

July 28, 2021  
Board of Directors  
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF  
DIRECTORS MEETING NOTICE

## **NOTICE OF PUBLIC MEETING**

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

**OREGON UTILITY NOTIFICATION CENTER  
BOARD OF DIRECTORS MEETING**  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**Wednesday, August 11, 2021      TIME: 9:00 AM**

**LOCATION**                      **Sheraton – Pdx Airport Hotel**  
   **Mt. St. Helens Room**  
   **8235 NE Airport Way**

**Join Zoom Meeting**  
<https://zoom.us/j/93784499044?pwd=NnZEBHVdC9VcEJTVVUvUVR1NlE4Zz09>

Meeting ID: 937 8449 9044  
Passcode: 883677

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or [kitty@digsafelyoregon.com](mailto:kitty@digsafelyoregon.com).

*Micah Brown*

Micah Brown  
OUNC Board Chairman

Enclosures

cc: Scott Gallegos, One Call Concepts (OCC) General Manager

# **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

CHAIR: Micah Brown

DATE: Wednesday, August 11, 2021

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: Sheraton – Pdx Airport Hotel  
Mt. St. Helens Room  
8235 NE Airport Way  
Portland, OR 97220

## **Join Zoom Meeting**

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## **AGENDA**

### **OUNC Business Meeting**

#### **#1 OUNC Board of Directors Chair**

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment – John Eckis
- Review, approve and/or amend the previous months Board meeting minutes.

#### **#2 Open testimony when called upon by Board Chair**

- Open testimony – 5 minutes each

#### **#3 OUNC Operations Report**

(Scott Gallegos, One Call Concepts)

- Operations statistics
- Call Center issues

#### **#4 OUNC Billing & Aging**

(Scott Gallegos, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#### **#5 Treasurer's Report**

(Alba (Dawn)Vogland, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

**#6 OUNC Board of Directors Officer's Report**

- Chairperson – Micah Brown
- Vice Chairperson – Melanie Lewis
- Treasurer – Alba (Dawn) Vogland
- Secretary – vacant
- PUC Representative – Phil Boyle

**#7 Administrative and Outreach Coordinator's Report – Kitty O'Keefe**

**#8 Executive Director's Report – Josh Thomas**

15 MINUTE BREAK

## **OUNC BOARD OF DIRECTORS COMMITTEE REPORTS**

**#1 BUDGET & AUDIT COMMITTEE: ALBA (DAWN) VOGLAND - CHAIR**

Members: Micah Brown Ryan Sandhu Nate Rivera  
 Johnny Sapp Melanie Lewis  
 \*Josh Thomas \*Kitty O'Keefe \*Joyce Nelsen  
 a. General Report

**#2 CONTRACTS: NATE RIVERA - CHAIR**

Members: Micah Brown Melanie Lewis Ryan Sandhu  
 \*Josh Thomas \*Kitty O'Keefe  
 a. General Report  
 b. One Call Center Operation – Contract update

**#3 DAMAGE REPORTING/DIRT: VACANT - CHAIR**

Members: Micah Brown Mitch Burghlea Alba(Dawn)Vogland  
 Phil Boyle Melanie Lewis Scott Crosby  
 \*Josh Thomas \*Kitty O'Keefe \*Lynsay Demko  
 a. General Report

**#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:**

MICAH BROWN - CHAIR  
 Members: Melanie Lewis Phil Boyle Mitch Burghlea  
 Tim Smith \*Josh Thomas \*Kitty O'Keefe  
 \*Larry Melzer \*Michelle Tyree \*Jeff Cox  
 \*Sean Crosby  
 a. General Report

#5 POLICY & PROCEDURES COMMITTEE: JOHN ECKIS – CHAIR

Members: Micah Brown Johnny Sapp Alba(Dawn)Vogland  
Melanie Lewis \*Josh Thomas \*Kitty O'Keefe  
\*Joyce Nelsen

a. General Report

#6 PUBLICITY COMMITTEE: SCOTT CROSBY – CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Micah Brown Ryan Sandhu Mitch Burghlea  
Tim Smith Connor Toney Melanie Lewis  
\*Kitty O'Keefe \*Josh Thomas Alba(Dawn)Vogland  
\*Joyce Nelsen \*Konstantin Chumachenko

a. General Report

#7 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

Members: Micah Brown Connor Toney Scott Crosby  
John Eckis Paul Schmidt Melanie Lewis  
Alba(Dawn)Vogland \*Josh Thomas \*Kitty O'Keefe

a. General Report

#8 MEMBERSHIP: PHIL BOYLE - CHAIR

Members: Micah Brown John Eckis Melanie Lewis  
\*Josh Thomas \*Kitty O'Keefe

a. General Report

#9 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

ALBA (DAWN) VOGLAND- OUCC INTERIM REPRESENTATIVE

Members: Scott Crosby  
\*Scott Gallegos \*Kitty O'Keefe \*Josh Thomas  
\*Kyle Thomas

a. General Report

#10 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Micah Brown Nate Rivera Phil Boyle  
Melanie Lewis \*Kitty O'Keefe \*Joyce Nelsen

a. General Report

#11 EXPLORATORY COMMITTEE: VACANT - CHAIR

Members: Micah Brown Phil Boyle Melanie Lewis  
\*Josh Thomas \*Kitty O'Keefe

a. General Report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS: Board Nominations for 2022

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

September 8, 2021

Location:

Sheraton – Pdx Airport Hotel

Mt. St. Helens Room

8235 NE Airport Way

Portland, OR 97220

(Zoom link to be scheduled closer to meeting date)