

**FINAL Meeting Minutes**  
**OREGON UTILITY NOTIFICATION CENTER**  
**BOARD OF DIRECTORS**

Meeting Minutes, NW Natural – Training Center,  
20285 SW Cipole Road, Sherwood, OR 97140, February 8, 2017

Board members in attendance as follows: X = present O = absent P = phone participant

<b>X</b>	<b>Jeff Daniels</b> Natural Gas Distribution	<b>X</b>	<b>Kevin Christiansen</b> Counties	<b>X</b>	<b>Micah Brown</b> NULCA	<b>O</b>	<b>Lori Koho</b> OPUC
<b>O</b>	<b>Shannon Potter</b> Telecom >50K Access Lines	<b>O</b>	<b>Russell Thomas</b> Cities Population <25K	<b>O</b>	<b>Dan Jensen</b> Interstate Natural Gas Pipeline	<b>X</b>	<b>Ron Stenger</b> Telecom Cooperatives
<b>X</b>	<b>Joyce Nelsen</b> Regulated Telecom <50K Access Lines	<b>X</b>	<b>Matt Wales</b> Cities Population >25K	<b>X</b>	<b>Johnny Sapp</b> ODOT	<b>O</b>	<b>Nathan Taylor</b> Excavators
<b>X</b>	<b>Ryan Sandhu</b> Special Districts	<b>X</b>	<b>John Norrena</b> Public Utility Districts	<b>X</b>	<b>Tony Schacher</b> Electric Cooperatives	<b>O</b>	<b>Nathan Rivera</b> Municipal Electric
	<b>Open</b> Contractors		<b>Open</b> Regulated Electric		<b>Open</b> OUCC		<b>Open</b> Cable TV
	<b>Open</b> Railroads						

Others in attendance were: Kitty Davis – OUNC, Greg Snyder – OCC, Jim Holzer – OCC, Lynne Cuevas – City of Portland,, Mircea (Mitch) Burghilea – Comcast, Luc Fortier – Pacific Marketing, Kyle McCauley – Cascade Natural Gas, Jason Wingate – Northwest Metal Fab & Pipe Inc, Jarrod Morrison – Portland General Electric, Dawn Hickson – Clackamas County, Patti Lama, Jessica Malmstedt – Williams, Ted Miller – O.D.O.T, Tim Smith – City of Pendleton.

**Introductions:** Jeff Daniels welcomed everyone to the meeting. Introductions were completed.

**Adopt Previous Board Meeting Minutes:** Joyce Nelsen moved to accept the minutes as presented. Matt Wales seconded the motion. Vote record 02-08-17-01.

**Open Testimony:** None

**Recognition of Board Members:** Jeff Daniels presented a plaque and thanked Ron Stenger for his many years of service to the OUNC Board. Ron's position on the Board (Telecom Cooperatives) is OPEN and Ron will continue on as a Board Member until his replacement is appointed (Ron agreed to stay on for one more year) and he will be the new Chair for the Training & Education Committee.

Jeff also presented a plaque and thanked Ted Miller for his many years of service to the OUNC Board. Ted will also be leaving the OUNC Board.

Jeff has a plaque to present to Russell Thomas but Russell was not able to attend today's meeting.

**Presentations:** There were two presentations today.

First presentation – Jim Holzer with One Call Concepts gave an update on the proposed media buy of commercials featuring John Ratzenberger. After discussion Joyce Nelsen made a motion to approve the media buy for \$25,000. Ryan Sandhu seconded the motion. After further discussion the motion was updated to be contingent on two factors: 1) That this type of media buy does not require a competitive bidding process, 2) That the messages can be ready to be aired for April 2017. Jeff Daniels will check on the competitive bidding aspect and Jim Holzer will check on the ready for air date. **Vote record 02-08-17-02.**

Jim Holzer also had examples of a safe excavation checklist card (See Attachment 1) and a tri-fold brochure with general information on calling before digging to use as a handout (See Attachment 2).

Finally, Jim advised the Board that OCC will be providing one free booking for the 811 Car and 811 Bike to each of OCC customer groups and the OUNC had not reserved a time slot yet. Kitty Davis will gather a list of proposed dates and events.

