

September 30, 2021  
Board of Directors  
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF  
DIRECTORS MEETING NOTICE

## **NOTICE OF PUBLIC MEETING**

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

### **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**Wednesday, October 13, 2021 TIME: 9:00 AM**

#### **LOCATION**

**Hampton Inn & Suite  
730 SW Columbia Street  
Bend, OR 97702**

#### **Join Zoom Meeting**

<https://us06web.zoom.us/j/85097754925?pwd=N2dOQmUyMkc1Z2YzdDVSZHZHdiSIVUZz09>

Meeting ID: 850 9775 4925

Passcode: 260735

One tap mobile

+12532158782, 85097754925#, \*260735# US (Tacoma)

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or [kitty@digsafelyoregon.com](mailto:kitty@digsafelyoregon.com).

Paul Schmidt  
OUNC Board Secretary  
*Paul Schmidt*  
Enclosures

cc: Scott Gallegos, One Call Concepts (OCC) General Manager

# **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

CHAIR: Micah Brown

DATE: Wednesday, October 13, 2021

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: Hampton Inn & Suite  
730 SW Columbia Street  
Bend, OR 97702

Join Zoom Meeting

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## **AGENDA**

### OUNC Business Meeting

#### #1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment – Josh Thomas
- Review, approve and/or amend the previous months Board meeting minutes.

#### #2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#### #3 OUNC Operations Report

(Scott Gallegos, One Call Concepts)

- Operations statistics
- Call Center issues

#### #4 OUNC Billing & Aging

(Scott Gallegos, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#### #5 Treasurer's Report

(Alba (Dawn)Vogland, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report
- Motion to add ED to accounts

#6 OUNC Board of Directors Officer's Report

- Chairperson – Micah Brown
- Vice Chairperson – Melanie Lewis
- Treasurer – Alba (Dawn) Vogland
- Secretary – Paul Schmidt
- PUC Representative – Phil Boyle

#7 Administrative and Outreach Coordinator's Report – Kitty O'Keefe

#8 Executive Director's Report – Josh Thomas

15 MINUTE BREAK

## **OUNC BOARD OF DIRECTORS COMMITTEE REPORTS**

#1 BUDGET & AUDIT COMMITTEE: ALBA (DAWN) VOGLAND - CHAIR

Members: Micah Brown Ryan Sandhu Nate Rivera  
Johnny Sapp Melanie Lewis  
\*Josh Thomas \*Kitty O'Keefe \*Joyce Nelsen

a. General Report

#2 CONTRACTS: NATE RIVERA - CHAIR

Members: Micah Brown Melanie Lewis Ryan Sandhu  
\*Josh Thomas \*Kitty O'Keefe

a. General Report

b. One Call Center Operation – Contract update

#3 DAMAGE REPORTING/DIRT: VACANT - CHAIR

Members: Micah Brown Mitch Burghlea Alba(Dawn)Vogland  
Phil Boyle Melanie Lewis Scott Crosby  
\*Josh Thomas \*Kitty O'Keefe \*Lynsay Demko

a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR

Members: Melanie Lewis Phil Boyle Mitch Burghlea  
Tim Smith \*Josh Thomas \*Kitty O'Keefe

- \*Kevin Hennessy    \*Michelle Tyree    \*Jeff Cox
- \*Sean Crosby       \*Larry Melzer
- a. General Report

#5 POLICY & PROCEDURES COMMITTEE: JOHN ECKIS – CHAIR

- Members:    Micah Brown       Johnny Sapp       Alba(Dawn)Vogland
- Melanie Lewis     \*Josh Thomas     \*Kitty O’Keefe
- \*Joyce Nelsen
- a. General Report

#6 PUBLICITY COMMITTEE: SCOTT CROSBY – CHAIR

(Merchandise, Sponsorship events, Media & Website)

- Members:    Micah Brown       Ryan Sandhu       Mitch Burghlea
- Tim Smith         Connor Toney     Melanie Lewis
- \*Kitty O’Keefe    \*Josh Thomas     Alba(Dawn)Vogland
- \*Joyce Nelsen    \*Konstantin Chumachenko
- a. General Report

#7 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

- Members:    Micah Brown       Connor Toney     Scott Crosby
- John Eckis         Paul Schmidt       Melanie Lewis
- Alba(Dawn)Vogland \*Josh Thomas     \*Kitty O’Keefe
- \*Kevin Hennessy
- a. General Report

#8 MEMBERSHIP: PHIL BOYLE - CHAIR

- Members:    Micah Brown       John Eckis         Melanie Lewis
- \*Josh Thomas     \*Kitty O’Keefe
- a. General Report

#9 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

ALBA (DAWN) VOGLAND- OUCC INTERIM REPRESENTATIVE

- Members:                    \*Scott Gallegos    \*Kitty O’Keefe     \*Josh Thomas
- \*Kyle Thomas
- a. General Report

#10 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

- Members:    Micah Brown       Nate Rivera       Phil Boyle
- Melanie Lewis     \*Kitty O’Keefe    \*Joyce Nelsen
- a. General Report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

November 10, 2021

Location:

Hilton Garden Inn

30800 SW Parkway Ave.

Wilsonville, OR 97070

(Zoom link to be scheduled closer to meeting date)