

January 28, 2019
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

February 13, 2019 TIME: 9:00 AM

**LOCATION: Clackamas Community College
 Wilsonville Training Center – Room 210
 29353 SW Town Center – Loop E
 Wilsonville, OR 97070**

Conference call is available for this meeting by dialing
503-594-1850 or for long distance dial 1-503-594-1850

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.



Ryan J. Sandhu
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Scott Gallegos

DATE: Wednesday, February 13, 2019

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: Clackamas Community College
Wilsonville Training Center – Room 210
29353 SW Town Center – Loop E
Wilsonville, OR 97070

AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#4 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues
- Header Code Change Update

#5 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#6 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#7 OUNC Board of Directors Officer's Report

- Chairperson – Scott Gallegos

- Vice Chairperson – Micah Brown
- Treasurer – Joyce Nelsen
- Secretary – Ryan Sandhu
- PUC Representative – Lori Koho

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN - CHAIR

Members: Scott Gallegos Ryan Sandhu Johnny Sapp
 a. General Report
 b. Discussion on exempt customers

#2 CONTRACTS: SHANNON POTTER - CHAIR

Members: Scott Gallegos Ryan Sandhu Micah Brown
 a. General Report

#3 DAMAGE REPORTING/DIRT: LORI KOHO - CHAIR

Members: Scott Gallegos Shannon Potter Mitch Burghlelea
 Geneece McKay *Dawn Hickson
 *David Sisson *Kitty Davis
 a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR
 Members: Scott Gallegos Lori Koho
 Mitch Burghlelea *Kitty Davis
 a. General report

#5 POLICY & PROCEDURES COMMITTEE: JOHNNY SAPP - CHAIR

Members: Scott Gallegos John Norrena Joyce Nelsen
 Geneece McKay
 a. General Report

#6 PUBLICITY COMMITTEE: FRED CORONA - CHAIR

(Merchandise, Sponsorship events, Media & Website)
 Members: Scott Gallegos Joyce Nelson
 Ryan Sandhu Tim Smith *Kitty Davis
 Mitch Burghlelea *Luc Fortier
 a. General Report

#7 ENFORCEMENT COMMITTEE: MICAH BROWN – CHAIR

Members: Scott Gallegos Shannon Potter
Lori Koho Geneece McKay
Mitch Burghelea

- a. General Report

#8 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

Members: Scott Gallegos Micah Brown Geneece McKay
*Kitty Davis

- a. General Report

#9 MEMBERSHIP: LORI KOHO – CHAIR

Members: Scott Gallegos

- a. General report
- b. Membership renewal and expiration report
- c. New member appointment status report

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

SCOTT GALLEGOS - OUCC PRESIDENT

Members: *Kitty Davis

- a. General report

#11 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Scott Gallegos Joyce Nelson Micah Brown
Lori Koho Chris Grissom Nate Rivera
*Kitty Davis

- a. General report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

- a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

Date: March 13, 2019
Location: Holiday Inn Express
204 West Marine Drive
Astoria, OR 97103