Second presentation – Jessica Malmstedt, Public Outreach Coordinator with Williams, wanted to have the OUNC Board consider a public outreach event to be held in 2018. Jessica showed a video of an event in Texas that included a recreation of what could happen if a pipeline were to be damaged during excavation. The event also had a contractors rodeo, food booths and vendors. Jessica will contact Kitty Davis and the OUNC sometime in early fall of 2017 regarding this possible event.

### **OUNC Operations Report:**

Greg Snyder reported that Board Members John Norrena and Micah Brown had visited the call center for a tour of the facilities. All Board Members were encouraged to visit the center whenever they have the time.

Greg had previously emailed all Board Members a copy of the operations report for the month of January 2017. Greg compared the year end results for the years 2015 and 2016 and then went over the highlights for January 2017. The incoming ticket total for January 2017 was 19,080 which was down 6.51% from 2016. The ITIC percentage was 63.60%. The Average Speed of Answer (ASA) for January was 23 seconds.

**OUNC Billing & Aging Report:** Greg Snyder had previously emailed all Board Members copies of the billing reports and the aging report for the month of January 2017. Highlights of the billing reports were reviewed. Total revenue for the month was \$24,864.53.

Greg reported that the collection agency hired to contact Pine Ridge Pump (district code PRP01) was able to get them to pay the remaining past due amount of \$605.90. The fees for the collection agency have

already been paid by OCC and were invoiced back to the OUNC as shown on the January 2017 billing summary.

**Treasurer Report:** Joyce Nelsen: Joyce Nelsen reviewed the OUNC Balance Sheet, Profit and Loss Detail and Profit and Loss Budget Performance for the months of November 2016, December 2016 and January 2017. Ryan Sandhu made a motion to accept the Treasurer's Reports for November 2016, December 2016 and January 2017 as submitted. Matt Wales seconded the motion. [Vote record 02-08-17-03](#)

Joyce also presented and went over the proposed budget for 2017. Ron Stenger moved to accept the 2017 budget as presented. Tony Schacher seconded the motion. [Vote record 02-08-17-04](#)

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### **Board of Directors Officer's Reports:**

**Chair's Report:** Jeff Daniels: Jeff thanked Kitty Davis for organizing the OUNC meetings.

Jeff noted the need for Committee Chairs for the following committees: Policy and procedures – Matt Wales agreed to continue for now, Training and Education – Ron Stenger will be the Chair for now, Publicity – Nathan Taylor has expressed a desire to step down as the Chair, Joyce Nelsen agreed to be the Publicity Chair on an interim basis, and the Executive Coordinator Committee.

Ron Stenger also asked to have his name removed from the the Publicity Committee. Tony Schacher will be leaving the Training and Education Committee. Johnny Sapp would like his name added to the Policy and Procedures Committee.

It was noted that sub committee meetings do need to have public notice.

Kitty Davis will check into getting rooms for the March 2017 committee meetings.

The OUNC Secretary, Ryan Sandhu, will send an email to Greg Snyder and Jenn with Bent Metal with one list of all committee meetings and time blocks to be sent out on one free format message from the call center and to be posted on the OUNC web site for public notice.

**Vice Chair's Report:** No report.

**Treasurer Report:** Joyce Nelsen: No report.

**Secretary Report:** Ryan Sandhu – Ryan also thanked Kitty Davis for organizing the OUNC meeting sites.

Ryan asked that anyone that should be getting his emails and is not, to please let him know so he can update his email list. Greg Snyder will send the email list he is using to send out meeting minutes and billing reports to Ryan for comparison.

**PUC Representative Report:** Lori Koho: No report.

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**Executive Session: None.**

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## Committee Reports:

**Budget and Audit Committee:** Joyce Nelsen: No Report

**Contracts Committee:** Shannon Potter: No Report

**Damage Reporting/Dirt:** Lori Koho: No Report

**Oregon Administrative Rules (OAR'S) & Tariff:** Micah Brown: Micah noted that there was a typo on page 40 of the Standards Manual where it refers to a page number to find a letter about sewer laterals. This will be corrected in the next revision of the manual.

A due date exemption for advanced start dates and large projects had been discussed in the last committee meeting. The Board discussed this and did not want to pursue the issue at this time.

Tolerance Zone – Micah let the Board know that the committee has been discussing the possible addition of this new definition under OAR 952-001-0010 (25). The Committee is still making revisions to this definition.

