



Oregon

Kate Brown, Governor

Oregon Utility Notification Center
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Oregon Utility Notification Center, Budget & Audit Committee Meeting Minutes
Date: Tuesday – June 30, 2020
Conf call.

Called to order at 9:03am.

Roll: John Sapp, Joyce Nelson, Dawn Hickson, Don Moore, Scott Gallegos, Mitch Burghlea, Nate Rivera.

Not present: Kitty O’Keefe, Scott Clement.

No guests.

Reviewed and approved minutes for 10/29/2019 B/A Committee Meeting without change; motion by Scott Gallegos, 2nd by Mitch Burghlea, voted yes: unanimous.

Chair statement:

- Thank you for attending and helping.
- Plan on monthly, short meetings or as needed.

New Business:

- a. Discussed separating line item 510 • Publicity & Education to add/include Training:
 - i. Pros:
 1. Easier for Committee Chairs to track their budgets.
 - ii. Cons:
 1. More work for treasurer to start and track.
 2. More work for budgeting.
 - iii. Outcome:
 1. Adequate for now, consider later / tabled. I’ll keep it under old business.
- b. Discussed reports to the OUNC Transparency page. The committee discussed this and felt that it was not needed to change or update. Leave as-is.
 - i. NOTES: I tried to find a recorded copy of the OUNC Financials and I cannot find a monthly report. I will leave this as old business because I think it is important to have this recorded somewhere.
 - ii. From previous emails:
 1. The budget and audit review report is what is posted to the OUNC Transparency page.
 2. The monthly financials do not need to be posted there.
- c. Discussed adding information to OUNC Policy & Procedure. Tabled, wait for Exec. Dir.

2. Old Business:
 - a. Discussed budget prep for November
3. For the Good of the Order: none
4. Next Meeting, to be decided
5. Scott motioned to adjourn meeting, Dawn seconded. Vote: yes, unanimous. Time was approx. 9:45am.