

Training & Education Committee Meeting Minutes – CCC/Wilsonville Training Center – Room 210

Meeting Minutes - DRAFT

Meeting Date: March 8, 2017

Members attending: Ron Stenger and Kevin Christiansen. Guest: Kitty Davis.

Ron called the meeting to order at 9:00 am

Draft minutes from 6.2.15 were reviewed. Motion made by Kevin to approve and 2nd by Ron. Kitty will post approved minutes to website.

AGENDA

Training and Education:

1. Locator Training coverage:

Ron discussed the importance of having a board member present both days at the Locator Training Seminars. Would like to have presentation for students during FAQ time. Kitty will update registration form to show '2 per company'. She'll post registration form on March 22 and ask OCC to send out her letter as a free format message.

-Ron will present a motion to the board in April asking the OUNC to compensate a member for 'overnight compensation for extra locator training night.'

2. Review OTA request for 811 presentations:

Tobin Werner will provide presentation to the group on April 29 in Newport, OR. Kitty will reach out to Tobin to make sure he's got Standard Manuals and see if he's like the OUNC to cover overnight compensation.

3. Enforcement Training:

Is it the PUC responsibility to train or provide training, or is it the OUNC? Open discussion. What is today's procedure? Unclear

4. Standards Manual:

OAR Committee will provide updates to SM.

New Business:

Train the Trainer: Kevin Stephen's provided a training session May 2014. Kitty will look for the CD created and provided to attendees for Ron. Discussed that the Zone Directors from the OUCC are all enforcement trainers.

Contractors Outreach: \$30,000 on the OUNC budget for this project. Members suggested reaching out to Williams, TransCanada and Nebraska OCC for possible ideas for the future concerning Damage Prevention.

Kevin Christiansen has been added to the Training & Education Committee. Kitty will post updates to the website. This committee has only 2 consistent members.

Old Business:

None

For the Good of the order:

Johnny Sapp asked about the 'mission statement' in Policy & Procedures manual pertaining to T&E. Existing statement is exclusive to Locate Training. New mission statement: *To provide Oregon Excavation Standards Training & Education to board members, locators, excavators, facility operators and the public.*

Next Meeting:

June 14, 2017
PUC, Salem, OR

Meeting adjourned at 10:52am

Submitted by: Kitty Davis on March 13, 2017

draft