Positive Response (Ticket Check) – Micah advised the Board that the Committee had discussed initiating Positive Response on a voluntary basis in Oregon and provided a handout showing the responses other states have used (See Attachment 3). Discussion followed. Micah made a motion to start using voluntary Positive Response (Ticket Check) in Oregon. Ron Stenger seconded the motion. **Vote record 02-08-17-05** Greg Snyder will have Kevin Bissell from the call center contact Micah to get the process started. Kevin is the person at the call center that helps set up this type of product through OCC.

**Policy & Procedures Committee:** Matt Wales: No Report.

**Publicity Committee:** Nathan Taylor: No Report.

There was discussion on the web page and how to get information updated if Jen with Bent Metal Design is not available. Jeff Daniels will check with Jen to see if Kitty Davis can get access to make changes to the web site in those instances.

Kitty Davis and the Metropolitan UCC will have the 811 trailer at the GOSH conference March 7-8.

**Enforcement:** Lori Koho: No Report

**Training and Education Committee:** Ron Stenger: Ron Stenger, the new Committee Chair, reported that the Oregon Telephone Association requested the OUNC to fill a one-hour time slot on April 28<sup>th</sup> in Newport Oregon to report on any Standard Manual changes or any other updates that may be available.

Ron also reported that Locator Training classes are scheduled for Medford in May and Hermiston in October.

**Membership:** Lori Koho: No report. There was discussion on the training needed for new Board Members.

**Oregon Utilities Coordinating Council (OUCC) Report:** No Report

**Executive Coordinator Committee:** No Report

**National Industry News: NULCA, CGA, Open Discussion:** It was noted that the National CGA conference is March 14-16 in Orlando, Florida. Jeff Daniels asked if any Board Members were interested in attending. Kyle McCauley is interested in going but he is not a Board Member. Jeff said he would be considered but they would need to check to see if they can send an OUCC member. Johnny Sapp said he might be interested. Jeff will send out an email to see who else may want to attend.

Tony Schacher made a motion to authorize the OUNC to send up to two OUNC Board Members to the CGA conference. Matt Wales seconded the motion. [Vote record 02-08-17-06](#)

**Old business:** None.

**New Business:** Forms to use in nominating a new Vice Chair were passed out and the results will be reviewed at a later date.

Jeff Daniels went over the new Excavation Safety Training Classes that are being started. This is something new and was started through the P.U.C. and the Contractors Board discussing excavation practices and the need for training in that area. Lori Koho with the P.U.C. reached out to some of the stakeholders involved. The excavators would get credit for taking the training so there would need to be some type of testing, possibly online. The OUNC's involvement and input is being requested. Also possibly having the OUNC house the testing material and keeping it updated. On February 24<sup>th</sup> there will be a meeting with excavators to try and get their involvement. If anyone has an excavator that you feel should be invited, please provide that information to Jeff Daniels or Patti Lama.

John Norrena presented a letter from EWEB (See Attachment 4) with proposed changes to the verbiage in the regulations. They have been having issues with locates. John provided this information for consideration. One of the issues was regarding contractors that place repeated relocate requests due to a failure to maintain the marks. Greg Snyder will see if the Call Center has or can create reports that can track multiple locate requests at the same location by the same company.

Kyle McCauley had a question on the way the map displayed when mapping out an ITIC ticket. Kyle will email the information to Greg Snyder at the Call Center.

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**Good of the Order: None**

Matt Wales made a motion to adjourn the meeting and Tony Schacher seconded the motion **Vote record**  
**02-08-17-07**

**Adjourn.**

Voting Record  
Motion 02-08-17-01

<b>Y</b>	<b>Jeff Daniels</b> Natural Gas Distribution	<b>Y</b>	<b>Kevin Christiansen</b> Counties	<b>Y</b>	<b>Micah Brown</b> NULCA	<b>N P</b>	<b>Lori Koho</b> OPUC
<b>N P</b>	<b>Shannon Potter</b> Telecom >50K Access Lines	<b>N P</b>	<b>Russell Thomas</b> Cities Population <25K	<b>N P</b>	<b>Dan Jensen</b> Interstate Natural Gas Pipeline	<b>Y</b>	<b>Ron Stenger</b> Telecom Cooperatives
<b>Y</b>	<b>Joyce Nelsen</b> Regulated Telecom <50K Access Lines	<b>Y</b>	<b>Matt Wales</b> Cities Population >25K	<b>Y</b>	<b>Johnny Sapp</b> ODOT	<b>N P</b>	<b>Nathan Taylor</b> Excavators
<b>Y</b>	<b>Ryan Sandhu</b> Special Districts	<b>Y</b>	<b>John Norrena</b> Public Utility Districts	<b>Y</b>	<b>Tony Schacher</b> Electric Cooperatives	<b>N P</b>	<b>Nathan Rivera</b> Municipal Electric
	<b>Open</b> Contractors		<b>Open</b> Regulated Electric		<b>Open</b> OUCC		<b>Open</b> Cable TV
	<b>Open</b> Railroads						

