



Oregon

Kate Brown, Governor

Oregon Utility Notification Center
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Oregon Utility Notification Center
Damage Reporting, DIRT Committee Meeting
Date: Friday, December 6, 2019
Time: 2:30 pm – 3:30 pm

Conference: 1-646-307-1990

Conference ID: 889-738-824#

View screen share at: https://join.me/DigSafe_2019

A G E N D A

1. Announcements and Introductions
 - a. Announcements and Guest sign-in.
 - b. Chair – Statement
 - c. Review/approve and/or amend prior meeting minutes from 10.03.19
2. Old Business
 - a. Updated Statement of Purpose: Reduce damages to underground facilities, optimize resources and inform decisions by analyzing data and reporting key findings to the OUNC Board of Directors.
 - b. Reports for Future Board Meetings
 - i. Oregon Locates - Last 12 Months (vs. Same Time Period Prior Year)
 - ii. Oregon Damages - Last 12 Months (vs. Same Time Period Prior Year)
 - iii. Oregon Root Cause - Last 12 Months (vs. Same Time Period Prior Year)
 - iv. Relevant National DIRT Data – Ad hoc basis
 - c. Reporting cycle and meeting schedule for this committee through early 2021.
The committee will present 12 month rolling reports after the close of each quarter.

Committee Meeting	Reporting Period	Report to Board
November December 2020	End of Q3 2018 – End of Q3 2019	December 2020
January 2020	Calendar Year 2019	February 2020
April 2020	End of Q1 2019 – End of Q1 2020	May 2020
July 2020	End of Q2 2019 – End of Q2 2020	August 2020
October 2020	End of Q3 2019 – End of Q3 2020	November 2020
January 2021	Calendar Year 2020	February 2020

3. New Business

a. Determine reports to share at the December board meeting. The following reports are proposals for the committee to consider. Also, the individuals listed will have to determine if they have the bandwidth to produce the reports in time for the board meeting.

i. Dawn – Damages Report

ii. Lynsay – Root Cause Report

This will either be OUNC data or CNGC Oregon data depending on how long it takes to prepare the OUNC data.

iii. Other reports?

4. For the Good of the Order - TBD

5. Next Meeting – Proposed Dates for a 90 minute meeting to review 2019 reports:

January 15th – After 1PM

January 16th – After 1PM

January 17th – After 1PM