

February 27, 2020
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

March 11, 2020 TIME: 9:00 AM

**LOCATION: Hampton Inn & Suites
Conference Room
1 Nichols Parkway
Hood River, OR 97031**

Conference call is available for this meeting.

Please dial 1-646-307-1990. Enter conference ID: 889-738-824#

View screen share at: https://join.me/DigSafe_2019

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty Davis at 503-781-6988 or kitty@digsafelyoregon.com.



Ryan J. Sandhu
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Scott Gallegos

DATE: Wednesday, March 11, 2020

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: Hampton Inn & Suites
Conference Room
1 Nichols Parkway
Hood River, OR 97031

AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment
- Review, approve and/or amend the previous months Board meeting minutes

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#5 Treasurer's Report

(Johnny Sapp, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report
- Resolution to adjust Kitty's Riverview Visa Business Card

#6 OUNC Board of Directors Officer's Report

- Chairperson – Scott Gallegos

- Vice Chairperson – Micah Brown
- Treasurer – Johnny Sapp
- Secretary – Ryan Sandhu
- PUC Representative – Phil Boyle

#7 Executive Session Scheduled in accordance with ORS 192.660 2(i)

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: Johnny Sapp - CHAIR

Members: Scott Gallegos Ryan Sandhu Joyce Nelsen
Nate Rivera Don Moore *Kitty Davis

a. General Report

#2 CONTRACTS: NATE RIVERA - CHAIR

Members: Scott Gallegos Ryan Sandh Micah Brown
Don Moore Melanie Lewis *Kitty Davis

a. General Report

#3 DAMAGE REPORTING/DIRT: DON MOORE - CHAIR

Members: Scott Gallegos Mitch Burghelea Phil Boyle
*Kitty Davis *Dawn Hickson Melanie Lewis
*Michael Rukavina

a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR

Members: Scott Gallegos Scott Clement Don Moore
Mitch Burghelea Tim Smith Melanie Lewis
Phil Boyle *Kitty Davis *Michael Rukavina

a. General report

#5 POLICY & PROCEDURES COMMITTEE: JOHN ECKIS – CHAIR

Members: Scott Gallegos Joyce Nelsen
*Kitty Davis Johnny Sapp

a. General Report

#6 PUBLICITY COMMITTEE: Scott Clement – Interim CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Scott Gallegos Joyce Nelson Fred Corona
Ryan Sandhu Tim Smith Connor Toney
Mitch Burghelea *Kitty Davis

a. General Report

#7 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

Members: Scott Gallegos Micah Brown Connor Toney
John Eckis *Kitty Davis *Kyle Sutton

a. General Report

#8 MEMBERSHIP: PHIL BOYLE - CHAIR

Members: Scott Gallegos John Eckis *Kitty Davis

a. General Report

#9 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

SCOTT GALLEGOS - OUCC PRESIDENT

Members: *Kitty Davis

a. General Report

#10 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Scott Gallegos Joyce Nelson Micah Brown
Phil Boyle Don Moore Nate Rivera
*Kitty Davis

a. General Report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS: Discuss Safe Digging Proclamation Request

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

Date: April 8, 2020
Location: Salishan Resort
Gallery Conference Room
7760 North Hwy. 101
Gleneden Beach, OR 97388