**Summary**

**Yes = 10**

**No = 0**

**Not Present = 6**

Voting Record  
Motion 02-08-17-02

<b>Y</b>	<b>Jeff Daniels</b> Natural Gas Distribution	<b>Y</b>	<b>Kevin Christiansen</b> Counties	<b>Y</b>	<b>Micah Brown</b> NULCA	<b>N P</b>	<b>Lori Koho</b> OPUC
<b>N P</b>	<b>Shannon Potter</b> Telecom >50K Access Lines	<b>N P</b>	<b>Russell Thomas</b> Cities Population <25K	<b>N P</b>	<b>Dan Jensen</b> Interstate Natural Gas Pipeline	<b>Y</b>	<b>Ron Stenger</b> Telecom Cooperatives
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<b>Y</b>	<b>Ryan Sandhu</b> Special Districts	<b>Y</b>	<b>John Norrena</b> Public Utility Districts	<b>Y</b>	<b>Tony Schacher</b> Electric Cooperatives	<b>N P</b>	<b>Nathan Rivera</b> Municipal Electric
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	<b>Open</b> Railroads						

**Summary**

**Yes = 10**

**No = 0**

**Not Present = 6**

Voting Record  
Motion 02-08-17-03

<b>Y</b>	<b>Jeff Daniels</b> Natural Gas Distribution	<b>Y</b>	<b>Kevin Christiansen</b> Counties	<b>Y</b>	<b>Micah Brown</b> NULCA	<b>N P</b>	<b>Lori Koho</b> OPUC
<b>N P</b>	<b>Shannon Potter</b> Telecom >50K Access Lines	<b>N P</b>	<b>Russell Thomas</b> Cities Population <25K	<b>N P</b>	<b>Dan Jensen</b> Interstate Natural Gas Pipeline	<b>Y</b>	<b>Ron Stenger</b> Telecom Cooperatives
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<b>Y</b>	<b>Ryan Sandhu</b> Special Districts	<b>Y</b>	<b>John Norrena</b> Public Utility Districts	<b>Y</b>	<b>Tony Schacher</b> Electric Cooperatives	<b>N P</b>	<b>Nathan Rivera</b> Municipal Electric
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	<b>Open</b> Railroads						

**Summary**

**Yes = 10**

**No = 0**

**Not Present = 6**

Voting Record  
Motion 02-08-17-04

<b>Y</b>	<b>Jeff Daniels</b> Natural Gas Distribution	<b>Y</b>	<b>Kevin Christiansen</b> Counties	<b>Y</b>	<b>Micah Brown</b> NULCA	<b>N P</b>	<b>Lori Koho</b> OPUC
<b>N P</b>	<b>Shannon Potter</b> Telecom >50K Access Lines	<b>N P</b>	<b>Russell Thomas</b> Cities Population <25K	<b>N P</b>	<b>Dan Jensen</b> Interstate Natural Gas Pipeline	<b>Y</b>	<b>Ron Stenger</b> Telecom Cooperatives
<b>Y</b>	<b>Joyce Nelsen</b> Regulated Telecom <50K Access Lines	<b>Y</b>	<b>Matt Wales</b> Cities Population >25K	<b>Y</b>	<b>Johnny Sapp</b> ODOT	<b>N P</b>	<b>Nathan Taylor</b> Excavators
<b>Y</b>	<b>Ryan Sandhu</b> Special Districts	<b>Y</b>	<b>John Norrena</b> Public Utility Districts	<b>Y</b>	<b>Tony Schacher</b> Electric Cooperatives	<b>N P</b>	<b>Nathan Rivera</b> Municipal Electric
	<b>Open</b> Contractors		<b>Open</b> Regulated Electric		<b>Open</b> OUCC		<b>Open</b> Cable TV
	<b>Open</b> Railroads						

