

October 29, 2019
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

November 13, 2019 TIME: 9:00 AM

**LOCATION: OPUC – Main Hearing Room
Beardsley Building
Salem, OR 97303
201 High St. SE
Salem, OR 97301**

Conference call is available for this meeting.

Please dial 1-646-307-1990. Enter conference ID: 889-738-824#

View screen share at: https://join.me/DigSafe_2019

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty Davis at 503-781-6988 or kitty@digsafelyoregon.com.



Ryan J. Sandhu
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Scott Gallegos

DATE: Wednesday, November 13, 2019

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: OPUC – Main Hearing Room
Beardsley Building
Salem, OR 97303
201 High St. SE
Salem, OR 97301

AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes
- Safety Moment

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#5 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Chairperson – Scott Gallegos

- Vice Chairperson – Micah Brown
- Treasurer – Joyce Nelsen
- Secretary – Ryan Sandhu
- PUC Representative – Phil Boyle

#7 Executive Session Scheduled in accordance with ORS 192.660 2(a)

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN - CHAIR

Members: Scott Gallegos Ryan Sandhu Johnny Sapp
Nate Rivera Don Moore *Kitty Davis

- Review and Approve 2020 Budget
- Audit Report- Amy Fenerty, Aldrich CPA's for review of 2018 Financial Statements.

#2 CONTRACTS: NATE RIVERA - CHAIR

Members: Scott Gallegos Ryan Sandhu Micah Brown
a. General Report Don Moore

#3 DAMAGE REPORTING/DIRT: DON MOORE - CHAIR

Members: Scott Gallegos Mitch Burghelea Phil Boyle
*Kitty Davis *Dawn Hickson

- General Report

**#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:
MICAH BROWN - CHAIR**

Members: Scott Gallegos Scott Clement Don Moore
Mitch Burghelea Tim Smith
Phil Boyle *Kitty Davis

- General report

#5 POLICY & PROCEDURES COMMITTEE: JOHNNY SAPP - CHAIR

Members: Scott Gallegos Joyce Nelsen
*Kitty Davis

- General Report
- BYLAWS

#6 PUBLICITY COMMITTEE: FRED CORONA – CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Scott Gallegos Joyce Nelson Scott Clement
Ryan Sandhu Tim Smith Connor Toney
Mitch Burghelea *Kitty Davis

- General Report

#7 ENFORCEMENT COMMITTEE: MICAH BROWN – CHAIR

Members: Scott Gallegos Mitch Burghelea
Phil Boyle *Kitty Davis

- a. General Report

#8 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

Members: Scott Gallegos Micah Brown Connor Toney
John Eckis *Kitty Davis *Kyle Sutton

- a. General Report

#9 MEMBERSHIP: PHIL BOYLE - CHAIR

Members: Scott Gallegos John Eckis *Kitty Davis

- a. General report

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:
SCOTT GALLEGOS - OUCC PRESIDENT

Members: *Kitty Davis

- a. General report

#11 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Scott Gallegos Joyce Nelson Micah Brown
Phil Boyle Don Moore Nate Rivera
*Kitty Davis

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

- a. General Report

OLD BUSINESS:

- a. 2018 Strategic Planning approval
- b. Approve 2020 Board Meeting Locations

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

Date: December 11, 2019
Location: Clackamas Community College
Wilsonville Training Center– Room 210
29353 SW Town Center – Loop E
Wilsonville, OR 9707

