

Enforcement Committee Minutes

July 8, 2016

Location: Oregon Public Utility Commission, 201 High Street SE, Salem, OR 97301

Members attending: Lori Koho, Jarrod Morrison, Nathan Taylor and Russ Thomas. Shannon Davis, Kitty Davis and Jeff Daniels conference called in.

Lori Koho called the meeting to order at 1:00pm and introductions were made.

Minutes from October 30, 2015 were reviewed. Motion to amend and approve the minutes was made by Nathan and 2nd by Russ.

Agenda

Discussion on previous minutes:

Lori reached out the CUB and CCB and neither wants to participate on the Enforcement panel.

Committee Statement of Purpose:

Proposed:

The Enforcement Committee works with the PUC and reviews the facts from enforcement actions to determine the effectiveness of the administrative rules, public awareness and training programs in preventing damage to underground facilities. Based on that analysis, the Enforcement Committee makes recommendations to the board to modify rules and programs that will improve outcomes.

Russ Thomas made a motion to recommend to the OUNC board the proposed Statement of Purpose and 2nd by Nathan Taylor.

Jeff will let the OAR committee know to edit 'Statement of Purpose' in the Standards Manual.

Continued discussion of who should sit on the panel; invite new board members to sit in on Enforcement Panel to observe. Should a utility operator sit on panel? Need a diverse group. Lori will report at next board meeting that she wants to build a team and educate the team that will create the panel.

Enforcement Process Issues/Concerns:

Lori asked Kitty whom she contacts for training when she receives an email for Request for Training? Specifically when it's a request in response to an OPUC enforcement action. Kitty reaches out to Zone Directors and asks if they or one of their council members can provide the training.

Lori will talk with Ron Coffell and see if another Train the Trainer could occur in September. Ask Ron, who is trained in his OUCC councils? Are they providing a test after trainings? Most times, yes. A flash drive with the OUCC Excavation Training Presentation and OPUC Enforcement Test has been given to the OUNC board members, OUCC council presidents and zone directors.

Open Discussion:

Lori had emailed to committee members samples of Summary of Findings for the NC investigations. She said these are examples of the types of reports they are working to develop. Discussion followed with members

Old Business:

None

Good of the Order:

Jeff mentioned the RAA form has an old address for the One Call Center and has been changed and submitted to Jen to post on website.

Motion to adjourn was made by Shannon Davis and 2nd by Nathan Taylor at 2:30pm.

Submitted by: Kitty Davis on July 15, 2016