Board Resolution 07-11-18-06 Joyce Nelsen made a motion to have the OUNC pay to send Fred Corona to the OCC Users Group conference. Geneece MacKay seconded the motion.

Board Resolution 08-08-18-02 Micah Brown made a motion to allow OCC to add the link to Utiliquest's Enhanced Positive Response into Search and Status. Ryan Sandhu seconded the motion.

Board Resolution 08-08-18-04 Joyce Nelsen moved to approve the previously discussed amount of $9,950 to sponsor the Hillsboro Hops Baseball Team. Geneece MacKay seconded the motion.

Board Resolution 08-08-18-05 Micah Brown made a motion to have the OUNC sponsor the 2019 Safety Summit up to $10,000 with no advertising until 10/01/18 and with a 11/01/18 back out date. Scott Clement seconded the motion.

Board Resolution 08-08-18-06 Scott Clement made a motion for the OUNC Board to move forward with the selection process as outlined and with the selection committee being comprised of four OUNC Board Members. Fred Corona seconded the motion.

Board Resolution 09-12-18-03 Lori Koho made a motion to change the Work to Begin Date on tickets to be as follows: Routine ticket=48 hours – nothing sooner or later. Pre-Survey= 10 days – nothing sooner or later, Emergency = right away or current date and time – nothing sooner or later. Any special request would be noted in the "Remarks" field. Nathan Taylor seconded the motion.

Board Resolution 09-12-18-04 Scott Clement made a motion to submit the OAR change document and the financial impact statement for the 30-day public notice. Joyce Nelsen seconded the motion

Board Resolution 09-12-18-05 Micah brown made a motion to extend the contract with UTA for one year through 2019. Johnny Sapp seconded the motion.

Board Resolution 09-12-18-06 Micah Brown Moved to approve up to $1,000 to have Clint travel to Oregon to give his presentation on Excavation Safety. Geneece MacKay seconded the motion.

Board Resolution 09-12-18-07 Ryan Sandhu made a motion to have OCC add the three questions to the Locate Intake Request Form. Nathan Taylor seconded the motion.

Board Resolution 10-10-18-04 Scott Gallegos moved that the P&P Committee review and update the bylaws for OUNC Board review. Joyce Nelsen seconded the motion.

Board Resolution 10-10-18-05 Joyce Nelsen moved to provide $15,000 to the OUCC to fix the UCC's tax statuses. The OUNC will provide $55,000 yearly instead of the usual $60,000 per year until the $15,000 is paid back. Micah Brown seconded the motion.

Board Resolution 11-14-18-02 Micah Brown moved to amend the Boards previous motion to lock tickets to the 48 hour Work To Begin Date and have the locking go into effect on January 3rd, 2019 once the Work To Begin Date has been changed to 2 full business days. Geneece MacKay seconded the motion

Board Resolution 11-14-18-03 Micah Brown made a motion to have the 45-day ticket expiration date and time added to the email that is sent out to excavators as well as to display in Search and Status. Scott Gallegos seconded the motion

Board Resolution 11-14-18-06 Scott Gallegos made a motion to nominate Micah Brown as the 2019 Vice Chair and Scott Clement seconded the motion.

Board Resolution 11-14-18-07 Scott Gallegos made a motion to nominate Micah Brown as the 2019 Vice Chair and Scott Clement seconded the motion.

Board Resolution 11-14-18-08 Micah Brown made a motion to take language from OR 952-001-0070 (1(a) to OAR 952-001-0080 (1(a) so that both reflect the same rule for marking purposes. Joyce Nelsen seconded the motion.

Board Resolution 11-14-18-09 Micah Brown made a motion to accept the Complaint Process as revised with the removal of paragraphs 3,4, and 5. Scott Gallegos seconded the motion.

Board Resolution 11-14-18-10 Lori Koho made a motion to approve the Standards manual changes as final draft and hire B&B Litho for print. Joyce Nelsen seconded the motion.

Board Resolution 11-14-18-11 Scott Gallegos made a motion to file on 1/2/19 the current OARs with the one change to correct the language. Tim Smith seconded the motion.

Board Resolution 11-14-18-12 Micah Brown made a motion to accept the on-line Excavator Training Program under the terms listed above. Geneece MacKay seconded the motion.