**Summary**

**Yes = 10**

**No = 0**

**Not Present = 6**

Voting Record  
Motion 02-08-17-05

<b>Y</b>	<b>Jeff Daniels</b> Natural Gas Distribution	<b>Y</b>	<b>Kevin Christiansen</b> Counties	<b>Y</b>	<b>Micah Brown</b> NULCA	<b>N P</b>	<b>Lori Koho</b> OPUC
<b>N P</b>	<b>Shannon Potter</b> Telecom >50K Access Lines	<b>N P</b>	<b>Russell Thomas</b> Cities Population <25K	<b>N P</b>	<b>Dan Jensen</b> Interstate Natural Gas Pipeline	<b>Y</b>	<b>Ron Stenger</b> Telecom Cooperatives
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	<b>Open</b> Railroads						

**Summary**

**Yes = 10**

**No = 0**

**Not Present = 6**

Voting Record  
Motion 02-08-17-06

<b>Y</b>	<b>Jeff Daniels</b> Natural Gas Distribution	<b>Y</b>	<b>Kevin Christiansen</b> Counties	<b>Y</b>	<b>Micah Brown</b> NULCA	<b>N P</b>	<b>Lori Koho</b> OPUC
<b>N P</b>	<b>Shannon Potter</b> Telecom >50K Access Lines	<b>N P</b>	<b>Russell Thomas</b> Cities Population <25K	<b>N P</b>	<b>Dan Jensen</b> Interstate Natural Gas Pipeline	<b>Y</b>	<b>Ron Stenger</b> Telecom Cooperatives
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	<b>Open</b> Railroads						

**Summary**

**Yes = 10**

**No = 0**

**Not Present = 6**

Voting Record

**Motion 02-08-17-07**

<b>Y</b>	<b>Jeff Daniels</b> Natural Gas Distribution	<b>Y</b>	<b>Kevin Christiansen</b> Counties	<b>Y</b>	<b>Micah Brown</b> NULCA	<b>N P</b>	<b>Lori Koho</b> OPUC
<b>N P</b>	<b>Shannon Potter</b> Telecom >50K Access Lines	<b>N P</b>	<b>Russell Thomas</b> Cities Population <25K	<b>N P</b>	<b>Dan Jensen</b> Interstate Natural Gas Pipeline	<b>Y</b>	<b>Ron Stenger</b> Telecom Cooperatives
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	<b>Open</b> Railroads						

**Summary**

**Yes = 10**

**No = 0**

**Not Present = 6**

## **SAFE EXCAVATION - IT'S EVERYONE'S JOB**



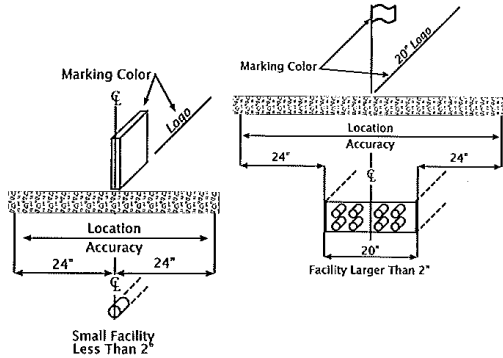
### **BEFORE EVERY EXCAVATION, USE THIS CHECKLIST**



- Who called in your locates?
- Do you have a copy of the locate ticket for verification?
- Have you waited 48 hours?
- You should look at the excavation area to see if the locates make sense.
- Does the crew know what safe excavation techniques are?
- Has the crew been provided with the appropriate tools to excavate safely?
- Do you understand what a reasonable accuracy zone is?
- Call 911 if a gas line is hit and then call the utility owner.
- Bring it to the foreman's attention if you even nick a line.

# REASONABLE ACCURACY

Reasonable Accuracy Zone Example



OAR 952-001-0010 (17) "Reasonable accuracy" mean location within twenty-four (24) inches of the outside lateral dimensions of both sides of an underground facility.  
 (Note: Offset marking, when used, will have the same tolerance of accuracy.)

