

October 30, 2017
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

DATE: November 08, 2017 **TIME: 9:00 AM**

LOCATION: OPUC – Main Hearing Room
 Beardsley Building
 201 High St. SE
 Salem, Oregon 97301

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.



Ryan J. Sandhu
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

ACTING CHAIR: Nathan Rivera

DATE: Wednesday, November 8, 2017

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: OPUC – Main Hearing Room
Beardsley Building
201 High St. SE
Salem, Oregon 97301

AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues
- OCC Creative Report by Jim Holzer

#4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#5 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Acting Chairperson and Vice Chairperson – Nathan Rivera
 - Strategic Planning Proposal
- Treasurer – Joyce Nelsen
 - Transparency Website Update
- Secretary – Ryan Sandhu
- PUC Representative – Lori Koho
 - PUC programs and damage prevention role

#7 Executive Session*

- None scheduled

*OUNC Board of Directors may convene in Executive Session in accordance with ORS 192.640 and ORS 192.660.

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN - CHAIR

- Members: Nathan Rivera Ryan Sandhu
- a. General Report
 - b. 2018 Budget Review

#2 CONTRACTS: SHANNON POTTER - CHAIR

- Members: Nathan Rivera Ryan Sandhu Micah Brown
- a. General Report

#3 DAMAGE REPORTING/DIRT: LORI KOHO - CHAIR

- Members: Nathan Rivera Shannon Potter Mitch Burghlea
Geneece McKay *Jarrod Morrison *David Sisson
*Scott Gallegos *Dawn Hickson
- a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

- MICAH BROWN - CHAIR
- Members: Nathan Rivera Nathan Taylor Matt Wales
Lori Koho Mitch Burghlea *Scott Gallegos
*Jarrod Morrison
- a. General report

#5 POLICY & PROCEDURES COMMITTEE: JOHNNY SAPP - CHAIR

- Members: Nathan Rivera John Norrena Joyce Nelsen
Geneece McKay *Scott Gallegos
- a. General Report

#6 PUBLICITY COMMITTEE: JOYCE NELSEN - CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Nathan Rivera Ryan Sandhu *Jarrod Morrison
*Luc Fortier *Scott Gallegos *Kitty Davis

- a. General Report

#7 ENFORCEMENT COMMITTEE: LORI KOHO – CHAIR

Members: Nathan Rivera Nathan Taylor Shannon Potter
*Kitty Davis *Scott Gallegos *Jarrod Morrison

- a. General Report

#8 TRAINING & EDUCATION: RON STENGER – CHAIR

(Locator training, Law Updates & Special Service)

Members: Nathan Rivera Micah Brown Dan Jensen
Kevin Christiansen Mitch Burghelea Geneece McKay
*Kitty Davis *Jessica Malmstedt

- a. General Report

#9 MEMBERSHIP: LORI KOHO – CHAIR

Members: Nathan Rivera Nathan Taylor Kevin Christiansen

- a. General report
- b. Membership renewal and expiration report
- c. New member appointment status report

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

Vacant - OUCC PRESIDENT

Members: *Kitty Davis

- a. General report

#11 EXECUTIVE COORDINATOR COMMITTEE: SHANNON POTTER - CHAIR

Members: Nathan Rivera Kevin Christiansen Joyce Nelson
Micah Brown

- a. General report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

- a. General Report

OLD BUSINESS:

- 2018 Board of Directors Meeting Schedule
- 2018 Board of Director Officer Election

NEW BUSINESS:

- Oregon811 App presentation by Adam Franco

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Event:

January 10, 2018

Location: TBD