

August 25, 2021
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

Wednesday, September 8, 2021 TIME: 9:00 AM

LOCATION

**Sheraton – Pdx Airport Hotel
Mt. St. Helens Room
8235 NE Airport Way**

Join Zoom Meeting

<https://zoom.us/j/91345840257?pwd=Y1JKM3djWVFCcXM1N2xWcG44VFNhZ09>

Meeting ID: 913 4584 0257

Passcode: 353496

One tap mobile

+12532158782,,91345840257#*353496# US (Tacoma)

+13462487799,,91345840257#*353496# US (Houston)

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or kitty@digsafelyoregon.com.

Paul Schmidt
OUNC Board Secretary

Paul Schmidt
Enclosures

cc: Scott Gallegos, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Micah Brown

DATE: Wednesday, September 8, 2021

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: Sheraton – Pdx Airport Hotel
Mt. St. Helens Room
8235 NE Airport Way
Portland, OR 97220

•Join Zoom Meeting

<https://zoom.us/j/91345840257?pwd=Y1JkM3djWVFCcXM1N2xWcG44VFNhZ09>

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AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment – Paul Schmidt
- Review, approve and/or amend the previous months Board meeting minutes.

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Operations Report

(Scott Gallegos, One Call Concepts)

- Operations statistics
- Call Center issues

#4 OUNC Billing & Aging

(Scott Gallegos, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#5 Treasurer's Report

(Alba (Dawn)Vogland, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports

- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Chairperson – Micah Brown
- Vice Chairperson – Melanie Lewis
- Treasurer – Alba (Dawn) Vogland
- Secretary – Paul Schmidt
- PUC Representative – Phil Boyle

#7 Administrative and Outreach Coordinator's Report – Kitty O'Keefe

#8 Executive Director's Report – Josh Thomas

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: ALBA (DAWN) VOGLAND - CHAIR

Members: Micah Brown Ryan Sandhu Nate Rivera
 Johnny Sapp Melanie Lewis
 *Josh Thomas *Kitty O'Keefe *Joyce Nelsen

a. General Report

#2 CONTRACTS: NATE RIVERA - CHAIR

Members: Micah Brown Melanie Lewis Ryan Sandhu
 *Josh Thomas *Kitty O'Keefe

a. General Report
 b. One Call Center Operation – Contract update

#3 DAMAGE REPORTING/DIRT: VACANT - CHAIR

Members: Micah Brown Mitch Burgehelea Alba(Dawn)Vogland
 Phil Boyle Melanie Lewis Scott Crosby
 *Josh Thomas *Kitty O'Keefe *Lynsay Demko

a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR
 Members: Melanie Lewis Phil Boyle Mitch Burgehelea
 Tim Smith *Josh Thomas *Kitty O'Keefe
 *Kevin Hennessy *Michelle Tyree *Jeff Cox
 *Sean Crosby *Larry Melzer

a. General Report

#5 POLICY & PROCEDURES COMMITTEE: JOHN ECKIS – CHAIR

Members: Micah Brown Johnny Sapp Alba(Dawn)Vogland
Melanie Lewis *Josh Thomas *Kitty O'Keefe
*Joyce Nelsen

a. General Report

#6 PUBLICITY COMMITTEE: SCOTT CROSBY – CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Micah Brown Ryan Sandhu Mitch Burghlea
Tim Smith Connor Toney Melanie Lewis
*Kitty O'Keefe *Josh Thomas Alba(Dawn)Vogland
*Joyce Nelsen *Konstantin Chumachenko

a. General Report

#7 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

Members: Micah Brown Connor Toney Scott Crosby
John Eckis Paul Schmidt Melanie Lewis
Alba(Dawn)Vogland *Josh Thomas *Kitty O'Keefe

a. General Report

#8 MEMBERSHIP: PHIL BOYLE - CHAIR

Members: Micah Brown John Eckis Melanie Lewis
*Josh Thomas *Kitty O'Keefe

a. General Report

#9 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

ALBA (DAWN) VOGLAND- OUCC INTERIM REPRESENTATIVE

Members: Scott Crosby
*Scott Gallegos *Kitty O'Keefe *Josh Thomas
*Kyle Thomas

a. General Report

#10 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Micah Brown Nate Rivera Phil Boyle
Melanie Lewis *Kitty O'Keefe *Joyce Nelsen

a. General Report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS:

a. DAS – Required Trainings in 2021

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

October 13, 2021

Location:

Hampton Inn & Suites

730 SW Columbia Street

Bend, OR 97702

(Zoom link to be scheduled closer to meeting date)