

May 30, 2019  
Board of Directors  
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF  
DIRECTORS MEETING NOTICE

## **NOTICE OF PUBLIC MEETING**

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

### **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**June 12, 2019 TIME: 9:00 AM**

**LOCATION: Eagle Crest Resort  
Conference Center- Room B  
1522 Cline Falls Hwy  
Redmond, OR 97756**

Conference call is available for this meeting.  
Please dial 515-606-5385. Enter code: 759869

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.



Ryan J. Sandhu  
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

# **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

CHAIR: Scott Gallegos

DATE: Wednesday, June 12, 2019

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: Eagle Crest Resort  
Conference Center- Room B  
1522 Cline Falls Hwy  
Redmond, OR 97756

## **AGENDA**

### OUNC Business Meeting

#### #1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes

#### #2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#### #3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#### #4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#### #5 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#### #6 OUNC Board of Directors Officer's Report

- Chairperson – Scott Gallegos
- Vice Chairperson – Micah Brown

- Treasurer – Joyce Nelsen
- Secretary – Ryan Sandhu
- PUC Representative – Phil Boyle

#7 Executive Session Schedule in accordance with ORS 192.660 2(a)

15 MINUTE BREAK

***OUNC BOARD OF DIRECTORS COMMITTEE REPORTS***

#1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN - CHAIR

Members: Scott Gallegos Ryan Sandhu Johnny Sapp  
Nate Rivera  
a. General Report

#2 CONTRACTS: NATE RIVERA - CHAIR

Members: Scott Gallegos Ryan Sandhu Micah Brown  
a. General Report

#3 DAMAGE REPORTING/DIRT: Vacant

Members: Scott Gallegos Mitch Burghlea Phil Boyle  
\*Kitty Davis \*Dawn Hickson  
a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR  
Members: Scott Gallegos Scott Clement  
Mitch Burghlea Tim Smith  
Phil Boyle \*Kitty Davis  
a. General report

#5 POLICY & PROCEDURES COMMITTEE: JOHNNY SAPP - CHAIR

Members: Scott Gallegos Joyce Nelsen  
Geneece McKay  
a. General Report

#6 PUBLICITY COMMITTEE: FRED CORONA – CHAIR

(Merchandise, Sponsorship events, Media & Website)  
Members: Scott Gallegos Joyce Nelson Scott Clement  
Ryan Sandhu Tim Smith \*Kitty Davis  
Mitch Burghlea \*Luc Fortier  
a. General Report

#7 ENFORCEMENT COMMITTEE: MICAH BROWN – CHAIR

Members: Scott Gallegos Mitch Burghelea  
Phil Boyle Geneece McKay  
\*Kitty Davis

a. General Report

#8 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

Members: Scott Gallegos Micah Brown Geneece McKay  
\*Kitty Davis John Eckis \*Kyle Sutton

a. General Report

#9 MEMBERSHIP: Vacant

Members: Scott Gallegos Geneece McKay

a. General report

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:  
SCOTT GALLEGOS - OUCC PRESIDENT

Members: \*Kitty Davis

a. General report

#11 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Scott Gallegos Joyce Nelson Micah Brown  
Phil Boyle Chris Grissom Nate Rivera  
\*Kitty Davis

a. General report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

Date: July 10, 2019

Location: Clackamas Community College  
Wilsonville Training Center – Room 112  
29353 SW Town Center – Loop E  
Wilsonville, OR 97070