Board Resolution 01-09-19-04 Joyce Nelsen made a motion to add Scott Gallegos to, and remove Nathan Rivera from, the Umpqua CD #04992736173. Nate Rivera seconded the motion.

Board Resolution 01-09-19-05 Nate Rivera made a motion to change the Riverview checking and money market accounts to add Scott Gallegos and remove Nathan Rivera. Lori Koho seconded the motion.

Board Resolution 01-09-19-06 Lori Koho made a motion to close the MOU with the Oregon PUC. Micah Brown seconded the motion.

Board Resolution 01-09-19-07 Fred Corona made a motion to spend $15,500 on the Starlight Parade. Joyce Nelsen seconded the motion.

Board Resolution 01-09-19-08 Fred Corona made a motion to spend $5000 to sponsor J.J. Harrison. Lori Koho seconded the motion.

Board Resolution 01-09-19-09 Nate Rivera made a motion to accept Clint Kalfell's proposal as written. Geneece MacKay seconded the motion.

Board Resolution 01-09-19-10 Micah Brown made a motion to have the Chair of the Publicity Committee, the Chair of the Training and Education Committee and the Board chair be approved to have a spending limit of $5000 before needing Board approval. Geneece Mackay seconded the motion.

Board Resolution 01-09-19-11 Nate Rivera made a motion to provide a $5000 limit superseding resolution 9-10-14-03 for any single transaction. Fred Corona seconded the motion.

Board Resolution 01-09-19-12 Micah Brown made a motion to approve sending 2 board Members to the CGA Conference. Ryan Sandhu seconded the motion.

Board Resolution 02-13-19-02 Scott Clement made a motion to amend the previous vote to create the 3 new questions as permanent fields that will be sent to all members on all tickets unless a member specifically opts out of receiving the information. Geneece MacKay seconded the motion.

Board Resolution 02-13-19-03 Fred Corona moved to amend the previous vote to approve the minutes with this one correction being made. Nate Rivera seconded the motion.

Board Resolution 02-13-19-04 Fred Corona made a motion to approve spending $12,250 on these radio campaigns in the March-May and August-September time frames. Scott Clement seconded the motion.

Board Resolution 02-13-19-05 Nate Rivera made a motion to accept Clint Kalfells contract as corrected. Micah Brown seconded the motion.

Board Resolution 02-13-19-06 Ryan Sandhu moved to send out the tariff letter via a free format message from the call center as amended, once the Board Chair, Scott Gallegos, signed the letter. Micah Brown seconded the motion.

Board Resolution 02-13-19-07 Nate Rivera made a motion to provide the $500 sponsorship to the NW College of Construction. Micah Brown seconded the motion.

Board Resolution 03-13-19-04 Joyce Nelsen made a motion to move forward with the 15 cent increase in the per ticket costs to the members effective 7/1/19. Tim Smith seconded the motion.

Board Resolution 04-10-19-02 Nate Rivera made a motion to add the calendar to the OUNC website with a link to be added onto the Oregon App. Joyce Nelsen seconded the motion

Board Resolution 04-10-19-03 Joyce Nelsen moved to reinstate the $500 exemption for Rogue Valley Sewer Services and to apply it retroactively after OCC verifies the amounts received so far from this member. If January, February and March bills were all paid it would be a refund of $1,294.45. Tim Smith seconded the motion.

Board Resolution 04-10-19-05 Scott Clement made a motion for the Board to accept the RFP for marketing Services with presentations at the OUNC Board Meeting on June 11, 2019. Johnny Sapp seconded the motion.

Board Resolution 04-10-19-06 Nate Rivera made a motion for the OUNC Board to provide $500 in sponsorship of the Vancouver Dozer days and to have the Oregon 811 trailer present at the event. Tim Smith seconded the motion**.**

Board Resolution 05-08-19-03 Micah Brown made a motion to remove the following members from the list as they have either resigned from the Board or their term has expired and they are no longer participating: Shannon Potter – Telecom > 50k Access Lines, Nathan Taylor - Excavators, John Norrena, - Public Utility Districts, and Lori Koho – Oregon PUC. Scott Gallegos seconded the motion.

Board Resolution 05-08-19-04 Joyce Nelsen made a motion to take Intelligent Community Services offline and reimburse OCC for the $296.70 that they have already paid to the OUNC Board. Tim Smith seconded the motion.