## APWA COLOR CODE

UNDERGROUND FACILITIES SHALL BE MARKED IN ACCORDANCE WITH THE FOLLOWING DESIGNATED COLOR CODE

- RED** Electric Power Lines, Cables, Conduit and Lightning Cables
- YELLOW** Gas, Oil, Steam, Petroleum or Gaseous Materials
- ORANGE** Communication, Alarm or Signal Lines, Cables or Conduit
- BLUE** Potable Water
- GREEN** Sewers and Drain Lines
- PURPLE** Non-Potable Water: Reclaimed Water, Irrigation and Slurry Lines
- PINK** Temporary Survey Markings



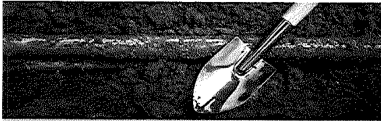
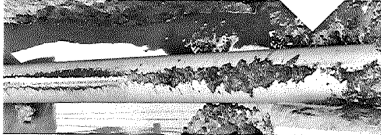
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)



## WHAT IS OREGON 811?

### A SAFE DIGGING PROJECT MUST ALWAYS START WITH A CALL TO OREGON 811

We are responsible for having a call center that any company or person doing any type of digging must contact to process a locate request to have the underground lines marked out prior to excavation.



## WHY SHOULD I CALL OREGON 811?

There are over 20 million miles of underground facilities in the U.S. alone. Damaging an underground facility is dangerous for you and for the people around you. A broken pipe or cable may cause outages, expensive repairs, and legal problems. A safe digging project must always start by contacting Oregon 811, either by phone or online.

## WHEN SHOULD I CALL OREGON 811?

Even small, shallow jobs are a risk if you don't know where utilities are buried. Call Oregon 811 any time you dig, for any type of project.

- Landscaping
- Planting
- Root Removal
- Irrigation
- Fencing
- Walkway
- Fountain
- Basketball Hoop
- Retaining Wall
- Swing Set
- Patio
- Mailbox
- Driveway

## HOW FAR IN ADVANCE DO I CONTACT OREGON 811?

At least 2 full business days and not more than 10 business days prior to excavation, contact the Oregon 811 call center by dialing 811, calling 1-800-332-2344, or by going online to [www.digsafelyoregon.com](http://www.digsafelyoregon.com)

## WHO MARKS THE LINES?

Utility companies (NOT Oregon 811) mark their own lines. Oregon 811 is the communication network that notifies these companies to respond to a locate request. Some utility members use contract locating companies to mark their lines. Member companies are not responsible to mark privately owned facilities.

## WHAT INFORMATION DO I NEED?

When you call, you will be asked a series of questions about your worksite. Being prepared greatly speeds up the process! Please have this information ready:

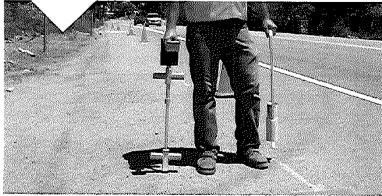
*indicates required information*

- Your name, phone number, company name (if applicable), and mailing address. \*
- The name and phone number of an alternate contact person, in case the utilities have questions and cannot reach you.
- What type of work is being done. \*
- Who the work is being done for. \*
- The county and city where the work is taking place. \*
- The nearest cross street.
- The distance and direction of the worksite and intersection (if no address is provided, cross street, distance, and direction are required.) \*
- Marking instructions (specific instructions as to where the work is taking place). \*
- Township, range, section, and quarter section or gps coordinates of the worksite.

## WHAT HAPPENS AFTER I CALL?

The affected utility companies should respond within 2 full business days (48 hours) to mark the location of their underground facilities. You do not need to be home, unless you have specific questions, need to restrain pets, or give the locating technicians access to your property.

Underground utilities are marked out with paint, stakes, or flags, using a national color coding system.



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<b>YELLOW</b>	Gas, Oil, Steam, Petroleum, or Gaseous Materials
<b>ORANGE</b>	Communication, Alarm or Signal Lines, Cables or Conduit, Cable TV
<b>BLUE</b>	Potable Water
<b>GREEN</b>	Sewers and Drain Lines
<b>PURPLE</b>	Non-Potable Water: Reclaimed Water, Irrigation, and Slurry
<b>PINK</b>	Temporary Survey Markings

## HOW CAN I GET MORE INFORMATION?

If you have questions on a ticket or on general procedures, contact the call center. If you have questions regarding the state laws or legal issues, you can access the Oregon 811 Board of Directors web site at [www.digsafelyoregon.com](http://www.digsafelyoregon.com) for additional information.



