Budget, Audit & Tariff Committee Minutes
Wednesday, July 29, 2026 at 9:30AM

Voting Members: **Aaron Nakano, Nate Rivera, and Melanie Lewis**.
Non-Voting Members: **Josh Thomas, Josh Planton, Scott Gallegos, C Floyd (WCCCA), Jash Kay (FCRE)**
Guests: none

1. Announcements and Introductions
    a. Announcements, Roll Call/Guest sign-in, Declaration of Quorum
        i. Chair called meeting to order at 9:32am.
    b. Review/approve and/or amend prior meeting minutes from September 29, 2025.
        i. Josh T. displayed the minutes from September 29th for the committee members.
        ii. Motion from Nate. Melanie seconded to approve with edits.
            1. Melanie requested that the minutes from the previous meetings be included in the meeting invites in the future.
    c. Comments from the Chair: Aaron did not have any comments.

2. New Business
    a. Review draft 2027 budget; recommend adoption to full board or reconvene committee before September meeting
        i. Josh T. shared the 2027 Proposed Budget sheet, and began running through the updates which had been made since the 2026 Budget had been approved.
        ii. Josh T. noted that the current figures in the budget are based on only the first half of 2026 actuals, and adjustments may need to be made as more information is garnered as to where the 2026 Budget will land.
        iii. Josh T. had added a percentage increase/decrease column to indicate any change between 2026 Budget and 2027 Budget.
        iv. Josh T. used a very conservative calculation of only a .5% increase in ticket volume based on 2026 figures and CPI-U based tariff rate adjustment to achieve a 5.7% income increase over the 2026 budget to 2.934 million in 2027. He shared that locator trainings have seen an income increase in 2026 as well, so there is an estimate of $7,500 anticipated income in 2027 from those events.
        v. Nate suggested changing the revenue estimate to 2.9 million to be a bit more conservative.
        vi. Josh has been working on the LGIP approval so OUNC can qualify for moving its reserve funds in low-risk, high-interest rate investment accounts. This would mean moving cash from the checking account (approximately 648K) to CD’s.

vii. Anticipated call center expenses are expected to be 2.230 million, but contract details are still being reviewed. Josh T. confirmed that he used the ITIC offset at the 80% rate.
viii. Josh has not yet accounted for the $51,664.61 billing adjustments in 2026, as it has not yet been determined how it should be handled from an accounting perspective.
ix. Josh T. is suggesting a $10K increase in advert budget, with no increase from 2026 support dollars for OUCC. Nate requested a placeholder for a $5K-$7.5K increase for OUCC to see how it impacts the budget.
x. Currently OUNC is over by approximately $3K on industry sponsorships in 2026, so Josh T. proposed a $5K increase in 2027.
xi. Nate asked that Josh T. provide a percentage point for each budget category compared to the overall budget.
xii. Josh T. reviewed additional costs in 2027 which include new video modules to be used in coordination with CGA's, and $52K for a Safety Summit.
xiii. Josh T. shared that he is hoping to increase OUNC's outreach to Oregon legislative members at a price point of $20K. The group discussed putting more collateral around the State Capital to remind them of the importance of 811 in Oregon.
xiv. Personnel costs will stay relatively flat, with 29% healthcare costs increase expected, but a 20% decrease on PERS due to overestimate costs in 2026. A 7.7% increase overall for 2027 and could mean some spend down without impacting reserves.
xv. Once finished reviewing the budget, Josh T. noted that additional updates will be made as more data from 2026 spending materialize.

b. Review, recommend 2027 Service Tariff Rate adjustment to full board
   i. Recommended we increase rate based on a 3.19% CPI-U rate to $1.63.
   ii. There was a suggestion to strike the voice transition level increase from the Tariff. Nate noted that the price difference was intended to attempt to change the behavioral choice. Melanie wondered if we would be questioned, so Josh agreed to check the bylaws and speak with DOJ.

c. Discuss Financial Review status, timing for reporting
   i. Don't have an update

3. Old Business
   a. Review 2026 Budget Status
      i. Reviewed the 2026 budget and need to talk about where billing adjustment will go.
         1. This was covered in the discussion above.

4. For the Good of the Order – No comments.

5. Next Meeting – adjourned – 10:43am