



Oregon

Kate Brown, Governor

Oregon Utility Notification Center
305 NE 102nd Avenue, Suite 300
Portland, OR 97220-4170
(503) 232-1987

**Oregon Utility Notification Center
Policy & Procedures Committee Meeting
Date: Wednesday, March 16, 2022
Time: 9:00 am – 10:00 am**

Join Zoom Meeting

<https://us06web.zoom.us/j/84108244465?pwd=dm9Hb0pmaE9pL1VOd3hhdnZnNEI0UT09>

Meeting ID: 841 0824 4465

Passcode: 421135

One tap mobile

+16699006833, 84108244465#, *421135#

A G E N D A

1. Announcements and Introductions

- a. Welcome, announcements, roll call
- b. Review/approve and/or amend 03.07.22 minutes
- c. Chair: Jessica Epley – Statement

2. Old Business

3. New Business

- a. Discuss OUNC Board meeting frequency, possible change from monthly to quarterly -
DISCUSSION ITEM

Per ORS 757.547 (4), the Board of Directors shall meet at least once every 3 months.

- b. Review and approve revisions of chapter 2 & 3 of OUNC Policy and Procedures Manual -
ACTION ITEM (see attachments)

C. Discuss next steps for all board approved items, formalize our process.

d. Discuss new policy on reserve amount.

e. Discuss audit/financial review frequency

4. For the Good of the Order

5. Next Meetings (*proposed, tentative*)

•Wednesday, April 6 •Wednesday, April 20

Voting members of the Policy and Procedures Committee: Jessica Epley, Micah Brown, Alba Vogland, Johnny Sapp

Non-voting members: Josh Thomas, Kitty O'Keefe, and Kevin Hennessy