Call 811 or visit [www.digsafelyoregon.com](http://www.digsafelyoregon.com)



**IT'S FREE. IT'S EASY.  
IT'S THE LAW.**



**Call 811 now  
or Call 911 later.**

**SAFE DIGGING IN OREGON**

**OREGON 811  
[WWW.DIGSAFELYOREGON.COM](http://WWW.DIGSAFELYOREGON.COM)**

## ATTACHMENT 3

### One Call Concept Ticket Check Status Codes by State

#### Hawaii

- Locator Status Codes
  - Clear/No conflict
  - Marked
  - Marking will be delayed
  - Caller made aware of available records
  - Area not marked in white; no action taken

#### Montana

- Locator Status Codes
  - Clear - No Conflict
  - Marked, Complete
  - Marked, Utility Representative Required
  - Delayed – Weather
  - Delayed – Extraordinary Circumstances
  - Not Marked – Bad Address
  - Not Marked – Denied Access
  - Not Marked – Unclear Marking Instructions
  - Ongoing Job
  - Due Date Extended
  - Duplicate Ticket
  - Cancelled Ticket

#### Iowa

- Locator Status Codes
  - Not yet responded
  - Clear
  - Marked
  - Marked including private
  - Agreed to marking schedule
  - Standby Required/Marked
  - Standby required/Not Marked
  - Not Marked (inadequate information)
  - Not Marked (No Access)

# Oregon Standards Manual

July 2014 Edition

**952-001-0040 (pg. 19)**

**Pre-Marking Required by the Excavator; Exemption**

1. Except as provided in paragraph (2) of this rule, prior to notifying the Oregon Utility Notification Center, an excavator shall pre-mark with the color white the immediate area of the proposed excavation within both the public rights-of-way and underground easements.
2. An excavator need not pre-mark as required in paragraph (1) of this rule if:
  - a. The operator can determine precisely the direction, length and location of the proposed excavation by referring to a locate ticket; or
  - b. The excavator and operator have had a meeting prior to the beginning of the proposed project, at the construction site for the exchange of information required under paragraph (1) of this rule.

*Stat. Auth.: Sec. 1 – 5 & 7, Ch. 691, OL 1995 Stats. Implemented: Hist.: OUNC 1-1997, f. & cert. ef. 4-17-97, f. & cert. ef. 10-13-06; OUNC 1-2014, f. & cert. ef. 3-7-14*

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**FAQ's 952-001-0090(2)(a) -- (Pg 41)**

**15. Who is responsible for maintaining facility locate marks, and how long must they be maintained?** The excavator is required to maintain locate marks for the life of the project. Excavators have the flexibility to determine the extent of a project that they wish to have marked at any one time. Once marked, the excavator must maintain the accuracy of the original marks. Occasionally, locate marks are destroyed before an excavator has had the chance to take offset markings, and operators have been consistently responsive to re-marking their facilities. However, excavators that make repeated calls for relocates, because of their failure to maintain the marks, are subject to civil penalties. *OAR 952-001-0090(2)(a)*

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**952-001-0050 (pg. 20)**

**Excavator to Give Notice of Proposed Work; Exemption**

(4) If an excavator intends to perform work at multiple sites or over a large area, the excavator shall take reasonable steps to work with the facility operators, including preconstruction meetings, so that the operators may locate their facilities at a time reasonably in advance of the actual start of excavation for each phase of the work.

