

May 21, 2026
OUNC Board of Directors
Interested Parties

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law
Please be advised of the subject meeting:

**OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS MEETING**
www.digsafelyoregon.com

Thursday, May 21, 2026, 8:15 a.m.

Join Zoom Meeting
<https://us02web.zoom.us/j/85457987511>
Meeting ID: 854 5798 7511
Passcode: 376555

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Those registered to testify will be recognized in the order in which they signed up, and each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that accompanies the verbal statement(s), prior to addressing the Board. Those presenting a formal proposal must complete a **Concept Submission Form**, available at <https://forms.digsafelyoregon.com/concept-submission-form/> or by request of OUNC staff.

No more than 45 minutes in total will be allowed for all open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. Special exceptions to these criteria can be allowed at the discretion of the Board Chairperson. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Josh Thomas at 503-317-5007 or josh.thomas@digsafelyoregon.com.

Please note that the OUNC records board meetings as a backup for meeting minutes.

Jaimie Lemke
OUNC Board Secretary

Enclosures

Conflict of Interest: Oregon Government Ethics law defines actual conflict of interest [ORS 244.020(1)] and potential conflict of interest [ORS 244.020(13)]. In brief, a public official is met with a conflict of interest when participating in official action which could result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either are associated. OUNC Board members must announce publicly the nature of a conflict of interest during the meeting. If it is a potential conflict of interest, they may continue to participate in the discussion, debate or vote on the matter. If it is an actual conflict of interest, they must refrain from participating in any discussion, debate or vote on the matter per ORS 244.120(2). If their vote is necessary to take action, that member may cast a vote without participating in discussion or debate on the issue.

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

Thursday, May 21, 2026, 8:15 a.m.

LOCATION:

Eagle Crest Resort, Room A
1522 Cline Falls Highway
Redmond, OR 97756

ZOOM LINK:

<https://us02web.zoom.us/j/85457987511>
Meeting ID: 854 5798 7511
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LINKS TO MEETING RESOURCES:

[Board Packet](#)

[Concept Submission Form](#)

[Current Officers/Members](#)

[Committee Rosters](#)

[Staff Contact](#)

AGENDA

1. 8:15 a.m. - Convene Meeting

OUNC Board of Directors Chairperson – Melanie Lewis

- Call to order, roll call of all present, confirmation of quorum and simple majority
- Open Executive Session

2. Executive Session – per ORS 192.660 (2)(f)

As presiding officer, the OUNC Board Chairperson calls for Executive Session under ORS 192.660 (2)(f) for the consideration of information and records pertaining to proposals received for operation of the Oregon Utility Notification Center. This part of the meeting is open to voting board members, invited guests and members of the media. No final decisions or votes will be made in executive session. At the close of Executive Session, the OUNC Board will resume its regular meeting.

- **8:30 – 9:30 a.m.** - Proposal Presentation #1
- **9:30 – 10 a.m.** - Questions, deliberations, scoring
- **10 – 10:20 a.m.** - Break
- **10:30 – 11:30 a.m.** - Proposal Presentation #2
- **11:30 – Noon** - Questions, deliberations, scoring, close Executive Session

3. Noon - Lunch

4. 12:30 p.m. - OUNC Regular Board Meeting Resumes

OUNC Board of Directors Chairperson – Melanie Lewis

- Roll call for new attendees joining; confirmation of quorum and simple majority
- Meeting logistics and safety briefing
- Safety Moment
- Review, amend, and approve previous minutes

Open Testimony, Concept Submission Forms

- Open testimony when called upon by Board Chair – 5 minutes each
- Presentation of Concept Submission Forms

STRATEGIC PILLARS/COMMITTEE REPORTING

5. PROVIDING OVERSIGHT

- Executive Committee: Melanie Lewis - Chair
 - Comments from Board Chairperson
- Treasurer's Report – Alba Vogland
 - Financials, budget overview
 - Review, Amend, and/or approve changes to previous reports
 - Request for appointment of Interim Treasurer
 - **MOTION** to approve Treasurer's Report as presented/with changes.
- OUNC Staff Report – Josh Thomas
 - Updates from Executive Director, Annual Report
 - Board administration, membership update, records requests
 - Board Officer Nominations for 2027 Election
- Oregon Public Utility Commission Updates: Kevin Hennessy

2. RULEMAKING AND BEST PRACTICES

- Governance Committee: Andy Crocker - Chair
 - General report, worklog, rulemaking updates
 - Standards Manual draft, FAQ underway

3. DELIVERING QUALITY SERVICES

- OUNC/OCC Operations Report – Scott Gallegos, One Call Concepts
 - Operations, financial statistics and updates
 - Implementation of 30-day ticket life (deferring to July report)
 - ITIC usage status, push for 80%
- Training and Education: Robbie West - Chair
 - General report (schedule of excavator/locator classes, partner presentations)
 - Locator training updates, classes in Pendleton, The Dalles
 - 2027 Excavation Safety Summit

4. DRIVING RESULTS WITH DATA

- Data and Research Committee: Lucas Schauffler
 - General report, 2025 DIRT analysis status
 - Status on concept submissions referred

5. MAXIMIZING OUTREACH

- Publicity Committee: Jaimie Lemke – Chair
 - General report (sponsorships, ads/media, web/social, promotional)
 - Safe Digging Month recap, Pickles sponsorship for Safe Digging Day
 - Dormers status, clothing and business card orders, shipping

OUNC BOARD BUSINESS

6. Old Business

7. New Business

8. Oregon Utilities Coordinating Council Report – Rocky Stewart

- Report on finances, priorities, and accomplishments
- Communications with UCCs, engagement, involvement, participation

9. National Industry News: NULCA, CGA, Open Discussion

- Recap of CGA Conference and Expo - April 27-30, Colorado Springs
- Updates on Users Group (September 21-25) and Joint States (October 12-16)

10. For the Good for the Order

- 2026/27 meeting locations – Virtual (7/16), Boardman (9/17), Salem (11/19), Portland (1/21), Virtual (3/18), Astoria/Lincoln City (5/20)

NOTE: In 2026, the Oregon Utility Notification Center Board of Directors will be meeting every two months instead of quarterly. The next scheduled meeting will be held on:

- July 16, 2026 – Virtual Meeting via Zoom