

September 6, 2016  
Board of Directors  
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF DIRECTORS MEETING NOTICE

## **NOTICE OF PUBLIC MEETING**

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

### **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**DATE: September 14, 2016      TIME: 9:00 AM**

**LOCATION:                    Salishan Spa & Resort**  
7760 Hwy 101 North  
Glenden Beach, OR 97388

\*Conference call not available for this meeting.

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.



**Ryan J. Sandhu**  
OUNC Board Secretary (elect)

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager: By copy of this letter, please send out a free-format message announcing the described Board meeting.

# **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

CHAIR: Jeff Daniels

DATE: WEDNESDAY September 14, 2016  
TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: **Salishan Spa & Resort**  
7760 Hwy 101 North  
Glenden Beach, OR 97388

## **AGENDA**

OUNC Business Meeting

#1 OUNC Board of Directors Chair,

- Call to order.
- Roll call of all present.
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#5 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Chairperson- Jeff Daniels
- Vice chairperson – Ron Stenger
- Treasurer - Joyce Nelsen
- Secretary (elect) – Ryan Sandhu
- PUC Representative – Lori Koho

## #7 Executive Session

\*None scheduled however the OUNC Board of Directors may convene in Executive Session in accordance with ORS 192.640

## 15 MINUTE BREAK

### ***OUNC BOARD OF DIRECTORS COMMITTEE REPORTS***

#### #1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN-CHAIR

Members: Ted Miller                      Troy Rabe

a. General Report

#### #2 CONTRACTS: SHANNON DAVIS-CHAIR

Members: Ryan Sandhu                      \*Jarrod Morrison  
                  Jeff Daniels                      Micah Brown

a. General Report

#### #3 DAMAGE REPORTING/DIRT: LORI KOHO- CHAIR

Members: Shannon Davis                      Jeff Daniels                      \*Jarrod Morrison  
                  \*David Sisson                      \*Scott Gallegos                      Ron Coffell

a. General Report

#### #4 OREGON ADMINISTRATIVE RULES (OAR'S) & TARIFF: MICAH BROWN-CHAIR

Members: Nathan Taylor                      \*Jarrod Morrison                      Ted Miller  
                  Matt Wales                      Lori Koho                      Tony Schacher  
                  \*Scott Gallegos

a. General report

#### #5 POLICY & PROCEDURES COMMITTEE: MATT WALES-CHAIR

Members: Ted Miller                      \*Scott Gallegos

a. General Report

#### #6 PUBLICITY COMMITTEE: NATHAN TAYLOR-CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Ryan Sandhu                      \*Jarrod Morrison                      Ron Stenger  
                  Troy Rabe                      \*Luc Fortier                      \*Scott Gallegos                      \*Kitty Davis

a. General Report

#7 ENFORCEMENT COMMITTEE: LORI KOHO –CHAIR

Members: \*Jarrod Morrison Nathan Taylor  
Jeff Daniels Shannon Davis Russ Thomas  
\*Kitty Davis \*Scott Gallegos Ron Coffell

a. General Report

#8 TRAINING & EDUCATION: TROY RABE – CHAIR  
(Locator training, Law Updates & Special Service)

Members: Micah Brown Dan Jensen Ron Coffell  
Tony Schacher \*Kitty Davis

a. General Report

#9 MEMBERSHIP: LORI KOHO – CHAIR

Members: Nathan Taylor

a. General report

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:  
RON COFFELL-OUCC PRESIDENT

Members: \*Kitty Davis

a. General report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Event:

October 12, 2016

**Clackamas Community College**

Wilsonville Training Center, Room 211

29353 SW Town Center Loop E

Wilsonville, OR 97070