

**Locate Training Meeting Minutes –
Linn County Road Department - 3010 Ferry Rd SW, Albany, Oregon**

Meeting Minutes

Meeting Date: March 3, 2015

Members attending: Kenny Hamlin, Jarrod Morrison, Tony Schacher and Scott Gallegos.
Kenny Hamlin called the meeting to order at 1:30 pm and introductions were made.

AGENDA

New Business:

Training Program:

- Kenny Hamlin presented his power point presentation for “Training”. Members agreed this would make a great tool/aide to share with UCC’s. Kenny will finalize and sent to Kitty Davis who will down load to flash drive to distribute to UCC’s.
- Suggested to reach out to Russ Thomas who has an ODOT power point presentation for training.
- Kenny discussed the June meeting at Eagle Crest where OUCC will provide a Training seminar with Tobin Werner and Bryan Baxter as their facilitators.
- Members reviewed the OPUC Enforcement Test. It was decided to include test on flash drive along with Kenny’s training presentation.
- Request for Kevin Hennessy to review Enforcement Test.
- Jarrod asked for the dates of the Locate Training in 2015:
June 9-10 at Eagle Crest
August 11-12 at NW Natural Gas
October 13-14 at Wild Horse Casino
- Tony explained how the structure of last locator training seminar went in Medford.
- Kitty will contact the maintenance crew at Eagle Crest to assure property locations for locator training.
- Jarrod suggested to members a continuation to build up training and lean on the UCC council members and Zone Directors.
- PayPal account still needs to be set up by Joyce Nelsen. Once done, the new Locator Training Form can be posted to web site and registration can begin.
- Hand out flash drives at June’s meeting with PowerPoint Presentation & Enforcement Test

Other Items:

-Tony ask to have Jen/Bentmetal to provide new Oregon811 logos on OUNC website to download.

-Next meeting: TBD

-Kenny Hamlin made a moved to adjourn. Scott Gallegos seconded the motion.

Submitted by: Kitty Davis on March 5, 2015