

Training & Education Committee Meeting Minutes – NWN, Albany, Oregon

Meeting Minutes -

Meeting Date: July 25, 2017

Members attending: Ron Stenger, Kevin Christiansen, and Mitch Burghlelea.

Guest: Kitty Davis, Jessica Malmstedt, Sandi Bonn, Frank Planton, Steve Rose and Luc Fortier. Corrine Sullivan via phone.

Ron called the meeting to order at 11:03 am

Draft minutes from 6.14.17 were reviewed. . Motion made by Kevin and 2nd by Mitch.

Approved. Kitty to post on website.

Chair Statement: Ron told the group the mission statement for Training & Education has been updated. The next locate training class will be held in Hermiston in October. And the OUNC approved the budget of 30k for the OUSS 2018.

AGENDA

Old Business:

Oregon Utility Safety Summit 2018:

1. Budget: approved by OUNC board members on 7.12.17. Ron will check on budget to roll over into 2018.
2. Brochure: take out time slots under agenda; give more time for vendors
3. Prospective sponsor letter: add 'Utility' after Oregon in first sentence.
4. Logo: change OUSS to black to stand out.
5. Events day schedule: Committee agreed to add more so day ends around 3:30pm. Suggested having a clock running with a dollar sign as well, showing what cost of damages. Gary Norland & wife need 1-½ hours for presentation. Frank suggested during breaks; show videos on the "Correct things to do". Ask creative to provide specific to Oregon. Kevin suggested speakers who've gone thru experiences good & bad; 'lessons learned'. Dominos of Damage – show the impact of all.
6. Whose invited: facility operators, public workers, engineers, and contractors. Kitty has asked Greg at OCC to create a list of potentials invites; include Itic users. Look into CCB#; get their mailer list.
7. Registration: Eventbrite will be used for registration. Kitty & Jessica have a conference call on the 24th with creative to discuss content.
8. Vendors: create a separate letter for vendors; Jessica to provide. Charge \$150; to include 10x10 booth, electrical drop, and company logo in program. If vendor is also a sponsor, be sure to give recognition, ie: ABC sponsors coffee break. At next board meeting, ask the OUNC members to provide committee a list of who they buy from: safety equipment, marking ball, ditch witch, locate machine. Corrine suggested contacting possible vendors via phone asking to speak to the Damage Prevention person.
9. Advertising: ½ page ad being designed by creative for Damage Prevention Professional magazine. Facebook page and Website to be discussed with

creative. Alpha Media will present at next board meeting and asked to discuss radio options for the OUSS. Ron will contact Lars Larson.

10. Mock Line Strike: all utilities will be marked; gas line will be struck. Beggs will provide equipment, crew and dirt. Place black plastic down before dirt. Ron will provide his ideas for mock line strike. Show the impact of all, dominos of damage. Visual: show a clock starting once a line is hit. What is the cost of that damage?

New Business:

1. Continuing Education Unit/CEU: reach out to Linn Benton and Clackamas Community College. Ask if they want to sponsor. Check with State of Education Dept.

For the Good of the Order: none

Next Meeting:

September 13, 2017
PUC, Salem, OR

Meeting adjourned at 12:45pm

Submitted by: Kitty Davis on July 25, 2017