

May 1, 2023
Board of Directors
Interested Parties

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

May 10, 2023
CCC – Wilsonville Training Center – Room 208
29353 SW Town Center – Loop E
Salem, Oregon 97301

Join Zoom Meeting

<https://us06web.zoom.us/j/88128594614?pwd=Yk55Z25pMHVYZE1zd0lqT01ta3A1QT09>

Meeting ID: 881 2859 4614 Passcode: 869062

One tap mobile +16699006833, 88128594614#, *869062# US

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or kitty@digsafelyoregon.com. Please note that the OUNC records board meetings as a backup for meeting minutes.

Lee Tumminello
OUNC Board Secretary

Lee Tumminello

Enclosures

cc: Scott Gallegos, One Call Concepts General Manager

Conflict of Interest: Oregon Government Ethics law defines actual conflict of interest [ORS 244.020(1)] and potential conflict of interest [ORS 244.020(13)]. In brief, a public official is met with a conflict of interest when participating in official action which could result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either are associated.

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Melanie Lewis

DATE: Wednesday, May 10, 2023

TIME: 9:00 a.m. - CALL TO ORDER

Location:

CCC – Wilsonville Training Center – Room 208

29353 SW Town Center – Loop E

Salem, Oregon 97301

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AGENDA

OUNC Business Meeting – record meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Today's meeting logistics and safety briefing
- Announce visitor registration and testimony sheets
- Safety Moment – Megan Moore
- Review, amend and approve the previous month Board meeting minutes.

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Billing & Aging

(Scott Gallegos, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs
- Update on back billing, communications with subscribers

#4 OUNC Operations Report

(Scott Gallegos, One Call Concepts)

- Operations statistics
- Call Center issues

#5 Treasurer's Report – Alba Vogland

- Review, Amend, and/or approve changes to previous reports

#6 OUNC Board of Directors Officers Report

- Chairperson – Melanie Lewis
- Vice Chairperson – Jaimie Lemke
- Treasurer – Alba Vogland
- Secretary – Lee Tumminello
- PUC Representative – Kevin Hennessy

#7 OUNC Staff Report – Josh Thomas & Kitty O’Keefe

#8 Executive Session Scheduled in accordance with ORS 192.660 2(i)

OUNC BOARD OF DIRECTORS STANDING COMMITTEE REPORTS

#1 OREGON ADMINISTRATIVE RULES (OARs):

JESSICA EPLEY - CHAIR

Members:	Melanie Lewis	Micah Brown	Mitch Burghlea
	Scott Crosby	Jaimie Lemke	Kevin Hennessy
	Lee Tumminello	Alba Vogland	Andy Crocker
	Kyle Thomas	*Sean Crosby	*Jim Walton
	*Josh Thomas	*Kitty O’Keefe	*Kim Boyd
	*Jeff Cox	*Larry Melzer	

a. General Report

#2 PUBLICITY COMMITTEE: SCOTT CROSBY – CHAIR

(Merchandise, Sponsorships, Advertising/Media & Website)

Members:	Melanie Lewis	Jaimie Lemkie	Mitch Burghlea
	Connor Toney	Alba Vogland	
	Megan Moore	*Josh Thomas	*Kitty O’Keefe
	*Konstantin Chumachenko		

a. General Report

ACTIVE AD HOC COMMITTEE REPORTS

#1 BUDGET, AUDIT & TARIFF COMMITTEE: ALBA VOGLAND – CHAIR

Members:	Melanie Lewis	Micah Brown	Nate Rivera
	Alba Vogland	Johnny Sapp	Lee Tumminello
	*Kitty O’Keefe	*Josh Thomas	

a. General Report

#2 TRAINING & EDUCATION: MITCH BURGHELEA - CHAIR
(Locator Training & Excavator Training)

Members: Melanie Lewis Micah Brown Connor Toney
Scott Crosby Paul Schmidt Kevin Hennessy
Alba Vogland Megan Moore
*Kitty O'Keefe *Josh Thomas

a. General Report

#3 POLICY & PROCEDURES COMMITTEE: JESSICA EPLEY – CHAIR

Members: Melanie Lewis Micah Brown Johnny Sapp
Alba Vogland Kevin Hennessy
*Kitty O'Keefe *Josh Thomas

a. General Report

#4 NOTIFICATION BOUNDARIES COMMITTEE: KEVIN HENNESSY – CHAIR

Members: Melanie Lewis Micah Brown Mitch Burghlea
Andy Crocker Lee Tumminello
*Josh Thomas *Kitty O'Keefe

a. General Report

"* = non-voting member "

OREGON UTILITIES COORDINATING COUNCIL REPORT: Kyle Thomas

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

OLD BUSINESS:

- a. Strategic Plan Review
- b. Board Recruitment Status

NEW BUSINESS:

- a. Ad Hoc Committee on Damage Research and Data

FOR THE GOOD OF THE ORDER:

Next Scheduled OUNC Board of Directors Meeting:

June 14, 2023
Mill Casino – Spruce Cedar Room
3201 Tremont Ave.
North Bend, Oregon 97459
(Zoom link to be scheduled closer to meeting date)

*Breaks will be taken frequently throughout the meeting

**A light continental breakfast and lunch will be provided for board members and registered attendees.