

April 29, 2021
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

Wednesday, May 12, 2021

TIME: 9:00 AM

LOCATION

Join Zoom Meeting

<https://zoom.us/j/91002914674?pwd=ak5JM3dJcHMwc01BenBEM3RtbDNTUT09>

Meeting ID: 910 0291 4674

Passcode: 584105

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or kitty@digsafelyoregon.com.



Scott Clement
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Micah Brown

DATE: Wednesday, May 12, 2021

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION:

Join Zoom Meeting

<https://zoom.us/j/91002914674?pwd=ak5JM3dJcHMwc01BenBEM3RtbDNTUT09>

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AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment
- Review, approve and/or amend the previous months Board meeting minutes.

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#5 Treasurer's Report

(Dawn Vogland, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Chairperson – Micah Brown
- Vice Chairperson – Melanie Lewis
- Treasurer – Dawn Vogland
- Secretary – Scott Clement
- PUC Representative – Phil Boyle

#7 Administrative and Outreach Coordinator Report – Kitty O'Keefe

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: DAWN VOGLAND - CHAIR

Members: Micah Brown Ryan Sandhu Nate Rivera
Don Moore Johnny Sapp *Kitty O'Keefe
*Joyce Nelsen

a. General Report

#2 CONTRACTS: NATE RIVERA - CHAIR

Members: Micah Brown Ryan Sandhu Don Moore
Melanie Lewis *Kitty O'Keefe

a. General Report

b. One Call Center Operation - RFP

#3 DAMAGE REPORTING/DIRT: DON MOORE - CHAIR

Members: Micah Brown Mitch Burghlea Phil Boyle
Dawn Vogland Melanie Lewis Scott Crosby
*Kitty O'Keefe *Lynsay Demko

a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR

Members: Scott Clement Don Moore Phil Boyle
Mitch Burghlea Tim Smith Melanie Lewis
*Kitty O'Keefe *Larry Melzer *Jeff Cox

a. General Report

#5 POLICY & PROCEDURES COMMITTEE: JOHN ECKIS – CHAIR

Members: Micah Brown Johnny Sapp Dawn Vogland
*Kitty O'Keefe *Joyce Nelsen

a. General Report

#6 PUBLICITY COMMITTEE: SCOTT CLEMENT – CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Micah Brown Ryan Sandhu Mitch Burghlea
Tim Smith Connor Toney Scott Crosby
*Kitty O’Keefe *Joyce Nelsen
*Konstantin Chumachenko

a. General Report

#7 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

Members: Micah Brown Connor Toney Scott Crosby
John Eckis Paul Schmidt *Kitty O’Keefe

a. General Report

#8 MEMBERSHIP: PHIL BOYLE - CHAIR

Members: Micah Brown John Eckis * Kitty O’Keefe

a. General Report

#9 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:
DAWN VOGLAND- OUCC INTERIM PRESIDENT

Members: Scott Crosby *Kitty O’Keefe *Scott Gallegos

a. General Report

#10 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Micah Brown Nate Rivera Phil Boyle
Don Moore *Kitty O’Keefe *Joyce Nelsen

a. General Report

#11 EXPLORATORY COMMITTEE: DON MOORE - CHAIR

Members: Micah Brown Phil Boyle Melanie Lewis
*Kitty O’Keefe

a. General Report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

June 9, 2021

Location:

Sheraton – Pdx Airport Hotel

Mt. St. Helens room
8235 NE Airport Way
Portland, OR 97220
(Zoom link to be scheduled closer to meeting date)