Board Resolution 06-12-19-02 Joyce Nelsen made a motion to credit the amount due of $67.32 for Mapleton Water District. Tim Smith seconded the motion.

Board Resolution 06-12-19-04 Nate Rivera made a motion to remove the Damage Prevention Forum on the OUNC website. Micah Brown seconded the motion.

Board Resolution 06-12-19-05 Tim Smith made a motion to correct a longstanding oversight after rule “100” was added. The change will be to adjust “952-001-0001 through 952-001-0090” in paragraph one to reflect all OAR’s and should read “952-001-0001 through 952-001-0100”. Nate Rivera seconded the motion.

Board Resolution 06-12-19-06 Micah Brown made a motion to award the contract to Dormers. Tim Smith seconded the motion.

Board Resolution 06-12-19-07 Micah Brown made a motion for new members to receive a $200 allowance when they become a Board Member then all future members will receive a $100 annual allowance. The current Board Members that are voting on this proposal will not be eligible for either of these allowances. Tim Smith seconded the motion.

Board Resolution 08-14-19-03 Mitch Burghelea made a motion to use $1,575 from the Training and Education budget for a Spanish translation of the entire Standards Manual by One Hour

Translations. Scott cement seconded the motion.

Board Resolution 08-14-19-04 Joyce Nelsen made a motion to accept the interagency agreement between the OUNC Board and the DAS for up to $4,000. Scott Clement seconded the motion.

Board Resolution 08-14-19-05 Don Moore moved to accept the written vote on officers for 2020. Geneece MacKay seconded the motion. Chair = Scott Gallegos, Vice Chair Micah Brown, Secretary = Ryan Sandhu, Treasurer = Johnny Sapp

Board Resolution 08-14-19-06 Phil Boyle moved to sponsor the Mid-Oregon Construction Safety Summit at $1,500. Johnny Sapp seconded the motion.

Board Resolution 09-11-19-04 Nate Rivera moved to allocate not to exceed $10,000 to the Joint States Conference held in September2020. Scott Clement seconded the motion.

Board Resolution 09-11-19-05 Nate Rivera moved to adopt the amended timeline plan for recruitment. Don Moore seconded the motion.

Board Resolution 09-11-19-06 Nate Rivera moved to accept the Executive Director criteria as stated. Phil Boyle seconded the motion.

Board Resolution 09-11-19-07 Nate Rivera motioned to accept the position description for the Executive Director as stated. Scott Clement seconded the motion.

Board Resolution 09-11-19-08 Nate Rivera motioned to authorize the Executive Director Selection Committee to proceed if the full compensation package is less than $200,000. Scott Clement seconded the motion.

Board Resolution 10-09-19-03 Nate Rivera made a motion to move $100,000 from the money market account to a CD. Time Smith seconded the motion.

Board Resolution 10-09-19-04 Micah Brown moved to accept the change in the Statement of Purpose for Damage Reporting/Dirt. Johnny Sapp seconded the motion.

Board Resolution 11-13-19-03 Joyce Nelsen made a motion to remove the amount owed of $30.60 from their account. Phil Boyle seconded the motion.

Board Resolution 11-13-19-05 Tim Smith made a motion to add Johnny Sapp to the banking accounts as follows: effective January 15th, 2020, Joyce Nelsen be removed from and Johnny Sapp be added to the Riverview Community Bank checking account and that Joyce Nelsen be removed from and Johnny Sapp be added to the Umpqua CD account # 04992736173. John Eckis seconded the motion

Board Resolution 11-13-19-06 Joyce Nelsen made a motion to request a new credit card for Johnny Sapp. Micah Brown seconded the motion.

Board Resolution 11-13-19-07 Micah Brown made a motion to increase the pay for Kitty Davis by 5% and make it retroactive back to March 3rd 2019. Scott Clement seconded the motion.

Board Resolution 11-13-19-08 Joyce then went over the proposed 2020 budget. Joyce Nelsen made a motion to accept the 2020 budget as presented. Scott Clement seconded the motion.

Board Resolution 11-13-19-09 Mitch Burghelea made a motion to move $8,000 from the 2019 Training and Education Committee budget into the 2019 Publicity Committee budget. John Eckis seconded the motion.

Board Resolution 11-13-19-10 Micah Brown moved to dissolve the Enforcement Committee as an active committee. Scott Clement seconded the motion.

Board Resolution 11-13-19-11 Tim Smith moved to accept the amended meeting location schedule for 2020. John Eckis seconded the motion.

