

Ad Hoc Notification Center Operations Committee Meeting Minutes

August 28, 2025

Voting Members: KC Chumachenko, Andy Crocker, Robbie West, Micah Brown, Mitch Burghlea

Non-Voting Members: Josh Thomas, Melanie Lewis, Alba Vogland

Guests: Kim Boyd, Scott Gallegos, Josh Planton

1. Announcements and Introductions

- a. KC called the meeting to order at 10:04AM and introductions were made.
- b. Josh shared the minutes from the December 3rd, 2024 Notification Center Operations Committee Meeting.

Committee Action: Motion by Andy to approve the December 3rd, 2024 Notification Center Operations Committee Meeting Minutes as presented. 2nd by Micah. Motion passed.

- c. Chair Statement - KC thanked attendees for joining and reviewed the discussion topics on the agenda.

2. Old Business

- a. OAR 952-001-0010 (10) Business Rule and Definition Change
 - The group discussed defining the term "Large Area" in OAR 952-001-010 (10). Josh shared slides summarizing the issue, which had been passed over by the Governance Committee as it relates to the ticket splitting business rule change. He noted that both sections in which the term "Large Area" is referenced are intended to improve communication and make sure a reasonable amount of coordinate between the excavator and locator is met.
 - Andy pointed out that there is no reference to time within the language of either section, to which Micah pointed out that the language essentially indicates that due to the size of the project the 72-hour locating timeframe will not be achievable and therefore all parties should coordinate on how best to address the ticket request.
 - Robbie suggested adding text to the effect that the 72-hour response time won't be met, and the excavator and locator need to coordinate within a reasonable amount of time to accommodate the ticket.
 - The group then discussed if the definition should be merely linear feet versus overall square footage. Scott and Kim provide insight into the capability of the OCC ticket system to accommodate either option, and what other states have done.
 - The group reviewed examples of tickets where this definition could be effective.
 - Given that Washington has defined their Large Area length as 700 linear feet, the group agreed to keep the metric the same. It was noted

that the group could always make an operational rule off that definition that helps clarify the square footage question later.

Committee Action: Motion by Micah to recommend to the Board that they define “Large Area” as a project that exceeds seven hundred linear feet. 2nd by Robbie. It was clarified that Micah wanted to include the term “linear foot” in the proposed definition. Robbie noted that it might get kicked back due to confusion by commentators at the time of review. Andy suggested that a set of examples be shared with the definition to provide context during its review. Motion passed.

- b. Due to a loss of quorum, the group decided to hold on any discussion related to the business rule change to automatically separate tickets if they meet the “Large Area” definition.

3. New Business

4. For the Good of the Order

- a. Tillamook County had previously asked to have their parks department removed from the OUNC system as it did not feel notification in their facilities was necessary. Josh reviewed this with the Oregon Department of Justice who advised that the parks department should remain within the OUNC system.
- b. Josh shared that Washington is discussing a menu of operational changes surrounding interstate pipelines, related to the TC Energy Williams Pipeline, and advised that he will continue to monitor the situation and report back as necessary.

5. Next Meeting

- a. No discussion on this topic

Meeting adjourned at 11:02AM

Minutes submitted by Josh Planton on 08.28.25