

Sept. 29, 2022  
Board of Directors  
Interested Parties

## **NOTICE OF PUBLIC MEETING**

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

### **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

Wednesday, October 12, 2022

Hilton Garden Inn  
1000 Welcome Way  
Medford, Oregon 97504

Join Zoom Meeting

<https://us06web.zoom.us/j/89981530253?pwd=bitqSUd2L3dia1MzZS9iQ0h4d3I5QT09>

Meeting ID: 899 8153 0253

Passcode: 108408

One tap mobile

+16694449171, 89981530253#, \*108408# US

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or [kitty@digsafelyoregon.com](mailto:kitty@digsafelyoregon.com). Please note that the OUNC records board meetings as a backup for meeting minutes.

Paul Schmidt  
OUNC Board Secretary

*Paul Schmidt*

Enclosures

cc: Scott Gallegos, One Call Concepts General Manager

**Conflict of Interest:** Oregon Government Ethics law defines actual conflict of interest [ORS 244.020(1)] and potential conflict of interest [ORS 244.020(13)]. In brief, a public official is met with a conflict of interest when participating in official action which could result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either are associated.

# **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

CHAIR: Micah Brown

DATE: Wednesday, October 12, 2022

TIME: 9:00 a.m. - CALL TO ORDER

Wednesday, October 12, 2022

Hilton Garden Inn – Diamond Lake Boardroom  
1000 Welcome Way  
Medford, Oregon 97504

Join Zoom Meeting

<https://us06web.zoom.us/j/89981530253?pwd=bitqSUd2L3diaIMzZS9iQ0h4d3I5QT09>

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## **AGENDA**

### OUNC Business Meeting

#### #1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment – Paul Schmidt
- Review, approve and/or amend the previous month Board meeting minutes.

#### #2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#### #3 OUNC Billing & Aging

(Scott Gallegos, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#### #4 OUNC Operations Report

(Scott Gallegos, One Call Concepts)

- Operations statistics
- Call Center issues

#5 Treasurer's Report

(Melanie Lewis, Board Interim Treasurer)

- Review, Amend, and/or approve changes to previous reports

#6 OUNC Board of Directors Officers Report

- Chairperson – Micah Brown
- Vice Chairperson – Melanie Lewis
- Treasurer – Melanie Lewis (Interim)
- Secretary – Paul Schmidt
- PUC Representative – Kevin Hennessy (pending appointment)

#7 OUNC Staff Report – Josh Thomas & Kitty O’Keefe

20 MINUTE BREAK

**OUNC BOARD OF DIRECTORS STANDING COMMITTEE REPORTS**

#1 OREGON ADMINISTRATIVE RULES (OARs):

MICAH BROWN - CHAIR

Members:	Melanie Lewis	Mitch Burghlea	Scott Crosby
	Jamie Lemke	Sean Crosby	Kyle Thomas
	*Josh Thomas	*Kitty O’Keefe	Lee Tumminello
	*Kevin Hennessy	*Michelle Tyree	*Jeff Cox
	*Larry Melzer	*Kim Boyd	*Jim Walton

a. General Report

#2 PUBLICITY COMMITTEE: SCOTT CROSBY – CHAIR

(Merchandise, Sponsorships, Advertising/Media & Website)

Members:	Micah Brown	Jamie Lemkie	Mitch Burghlea
	Melanie Lewis	Connor Toney	Sean Tarter
	Megan Moore	*Kitty O’Keefe	*Josh Thomas
	*Konstantin Chumachenko		

a. General Report

## ACTIVE AD HOC COMMITTEE REPORTS

### #1 BUDGET, AUDIT & TARIFF COMMITTEE: MELANIE LEWIS – CHAIR

Members: Micah Brown Nate Rivera Melanie Lewis  
Johnny Sapp Alba Vogland Lee Tumminello  
\*Kitty O'Keefe \*Josh Thomas

- a. General Report

### #2 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator Training & Excavator Training)

Members: Micah Brown Connor Toney Scott Crosby  
Paul Schmidt Melanie Lewis Megan Moore  
\*Josh Thomas \*Kitty O'Keefe \*Kevin Hennessy

- a. General Report

### #3 POLICY & PROCEDURES COMMITTEE: JESSICA EPLEY – CHAIR

Members: Micah Brown Melanie Lewis Johnny Sapp  
Alba Vogland Sean Tarter \*Kevin Hennessy  
\*Kitty O'Keefe \*Josh Thomas

- a. General Report
- b. Discuss ED's brief: \$25(under) or less to write-off

" \* = non-voting member "

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OREGON UTILITIES COORDINATING COUNCIL REPORT – Kyle Thomas

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

OLD BUSINESS:

- a. Elections for 2023 Board of Directors
- b. Discuss Legislative Process

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Scheduled OUNC Board of Directors Meeting:

November 9, 2022

Location:

Hilton Garden Inn

30800 SW Parkway Ave

Wilsonville, Oregon 97070

(Zoom link to be scheduled closer to meeting date)

A light continental breakfast and lunch will be provided for board members and registered attendees