Board Resolution 12-11-19-03 Joyce motioned to accept the bylaws as amended. John seconded the motion.

Board Resolution 12-11-19-04 Tim Smith made a motion to adopt the Strategic Plan as written. Ryan Sandhu seconded the motion.

Board Resolution 01-08-20-03 Micah Brown made a motion to approve ordering 10,000 of the standard manuals with corrections and the scan code included. Tim Smith seconded the motion.

Board Resolution 01-08-20-04 Nate Rivera mad a motion that the OUNC send Kitty Davis (using GSA rates fro reimbursement) Phil Boyle and Scott Gallegos to the CGA conference. Ryan Sandhu seconded the motion.

Board Resolution 02-12-20-02 Phil Boyle made a motion to have district code HAYD01 removed from the one call system. Joyce Nelsen seconded the motion.

Board Resolution 02-12-20-03 Nate Rivera made a motion that Johnny Sapp be added to and Joyce Nelsen be removed from the Riverview Community Bank money mark account and the Riverview Community Bank CD account. John Eckis seconded the motion.

Board Resolution 02-12-20-05 Joyce Nelsen made a motion to extend the contract with OCC for one year. Johnny Sapp seconded the motion.

Board Resolution 03-11-20-02 Joyce Nelsen made a motion to allow David Coffman's district code of DC01 to be taken off-line. Jessica Epley seconded the motion.

Board Resolution 03-11-20-04 Jessica Epley made a motion to raise Kitty's limit to $10,000 on her OUNC credit card. John Eckis seconded the motion.

Board Resolution 03-11-20-05 Jessica Epley made a motion to provide a 5% raise for Kitty Davis backdated to start on 3/1/20. Tim Smith seconded the motion.

Board Resolution 05-13-20-04 Phil Boyle made a motion to cancel the 2020 Joint States Meeting. Don Moore seconded the motion.

Board Resolution 06-10-20-02 Jessica Epley made a motion to move forward with the addition of the two new fields. Johnny Sapp seconded the motion.

Board Resolution 06-10-20-04 Phil Boyle made a motion to remove Special Services Committee in the Policy and Procedures manual. Don Moore seconded the motion.

Board Resolution 06-10-20-05 Tim Smith made a motion to provide the $7,500 funding to NEI for TV/Radio featuring Mike Rowe. Scott Clement seconded the motion

Board Resolution 06-10-20-06 John Eckis made a motion to accept the amended recruitment plan and time line. Nate Rivera seconded the motion.

Board Resolution 06-10-20-07 Nate Rivera made a motion that effective on billing calculated September 1st 2020 and later, all amounts 60 days or more past due will be subject to an interest rate of 1.5%. Tim Smith seconded the motion.

Board Resolution 07-08-20-03 Mitch Burghelea moved to donate 1000 hand sanitizer and buffs to the Warm Springs Tribal Management team. Johnny Sapp seconded the motion.

Board Resolution 07-08-20-04 Ryan Sandhu made a motion to renew the CD for 9 months at 0.25%. Jessica Epley seconded the motion.

Board Resolution 07-08-20-05 Dawn Hickson mad a motion to fund two sessions of the online Locate Training at $1,800 per session. Scott Clement seconded the motion.

Board Resolution 07-08-20-06 Johnny Sapp mad a motion to proceed with sending a reminder email notification on projects expected to last 45 days or longer. Micah Brown seconded the motion.

Board Resolution 08-12-20-02 Micah Brown made a motion to make the dig site zip code available to those members that request to receive the information. Phil Boyle seconded the motion.

Board Resolution 08-12-20-04 Micah Brown made a motion to add an exception to OAR 952-001-0050 (2) (See attachment #1) specifically addressing the need for notification when work is to take place within an established or pre-existing facility enclosure. The motion will allow owners to perform work within their subsurface enclosures without the requirement to notify for locates. Phil Boyle seconded the motion.

Board Resolution 09-09-20-02 Phil Boyle made a motion to add Dawn Hickson and remove Johnny Sapp on all Riverside accounts, and to add Dawn Hickson and remove Johnny Sapp on the Umpqua CD account 04992736173. Mitch Burghelea seconded the motion.

