November 19, 2026
OUNC Board of Directors
Interested Parties

NOTICE OF PUBLIC MEETING
In accordance with Oregon State Public Meeting Law
Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS MEETING
www.digsafelyoregon.com

Thursday, November 19, 2026, 9:00 a.m.

Join Zoom Meeting
https://us02web.zoom.us/j/84785985782
Meeting ID: 847 8598 5782
Passcode: 231808

Anyone wishing to give testimony to the board must first add their name to the Testimony Register prior to the beginning of the meeting. Those registered to testify will be recognized in the order in which they signed up, and each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that accompanies the verbal statement(s), prior to addressing the Board. Those presenting a formal proposal must complete a **Concept Submission Form**, available at **https://forms.digsafelyoregon.com/concept-submission-form/** or by request of OUNC staff.

No more than 45 minutes in total will be allowed for all open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. Special exceptions to these criteria can be allowed at the discretion of the Board Chairperson. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Josh Thomas at 503-317-5007 or **josh.thomas@digsafelyoregon.com**.

Please note that the OUNC records board meetings as a backup for meeting minutes.

Jaimie Lemke
OUNC Board Secretary

Enclosures

Conflict of Interest: Oregon Government Ethics law defines actual conflict of interest [ORS 244.020(1)] and potential conflict of interest [ORS 244.020(13)]. In brief, a public official is met with a conflict of interest when participating in official action which could result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either are associated. OUNC Board members must announce publicly the nature of a conflict of interest during the meeting. If it is a potential conflict of interest, they may continue to participate in the discussion, debate or vote on the matter. If it is an actual conflict of interest, they must refrain from participating in any discussion, debate or vote on the matter per ORS 244.120(2). If their vote is necessary to take action, that member may cast a vote without participating in discussion or debate on the issue.

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BOARD OF DIRECTORS MEETING

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LOCATION:
Grand Hotel
201 Liberty St SE
Salem, OR 97301

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LINKS TO MEETING RESOURCES:
Board Packet
Concept Submission Form
Staff Contact
Current Officers/Members
Committee Rosters

AGENDA

OUNC Board of Directors Chairperson – Melanie Lewis

- Call to order; reminder that meeting is being recorded
- Roll call of all present, confirmation of quorum and simple majority
- Review, amend, and approve previous minutes
- Review Action Items from September 17 OUNC Board Meeting

Open Testimony, Concept Submission Forms

- Open testimony when called upon by Board Chair – 5 minutes each
- Presentation of Concept Submission Forms, if applicable

STRATEGIC PILLARS/COMMITTEE REPORTING

1. PROVIDING OVERSIGHT

- Executive Committee: Melanie Lewis - Chair
  - Comments from Chairperson
  - Transition of New Chair
    a. Appointment of Committee Chairs for 2027; Committee Membership

- OUNC Staff Report – Josh Thomas
  - Board administration, membership/succession update, records requests
  - Update on the Billing Discrepancy and Final Agreement
  - Update on the Notification Center Services Contract and Statement of Work

- Treasurer's Report – Aaron Nakano
  - Financials, budget updates
  - **MOTION** to approve Treasurer's Report as presented/with changes.

- Budget, Audit and Tariff Committee: Aaron Nakano – Chair
  - General Report
  - 2027 spreadsheet review, tariff rate adjustment
  - Priorities: financial review, reserves/investments

Breaks will be called by the Board Chairperson.

- Oregon Public Utility Commission Updates: Kevin Hennessy
    - General Report
    - Complaint Status Report Formal Request

2. RULEMAKING AND BEST PRACTICES

- Governance Committee: Andy Crocker - Chair
    - General report, worklog, rulemaking updates
    - Laws Matrix from OCC
    - NC-405 ruling (PUC Order 25-093) status regarding definition of control over, responsibility for locating sewer laterals
    - Legislative Day event in April 2027 (Safe Digging Month)

3. DELIVERING QUALITY SERVICES

- OUNC/OCC Operations Report – Scott Gallegos, One Call Concepts
    - Operations, financial statistics and updates
    - ITIC usage report and return/correction process
    - Invoice improvement enhancements
    - Demo of Ticket Talk

- Training and Education: Robbie West - Chair
    - General report (schedule of excavator/locator classes, partner presentations)
    - Year-end training program results, 2027 plans
    - Common Ground Alliance Training Modules

4. DRIVING RESULTS WITH DATA

- Data and Research Committee: Lucas Schauffler - Chair
    - General report, DIRT data

5. MAXIMIZING OUTREACH

- Publicity Committee: Jaimie Lemke – Chair
    - General report (sponsorships, ads/media, web/social, promotional) – new items
    - Connoisseur Media – Annual Review and 2027 Planning
    - Common Ground Alliance Commercials, resources for members

OUNC BOARD BUSINESS

6. Old Business
- Staff Led Planning Group – Safety Summit

7. New Business
- Update to Committee Quorum Requirements

8. Oregon Utilities Coordinating Council Report – Rocky Stewart
- General Report

9. National Industry News: NULCA, CGA, Open Discussion
- Recap of attendance, presentations at Users Group (Micah, Konstantin, Josh) and Joint States Conference (Aaron, Andy, Paul, Konstantin, Tyson, Josh)

Breaks will be called by the Board Chairperson.

- Industry Events, Board Travel
    - CGA Expo – April 12–15, 2027 in Tampa, Florida
    - OCC Users Group 2027 – September 2027 in New Orleans, Louisiana

10. For the Good for the Order

- Meeting schedule, locations for 2027; calendars
- Morrison Award status, voting
- Annual Board Survey, meetings

11. Executive Session (scheduled in accordance with ORS 192.660)

The OUNC Board of Directors meets every two months. The next scheduled meeting will be held on:

- January 21, 2027 – Clackamas, OR

Breaks will be called by the Board Chairperson.