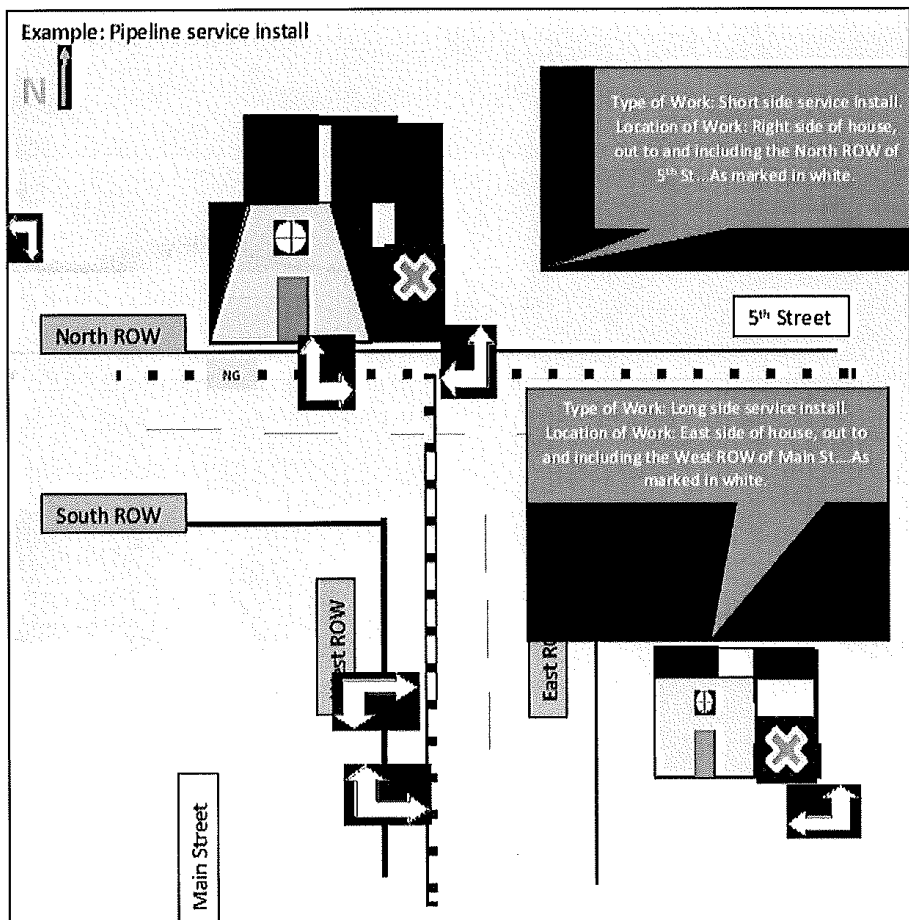
In an effort to eliminate over marking and reduce unnecessary costs incurred by the utility owners, we propose the following changes be made and/or added to this rule:

- Define *"Immediate"*, *"Precisely"* and *"large area"*; or use language more specific to describe these terms in section 952-001-0040 and 952-001-0050.
- White paint to include an area no more than "xx feet" from intended dig site. (Define footage).
- If the extent of dig area cannot be determined by the excavator, a Pre-survey locate needs to be done first.
- White paint required if working in any ROW, easement, alley, etc. White paint not required on Private property, but still recommended.
- When dig area includes working in a ROW, the dig area should be accurately described as a short side or long side and/or described as a specific ROW.
- White paint and description of excavation area must match.

**SEE IMAGE BELOW for example of marking instructions following these guidelines**

Use enforcement for existing rules and/or draw extra attention to rules that are already in place but may not be known by contractors. Focus on highlighting these Rules:

- "must maintain marks for the life of the project"
- "Locate marks do not expire—they are good for the life of the project."
- "excavators that make repeated calls for relocates, because of their failure to maintain the marks, are subject to civil penalties."



While researching dig laws in various other states, I have found the following laws that I suggest we review and adopt for Oregon.

#### California:

Effective Jan 1 2017

Source: <https://www.digalert.org/statelaw.html>

- **Delineation of the proposed excavation site is now mandatory. If the delineation could be misinterpreted as a traffic or pedestrian control, the excavator shall use pink markings and notify the center the delineation is in pink. (4216.2(a) & 4216 Definitions (d))**
- **Members can, at their own discretion, choose not to locate and field mark until the area to be excavated has been delineated. (4216.2(a))**

#### Washington

Effective Date: unknown

Source: <https://www.utc.wa.gov/publicSafety/pipelineSafety/Pages/CallBeforeYouDig-DigLaw-excavator.aspx>

**What has changed for excavators?** There are many changes to the old law. Most importantly, excavators are now required to **outline their dig area in white paint** prior to calling for a locate.

**If you have a large site, or will be digging in multiple sites, you must confer with the facility operator to enable them to locate underground facilities before digging begins for each phase of work.** Another important change is you must **maintain the locate marks for 45 days**. After that, the marks expire and you will have to call for a new locate if you plan to continue with your project.

#### Idaho:

Effective Date: 7/1/2016

Source: <http://www.digline.com/idaholaw>

If the owner of underground facilities is a member of the established call center, they have the right to receive compensation if required to respond to an excavation notice given less than two (2) business days—unless it is an emergency.

*I have included this only because it is the first I have noticed a rule regarding the right to receive compensation from a contractor. This could be implemented for other scenarios, such as compensation for remarks.*