Board Resolution 10-14-20-02 Jessica Epley made a motion to allow the finance charges for OSU02 and COFLO01 to be waived this one time. Phil Boyle seconded the motion. Jessica Epley made a motion to allow the finance charges for OSU02 and COFLO01 to be waived this one time. Phil Boyle seconded the motion.

Board Resolution 10-14-20-04 Micah moved to make a change in verbiage for the voluntary positive response code that currently reads as "Not Marked – No Access" to read as "Not Marked – No Access To Area Of Excavation". Phil Boyle seconded the motion.

Board Resolution 10-14-20-05 Phil Boyle made a motion to accept the publicity budget as presented. Melanie Lewis seconded the motion.

Board Resolution 10-14-20-06 Scott Clement made a motion to proceed and post the RFP. Micah Brown seconded the motion.

Board Resolution 10-14-20-07 Ryan Sandhu made a motion to move the top 8 candidates, that scored a 68 or better, to the second round of interviews. Johnny Sapp seconded the motion

Board Resolution 10-14-20-08 Ryan also made a motion to adopt, by reference, the Oregon Department of Administrative Services Discrimination and Harassment Free Workplace Policy, policy #50.010.01 and Family and Medical Leave Policy, policy #60.000.15 including future updates to the policies made by DAS.

Board Resolution 11-10-20-03 Phil Boyle made a motion to approve the 2021 budget presented. Scott Clement second the motion.

Board Resolution 11-10-20-04 Johnny Sapp made the following motion. As of January 1, 2021 Dawn Hickson will represent OUNC as the Treasurer, relieving Johnny Sapp. In order to conduct the financial business of the OUNC please add Dawn Carol Hickson as an authorized signing member to the following accounts:

1) Riverview
   - a) Non-profit checking #001616515988
   - b) Business plus #001699002495
   - c) CD-51000011380
2) Umpqua
   - a) #04992736173

Please retain Chair Scott Gallegos on the accounts listed above and remove Johnny Ray Sapp from the accounts listed above. Phil Boyle seconded the motion.

Board Resolution 12-09-20-02 Ryan Sandhu made a motion to present all five (5) candidates that scored 77 or better to the full Board. Scott Clement second the motion.

Board Resolution 01-13-21-02 Phil Boyle made a motion to waive the finance charges for the City of Cascade Locks and Crook County Road Department and to wait for clarification regarding all state and government agencies before deciding on Yamhill County Department of Public Works. Melanie Lewis seconded the motion.

Board Resolution 01-13-21-03 Ryan Sandhu made a motion to move candidates for the OUNC Executive Director position who scored 78 points or higher move forward to the reference check phase of the recruitment process. Tim Smith seconded the motion

Board Resolution 01-13-21-04 Micah Brown made a motion to put off the Committee Reports till Feb.13, 2021 OUNC Board Meeting. Phil Boyle seconded the motion

Board Resolution 01-13-21-05 Micah Brown made a motion to put off the Committee Reports till Feb.13, 2021 OUNC Board Meeting. Phil Boyle seconded the motion

Board Resolution 01-21-21-01 Nate Rivera made a motion to enter into employment negotiation with Josh Thomas. Have the EDSC work create an Executive Director Offer Letter and getting employee on board. Seconded by Micah Brown.

Board Resolution 02-10-21-04 Scott Clement made a motion to accept the committees recommendation of a 70% excavator / 30% DIY split at a cost of $30,000 with the NEI. Micah Brown seconded the motion

Board Resolution 02-10-21-05 Scott Clement made a motion to move forward with the Fox Channel 12 TV Campaign at a cost of $10,000. Brewster WhitMire seconded the motion.

Board Resolution 02-10-21-06 Nate Rivera made a motion that since Micah Brown will represent the OUNC as the Chair, relieving Scott Gallegos, and in order to conduct the financial business of the OUNC, please add Micah Brown as an authorized signing member to the following accounts:

1) Riverview
   - a) Non-profit checking #001616515988
   - b) Business plus #001699002495
   - c) CD-51000011380
2) Umpqua
   - a) #04992736173

Please retain Treasurer Dawn Hickson on the accounts listed above and remove Scott Gallegos from the accounts listed above. Dawn Hickson seconded the motion.

Board Resolution 03-10-21-04 Micah made a motion to have the OAR committee pursue language around a 750 ft maximum ticket length. Brewster Whitmore seconded.

