

Budget, Audit & Tariff Committee Minutes

Monday, September 29, 2025 at 1:30PM

Voting Members: Alba Vogland, Nate Rivera, Andy Crocker, Melanie Lewis, and Justin Roberts

Non-Voting Members: Josh Thomas, Adam Franco, Kim Boyd, Josh Planton

Guests: none

1. Announcements and Introductions

- a. Alba called the meeting to order at 1:32 p.m. and quorum was achieved.
- b. The group reviewed the minutes from September 17th. Nate asked that the word “historical” be replaced by “actual” when referring to his request for prior income tracking. Josh asked that the letter “U” be added to “CPI” to be more accurate.
 - i. A motion was made by Nate to approve the minutes from September 17, including the proposed edits. Andy seconded. The minutes were approved. Josh P. to have the minutes posted to the website.
- c. Alba thanked the members for attending this second 2026 budget call.

2. New Business

- a. Josh reviewed the list of action items from the prior meeting on September 19, noting that all had been completed.
- b. Alba commented that Kitty will not support OUCC moving forward, so the option to have support from OCC will be important.

3. Old Business

- a. Review updates to proposed 2026 budget and recommend approval to full board
 - i. Josh reviewed the changes to the 2026 Budget since the last call, noting that he did change the staff support cost to reflect Josh’s admin support.
 - ii. He also added an extra \$5,000 to the OUCC budget, while noting that on-site-support will be provided by OCC.
 - iii. He reduced the Promotional materials budget to \$95,000, while also reducing the classes and video budget given OUNC will likely be utilizing CGA’s training resources.
 - iv. He noted that next year there will be a Joint States event, which OUNC typically provides \$10,000 in support of.
 - v. He also noted there was about a \$20,000 difference in meeting costs when reflecting a 6-meeting cadence next year as compared to 4. Later in the call, Josh P. noted that the costs were determined looking at pricing difference between the Portland area versus locations to the South and East. He also noted that the listed amounts were very

- conservative and should be thought of as not-to-exceed amounts rather than exact budgets.
- vi. Josh brought up the actuals values from the 2022-2025 financial years. He noted that in 2025 OUNC is up 10% on incoming tickets yet only reflecting a 1.4% increase on outgoing tickets which is impacting the in/out ratio.
 - vii. Josh then brought up the income calculator in which Adam had made some adjustments based on current figures. Using version 8 of the calculator, the estimated projected income based on the proposed tariff increase to 1.58 was \$2.833 million.
 - viii. It was noted that the PGE ticket doubling anomaly for the first three months of the year is reflected in the latest version of the calculator. The new ITIC efficiencies will also normalize over the next year, which means the in/out ration will likely stabilize around 4.99.
 - ix. Adam did not think that changing the locate period from 45 to 30 days would make much of an impact in terms of additional income, however, by simply reporting the rule change there might be a pump in tickets.
 - x. Josh T. noted that OUNC is on the threshold of also meeting the next ITIC threshold to get the \$.20 per ticket discount. Nate also suggested moving away from a 24/7 phone coverage support.
 - xi. To be conservative with their calculations, the group agreed to move forward with a projected income level of \$2.725 in 2026. Adam noted that this was realistic as Oregon has seen growth in the past several years, and there will be some Broadband funding coming to the state in 2026.
 - xii. The group talked about OCC's contract adjustments, and Adam agreed to circle back with some calculations for Josh.
 - xiii. Based on these changes, the budget is reflecting a \$81,000 overage in 2026. The group thought this is reasonable given the conservative estimates in several of the expenditures. Nate asked Josh to reflect a budget of \$40,000 in the F2F meetings for 2026.
 - xiv. He also asked that they look at options for a low-level administrative support person to help with Josh T.'s workload.

Committee Action: Nate motioned to approve presenting the budget to the OUNC Board, once Josh T. has the updated contract cost from OCC, which Josh T. is free to add. Andy seconded. The motion passes.

- 4. For the Good of the Order
 - a. No comments.
- 5. Next Meeting – TBD

Meeting adjourned at 2:30 p.m.

Minutes submitted by Josh Planton 10.06.2025