

January 15, 2026  
OUNC Board of Directors  
Interested Parties

## **NOTICE OF PUBLIC MEETING**

In accordance with Oregon State Public Meeting Law  
Please be advised of the subject meeting:

### **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING** [www.digsafelyoregon.com](http://www.digsafelyoregon.com)

Thursday, January 15, 2026, 9 a.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/88685547534>

Meeting ID: 886 8554 7534

Passcode: 082432

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Those registered to testify will be recognized in the order in which they signed up, and each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that accompanies the verbal statement(s), prior to addressing the Board. Those presenting a formal proposal must complete a **Concept Submission Form**, available at <https://forms.digsafelyoregon.com/concept-submission-form/> or by request of OUNC staff.

No more than 45 minutes in total will be allowed for all open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. Special exceptions to these criteria can be allowed at the discretion of the Board Chairperson. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Josh Thomas at 503-317-5007 or [josh.thomas@digsafelyoregon.com](mailto:josh.thomas@digsafelyoregon.com).

Please note that the OUNC records board meetings as a backup for meeting minutes.

Jaimie Lemke  
OUNC Board Secretary

Enclosures

**Conflict of Interest:** Oregon Government Ethics law defines actual conflict of interest [ORS 244.020(1)] and potential conflict of interest [ORS 244.020(13)]. In brief, a public official is met with a conflict of interest when participating in official action which could result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either are associated. OUNC Board members must announce publicly the nature of a conflict of interest during the meeting. If it is a potential conflict of interest, they may continue to participate in the discussion, debate or vote on the matter. If it is an actual conflict of interest, they must refrain from participating in any discussion, debate or vote on the matter per ORS 244.120(2). If their vote is necessary to take action, that member may cast a vote without participating in discussion or debate on the issue.

# OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

Thursday, January 15, 2026, 9 a.m.

**LOCATION:**

Sheraton Portland Airport, Garden ABC  
Room  
8235 NE Airport Way  
Portland, OR 97220

**ZOOM LINK:**

<https://us02web.zoom.us/j/88685547534>  
Meeting ID: 886 8554 7534  
Passcode: 082432

**LINKS TO MEETING RESOURCES:**

[Board Packet](#)

[Concept Submission Form](#)

[Strategic Plan](#)

[Current Officers/Members](#)

[Committee Rosters](#)

[Staff Contact](#)

## AGENDA

OUNC Board of Directors Chairperson – Melanie Lewis

- Call to order; Roll call of all present, confirmation of quorum and simple majority
- Meeting logistics and safety briefing
- Safety Moment – Paul Schmidt, Canby Excavating
- 2025 Morrison Award Winner Announced
- Review, amend, and approve previous minutes

Open Testimony, Concept Submission Forms

- Open testimony when called upon by Board Chair – 5 minutes each
- Presentation of Concept Submission Forms

## STRATEGIC PILLARS/COMMITTEE REPORTING

### 1. PROVIDING OVERSIGHT

- Executive Committee: Melanie Lewis - Chair
  - Comments from Chairperson
  - Succession planning – board members, committees, leadership
- OUNC Staff Report – Josh Thomas
  - Updates from Executive Director, Annual Report
  - Board administration, membership update, records requests
- Treasurer’s Report – Alba Vogland
  - Financials, budget overview
  - Review, Amend, and/or approve changes to previous reports
  - **MOTION** to approve Treasurer’s Report as presented/with changes.
- Budget, Audit and Tariff Committee: Alba Vogland – Chair
  - General Report
  - Financial review status
  - Annual service tariff rate update
- Oregon Public Utility Commission Updates: Kevin Hennessy

## **2. RULEMAKING AND BEST PRACTICES**

- Governance Committee: Andy Crocker - Chair
  - General report, worklog, rulemaking updates
  - Rulemaking report
  - NC-405 ruling (PUC Order 25-093) status regarding definitions of control/operator, considerations for complaint process

## **3. DELIVERING QUALITY SERVICES**

- OUNC/OCC Operations Report – Scott Gallegos, One Call Concepts
  - Operations, financial statistics and updates
  - Implementation of 30-day ticket life
  - ITIC usage, efforts to reach 80% in 2026
  - Board member call audits in 2026
- Training and Education: Mitch Burghilea - Chair
  - General report (schedule of excavator/locator classes, partner presentations)
  - Locator training proposed schedule, contract with Bob Nighswonger
  - 2026 Excavation Safety Trainings; online conversion plan from OUNC to CGA

## **4. DRIVING RESULTS WITH DATA**

- Data and Research Committee: Lucas Schauffler
  - General report

## **5. MAXIMIZING OUTREACH**

- Publicity Committee: Jaimie Lemke – Chair
  - General report (sponsorships, ads/media, web/social, promotional)
  - Presentation by Ayn Sargent, Connoisseur Media
  - OUNC website review, updates and upgrades
  - Dormers status, clothing and business card orders, shipping

## **OUNC BOARD BUSINESS**

### **6. Old Business**

- Fraudulent locates status

### **7. New Business**

- Standards Manual progress

### **8. Oregon Utilities Coordinating Council Report – Rocky Stewart**

- Report on finances, priorities, and accomplishments
- Communications with UCCs, engagement, involvement, participation

### **9. National Industry News: NULCA, CGA, Open Discussion**

- Call for interest in CGA Conference and Expo - April 27-30, Colorado; Joint States, Users Group

### **10. For the Good for the Order**

- 2026 meeting locations – Portland (1/15), Virtual (3/19), Bend/Redmond (5/21), Virtual (7/16), Boardman (9/17), Salem (11/19)

- 11. Executive Session** (scheduled in accordance with ORS 192.660, potentially during lunch)
- Personnel staffing/hiring considerations, per ORS 192.660 (2)(a)
  - Work session – RFP call center contract, per ORS 192.660 (2)(n)

**NOTE:** In 2026, the Oregon Utility Notification Center Board of Directors will be meeting every two months instead of quarterly. The next scheduled meeting will be held on:

- March 19, 2026 – Virtual Meeting via Zoom