Board Resolution 03-10-21-05 Micah Brown made a motion to move forward with revising the OAR rule around remarking in white. Phil Boyle seconded.

Board Resolution 03-10-21-06 Ryan made a motion to add payroll services to The Bookkeeping Company's responsibilities not to exceed $2,000 annually. Nate Rivera seconded.

Board Resolution 03-10-21-07 Phil Boyle made a motion to establish a temporary exploratory committee to discuss matters of filing complaints. Ryan Sandhu seconded.

Board Resolution 04-14-21-03 Motion made to post the call center RFP by the end of day today by Nate Rivera. Second made by Jessica Epley.

Board Resolution 04-14-21-04 Nate Rivera makes a motion to elect Melanie Lewis as the Vice Chair of the OUNC. Johnny seconded the motion.

Board Resolution 05-12-21-02 Paul Schmidt made a motion to waive the finance charges for the 6 member utilities, The City of Mt. Angel, Medford Water Commission, City of Umatilla, Timberline Rim Water Company, Medford School District and City of Detroit, that have requested relief. Melanie Lewis seconded the motion.

Board Resolution 06-09-21-03 Tim Smith made a motion to approve up to $1,000 to sponsor a team for the MUCC gold tournament. Phil Boyle seconded the motion. The motion failed.

Board Resolution 06-09-21-04 Nate Rivera made a motion to approve up to $1,500 to sponsor a team for the MUCC golf tournament. Phil Boyle seconded the motion.

Board Resolution 06-09-21-05 Ryan Sandhu made a motion to accept the OUNC resolution to PERS as presented. Nate Rivera seconded the motion.

Board Resolution 07-14-21-03 Nate Rivera made a motion to give Josh Thomas a credit card with a limit not to exceed $5,000. Mitch Burghelea seconded the motion

Board Resolution 07-14-21-04 Nate made a motion to increase Kitty's salary by 4% retroactively back to March 20th. Mitch Burghelea seconded the motion.

Board Resolution 07-14-21-05 Tim Smith motion to send 4 board members to the OCC Users group meeting in Palm Springs. Johnny Sapp seconded.

Board Resolution 07-14-21-06 Nate Rivera made a motion to grant power of attorney to The Book Keeping Company from July14-August 11, 2021 to address IRS issue around the boards EIN number. Tim Smith seconded.

Board Resolution 08-11-21-02 Phil Boyle made a motion to share memo regarding ticket volume as free format message to operators and excavator. Paul Schmidt seconded the motion.

Board Resolution 08-11-21-03 Phil Boyle made a motion to initiate the ticket extension program through OCC. Paul Schmidt seconded.

Board Resolution 08-11-21-04 Alba Vogland makes a motion to accept Josh's proposal for the two cellular options. Paul Schmidt seconded

Board Resolution 08-11-21-05 Phil Boyle made a motion was made to replace the RAA form and process and replace it with the new intake form through the PUC. Paul Schmidt seconded

Board Resolution 08-11-21-06 Johnny Sapp made a motion to dissolve the Exploratory Committee. Phil Boyle seconded.

Board Resolution 09-08-21-02 Phil Boyle made a motion to purchase a Meeting Owl Pro for up to $1,000. Mitch Burghelea seconded the motion.

Board Resolution 10-13-21-02 Alba Vogland made a motion to get a new laptop for Kitty and Melanie Lewis seconded the motion.

Board Resolution 10-13-21-03 Phil Boyle made a motion Tim Smith seconded the Executive Director, Josh Thomas, be added to the following bank accounts operated by the Board

- Riverview
  - Non-profit checking #001616515988
  - Business plus #001699002495
  - CD-51000011380
- Umpqua
  - #04992736173e

Board Resolution 10-13-21-04 Phil Boyle made a motion to provide a procurement card with a $5000 limit for the executive director and Alba Vogland seconded

Board Resolution 11-10-21-04 Scott Crosby made a motion to move $10,000 from the budget line item 518 (calendars) to 515.1 (Dormers). Melanie Lewis seconded

Board Resolution 12-08-21-03 Nate Rivera made a motion to accept the 2022 Board Meeting schedule as presented. Paul Schmidt seconded

Board Resolution 12-08-21-04 Nate Rivera made a motion to approve the 2022 budget as presented. Paul Schmidt seconded

Board Resolution 12-08-21-05 Nate Rivera made a motion to authorize Josh Thomas to execute the contract with One Call Concepts. Connor Toney seconded.

