

July 26, 2016  
Board of Directors  
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF DIRECTORS MEETING NOTICE

## **NOTICE OF PUBLIC MEETING**

In accordance with Oregon State Public Meeting Law

Please be advised of the subjects meetings.

### **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**DATE: August 10, 2016      TIME: 9:00 AM**

**LOCATION:            OPUC—Main Hearing Room**  
201 High Street SE, Beardsley Bldg  
Salem, OR 97301

**\* A phone bridge has been set up for this meeting:**

Contact Kitty prior to meeting at 503-781-6988 to confirm Phone Bridge use  
FOR AUDIO PARTICIPANTS PLEASE CALL  
Phone #: 1-855-463-3863 or 541-737-8725  
Conference ID: 37427, followed by # sign

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.



Trevor Voris  
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager: By copy of this letter, please send out a free-format message announcing the described Board meeting.

# **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

CHAIR: Jeff Daniels

DATE: WEDNESDAY August 10, 2016  
TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: **OPUC—Main Hearing Room**  
201 High Street SE, Beardsley Bldg  
Salem, OR 97301

## **AGENDA**

### OUNC Business Meeting

#### #1 OUNC Board of Directors Chair,

- Call to order.
- Roll call of all present.
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes

#### #2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#### #3 OUNC Operations Report

(Greg Snyder or Frank Planton, One Call Concepts)

- Operations statistics
- Call Center issues

#### #4 OUNC Billing & Aging

(Frank Planton or Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#### #5 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Chairperson- Jeff Daniels
- Vice chairperson – Ron Stenger
- Treasurer - Joyce Nelsen
- Secretary – Trevor Voris
- PUC Representative – Lori Koho

#7 Executive Session

\*None scheduled however the OUNC Board of Directors may convene in Executive Session in accordance with ORS 192.640

15 MINUTE BREAK

***OUNC BOARD OF DIRECTORS COMMITTEE REPORTS***

#1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN-CHAIR

Members: Ted Miller Troy Rabe

- a. General Report

#2 CONTRACTS: SHANNON DAVIS-CHAIR

Members: Ryan Sandhu \*Jarrod Morrison  
Jeff Daniels Micah Brown

- a. Call center discussion

#3 DAMAGE REPORTING/DIRT: LORI KOHO- CHAIR

Members: Shannon Davis Jeff Daniels \*Jarrod Morrison  
\*David Sisson \*Scott Gallegos Ron Coffell

- a. General Report

#4 OREGON ADMINISTRATIVE RULES (OAR'S) & TARIFF:  
MICAH BROWN-CHAIR

Members: Nathan Taylor \*Jarrod Morrison Ted Miller  
Trevor Voris Matt Wales Lori Koho  
Tony Schacher \*Scott Gallegos

- a. General report

#5 POLICY & PROCEDURES COMMITTEE: MATT WALES-CHAIR

Members: Ted Miller Trevor Voris \*Scott Gallegos

- a. General Report

#6 PUBLICITY COMMITTEE: NATHAN TAYLOR-CHAIR

(Merchandise, Sponsorship events, Media & Website)Members:

Trevor Voris Ryan Sandhu \*Jarrod Morrison Ron Stenger Troy  
Rabe \*Luc Fortier\*Scott Gallegos \*Kitty Davis

- a. General Report

#7 ENFORCEMENT COMMITTEE: LORI KOHO –CHAIR

Members: \*Jarrod Morrison Nathan Taylor Trevor Voris  
Jeff Daniels Shannon Davis Russ Thomas  
\*Kitty Davis \*Scott Gallegos Ron Coffell

- a. OPUC enforcement procedure change

#8 TRAINING & EDUCATION: TROY RABE – CHAIR  
(Locator training, Law Updates & Special Service)

Members: Micah Brown Dan Jensen Ron Coffell  
Tony Schacher \*Kitty Davis

- a. General Report

#9 MEMBERSHIP: LORI KOHO – CHAIR

Members: Nathan Taylor

- a. General report
- b. New members

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

RON COFFELL-OUCC PRESIDENT

\*kitty Davis

- a. Event trailer update

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

- a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

- a. Exec. Board vote
- b. 2017 meeting schedule & locations

Next Currently Scheduled OUNC Board of Directors Event

September 14 & 15, 2016 (OUNC 14<sup>th</sup> & OUCC 15<sup>th</sup>)

**Salishan Spa & Resort**

7760 Hwy 101 North

Glenden Beach, or 97388