

Training and Education Committee Meeting Minutes

April 15, 2026

Voting Members: Robbie West, Melanie Lewis, Alba Vogland

Non-Voting Members: Josh Thomas

Guests: Josh Planton, Corrine Sullivan, Kim Boyd

1. Announcements and Introductions

- a. Robbie called the meeting to order at 10:00AM and introductions we made. A quorum was confirmed.
- b. Motion by Alba to approve the minutes from September 10, 2025, and 2nd by Robbie. Motion passed.
- c. Robbie noted this was his first Training and Education Committee meeting as Chair. He thanked Mitch for his leadership as Chair of the committee for the past several years.

2. Old Business

- a. Transitioning Excavation Safety 101 to CGA's modules (including certification for CEUs) in 2027
 - i. Josh T. reported to the group that CGA has finished publishing their latest round of educational modules on their site. Given these new resources now exist, Josh T. suggested to the Committee that OUNC plan to phase out the existing Excavation 101 program starting in January 2027 and replace them with these modules.
 - ii. His proposal would be to announce that the program will end in 2027 and allow anyone taking the program to finish before it is removed. In the meantime, OUNC could begin pointing people towards the CGA Modules. Josh T. noted that the CGA modules do lack some specific Oregon elements, but those gaps could be filled in over time or with a one-pager.
 - iii. Robbie was supportive of the idea, sharing that he had watched several of the CGA videos and found them informative. He noted that CGA does a good job of noting when there are differences among state laws. Josh T. suggested that the group could bring this back to the Board for their final thoughts before pulling the trigger.
- b. Options and level of commitment for 2027 Oregon Excavation Safety Summit
 - i. Josh shared that he is looking for a go/no-go on OUNC planning a Safety Summit sometime in 2027.

- ii. Corrine Sullivan with One Call Concept's Event Team spoke on her involvement with the 2019 Safety Summit, noting it was held at the state fairgrounds in Salem. There were over 500 registrations, however, due to inclement weather only 300 attendees showed.
- iii. She felt a Summit in 2027 would be very workable, and the Board could estimate between 400-500 attendees based on the 2019 location and experience.
- iv. In terms of budget, Corrine did not have specific numbers but noted that the largest costs typically are F&B, AV, and Venue. She noted that the goal would be to have enough sponsorships to help cover those costs, so the total impact would be minimal.
- v. Corrine noted that OCC does have a registration platform, Eventleaf, which is used for other summits and has a lot of different features included. She recommended that a Planning Committee be formed to help with identifying agenda topics, recruiting speakers and sponsors, giving feedback on the planning for the event, and helping volunteer onsite to make sure the event runs smoothly.
- vi. The group talked about potentially also applying for a grant to help fund the event.
- vii. Josh T. noted that if the OUNC Board was concerned that a planning committee would not work, it could also consider hiring an event manager.

3. New Business

- a. Path forward for instructional videos/YouTube content in partnership with NWN.
 - i. Discussion on this topic was tabled for the time being.
- b. Promotional updates to highlight training resources
 - i. The group agreed this topic was already covered in the conversation earlier in the meeting.

4. For the Good of the Order

- a. Josh noted that they will continue having offline discussion on the locator training program OUNC is currently running with support from Bob Nighswonger, and other locating services in different areas of the state. The group agreed to table this conversation until the next meeting.

5. Next Meeting – TBD

Meeting adjourned at 2:00PM PT

Minutes submitted by Josh Planton on 09.11.25