Board Resolution 1-12-22-05 Jessica Epley made a motion to remove Alba Dawn Vogland from the Riverview Community Credit Union account #01616515988 and Umpqua Bank account # 04992736173. Melanie Lewis seconded.

Board Resolution 2-9-22-02 Jessica Epley made a motion to direct the policy and procedures committee to update the procedure around approval roles making the Executive Director as having final approval of invoices. Paul Schmidt seconded.

Board Resolution 2-9-22-04 Johnny Sapp made a motion to allow ED on behalf of OUNC to apply for participation in the Treasury-managed Oregon Short Term Fund (OSTF) through the Local Government Investment Pool (LGIP or pool). The board authorizes an exception to the "federally insured financial institution" referenced in Policy and Procedures Manual 3.9 relating to Banking Policy. Paul Schmidt seconded.

Board Resolution 3-9-22-02 Melanie made a motion to have Melanie Lewis, Micah Brown and Joshua Thomas to be signers on the Riverview accounts Non-profit checking #001616515988, Business plus #001699002495 and CD-51000011380 and Umpqua account # 04992736173 as well as with the new LGIP/OSTF account with the State of Oregon once created. Alba Vogland seconded.

Board Resolution 3-9-22-04 Jessica made a motion to move Bylaws to be a standalone document, update all revisions to Policy and Procedures Manual Chapter 1 as presented, update new proposed policy regarding write-offs, update new proposed policy regarding late Fees and Finance Charges and update the bylaws to include previously approved changes as presented. Paul Schmidt seconded.

Board Resolution 3-9-22-05 Micah made a motion to authorize the OAR committee to develop language around adding a design information process. Jessica Epley Seconded

Board Resolution 3-9-22-06 Paul Schmidt made a motion to have OCC create clear marking instructions on outgoing tickets separating marking instructions and driving directions. Melanie Seconded

Board Resolution 4-13-22-04 Jessica Epley made a motion to task Josh with creating a strategic plan related including a budget analysis to ticket pricing for consideration and next month's meeting. Nate Rivera seconded.

Board Resolution 4-13-22-05 Jessica Epley made a motion to move forward a competitive bid for a financial audit. Paul Schmidt seconded.

Board Resolution 4-13-22-06 Jessica Epley made a motion to move Tariff committee to Budget and Audit committee. Mitch Burghelea seconded.

Board Resolution 4-13-22-07 Jessica Epley made a motion to remove the header codes Non-emergency, Priority and Short Notice and only have Emergency, Meet, 2 Full Business and Survey. Mitch Burghelea seconded.

Board Resolution 4-13-22-08 Jessica Epley made a motion to accept the proposed changes made by the committee to chapters 2, 3, 4 and 5. Paul Schmidt seconded

Board Resolution 5-11-22-04 Melanie made a motion to notify all members of the One Call center of a public notice meeting to share the tariff increase plan from $1.20 to $1.35 in July of 2022. Alba seconded.

Board Resolution 5-11-22-05 Melanie made a motion to move the July meeting from Baker City to Portland. Jessica seconded.

Board Resolution 5-11-22-06 Jessica made a motion to Remove "Tariff" to staff via the employee manual as staff responsibility and retain "Budget and Audit" to ad hoc committee. Paul seconded.

Board Resolution 5-11-22-07 Jessica made a motion to revise the "Chapter 3.2 Reserve Policy" to reflect the changes below:
It shall be the policy of the Oregon Utility Notification Center to keep a reserve in the budget equal to three months of essential operating costs. Reserve funds support ongoing operational costs, under the direction and approval of the Oregon Utility Notification Center board. Priority funding shall ensure continued service provided by a one call contractor alongside other legal or contractually mandated responsibilities, and staff. Alba seconded.

Board Resolution 5-11-22-08 Jessica made a motion to Revise the "Chapter 3.5.2 Delinquent Debts, Charges and Account Management" to reflect the changes below:The request for approval of a write-off must include a short narrative of actions taken to collect and the rationale for the debt being considered uncollectable. Pursuant to 3.5.4. of this manual, any write-off equal to or less than $5 may be resolved by the one call contractor. Any write-off equal to or less than $500 must be reviewed by the Executive Director and authorized by the Executive Committee. Any write-off greater than $500 must be Board authorized. Paul seconded.