

December 29, 2022
Board of Directors
Interested Parties

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

January 11, 2023
Hilton Garden Inn
30800 SW Parkway Ave.
Wilsonville, Oregon 97070

Join Zoom Meeting

<https://us06web.zoom.us/j/84217126306?pwd=a1I3Ukh5RjlCdCtYb0FCSmRLZEQ3dz09>

Meeting ID: 842 1712 6306 Passcode: 208489 One tap mobile +13462487799,
84217126306#, *208489# US

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or kitty@digsafelyoregon.com. Please note that the OUNC records board meetings as a backup for meeting minutes.

Lee Tumminello
OUNC Board Secretary

Enclosures

cc: Scott Gallegos, One Call Concepts General Manager

Conflict of Interest: Oregon Government Ethics law defines actual conflict of interest [ORS 244.020(1)] and potential conflict of interest [ORS 244.020(13)]. In brief, a public official is met with a conflict of interest when participating in official action which could result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either are associated.

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Melanie Lewis

DATE: Wednesday, January 11, 2023

TIME: 9:00 a.m. - CALL TO ORDER

Location:

Hilton Garden Inn

30800 SW Parkway Ave.

Wilsonville, Oregon 97070

Join Zoom Meeting

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AGENDA

OUNC Business Meeting – record meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment – Kyle Thomas
- Review, approve and/or amend the previous month Board meeting minutes.

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Billing & Aging

(Scott Gallegos, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs
- Update on back billing, communications with subscribers

#4 OUNC Operations Report

(Scott Gallegos, One Call Concepts)

- Operations statistics
- Call Center issues

#5 Treasurer's Report – Alba Vogland

- Review, Amend, and/or approve changes to previous reports
- Approve October's Financials

#6 OUNC Board of Directors Officers Report

- Chairperson – Melanie Lewis
- Vice Chairperson – Jaimie Lemke
- Treasurer – Alba Vogland
- Secretary – Lee Tumminello
- PUC Representative – Kevin Hennessy

#7 OUNC Staff Report – Josh Thomas & Kitty O’Keefe

#8 Executive Session Scheduled in accordance with ORS 192.660 2(i)

20 MINUTE BREAK

OUNC BOARD OF DIRECTORS STANDING COMMITTEE REPORTS

#1 OREGON ADMINISTRATIVE RULES (OARs):
JESSICA EPLEY - CHAIR

Members:	Melanie Lewis	Micah Brown	Mitch Burghlea
	Scott Crosby	Jamie Lemke	Sean Crosby
	Lee Tumminello	Alba Vogland	Andy Crocker
	Kyle Thomas	Kevin Hennessy	*Jim Walton
	*Josh Thomas	*Kitty O’Keefe	*Kim Boyd
	*Michelle Tyree	*Jeff Cox	*Larry Melzer

a. General Report

#2 PUBLICITY COMMITTEE: SCOTT CROSBY – CHAIR

(Merchandise, Sponsorships, Advertising/Media & Website)

Members:	Melanie Lewis	Jamie Lemkie	Mitch Burghlea
	Connor Toney	Sean Tarter	*Kitty O’Keefe
	Megan Moore	Alba Vogland	*Josh Thomas
	*Konstantin Chumachenko		

a. General Report

ACTIVE AD HOC COMMITTEE REPORTS

#1 BUDGET, AUDIT & TARIFF COMMITTEE: ALBA VOGLAND – CHAIR

Members: Melanie Lewis Micah Brown Nate Rivera
Alba Vogland Johnny Sapp Lee Tumminello
*Kitty O’Keefe *Josh Thomas

a. General Report

#2 TRAINING & EDUCATION: MITCH BURGHELEA - CHAIR

(Locator Training & Excavator Training)

Members: Melanie Lewis Micah Brown Connor Toney
Scott Crosby Paul Schmidt Kevin Hennessy
Alba Vogland Megan Moore
*Kitty O’Keefe *Josh Thomas

a. General Report

#3 POLICY & PROCEDURES COMMITTEE: JESSICA EPLEY – CHAIR

Members: Melanie Lewis Micah Brown Johnny Sapp
Alba Vogland Sean Tarter Kevin Hennessy
*Kitty O’Keefe *Josh Thomas

a. General Report

" * = non-voting member "

OREGON UTILITIES COORDINATING COUNCIL REPORT – Kyle Thomas

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. CGA conference – April 17-21,2023 | Orlando, FL
<https://commongroundalliance.com/Conferences-Events/CGA-Conference>

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Scheduled OUNC Board of Directors Meeting:

February 8, 2023
Wilsonville Training Center – Room 111
29353 SW Town Center – Loop E
Wilsonville, Oregon 97070
(Zoom link to be scheduled closer to meeting date)

A light continental breakfast and lunch will be provided for board members and registered attendees