

July 17, 2025
OUNC Board of Directors
Interested Parties

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law
Please be advised of the subject meeting:

**OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS MEETING**
www.digsafelyoregon.com

Thursday, July 17, 2025, 9 a.m.

Join Zoom Meeting
<https://us02web.zoom.us/j/89035464615>
Meeting ID: 890 3546 4615
Passcode: 811

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Those registered to testify will be recognized in the order in which they signed up, and each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that accompanies the verbal statement(s), prior to addressing the Board. Those presenting a formal proposal must complete a **Concept Submission Form**, available at <https://forms.digsafelyoregon.com/concept-submission-form/> or by request of OUNC staff.

No more than 45 minutes in total will be allowed for all open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. Special exceptions to these criteria can be allowed at the discretion of the Board Chairperson. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Josh Thomas at 503-317-5007 or josh.thomas@digsafelyoregon.com.

Please note that the OUNC records board meetings as a backup for meeting minutes.

Jaimie Lemke
OUNC Board Secretary

Enclosures

Conflict of Interest: Oregon Government Ethics law defines actual conflict of interest [ORS 244.020(1)] and potential conflict of interest [ORS 244.020(13)]. In brief, a public official is met with a conflict of interest when participating in official action which could result in a financial benefit or detriment to the public official, a relative of the public official or a business with which either are associated. OUNC Board members must announce publicly the nature of a conflict of interest during the meeting. If it is a potential conflict of interest, they may continue to participate in the discussion, debate or vote on the matter. If it is an actual conflict of interest, they must refrain from participating in any discussion, debate or vote on the matter per ORS 244.120(2). If their vote is necessary to take action, that member may cast a vote without participating in discussion or debate on the issue.

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

Thursday, July 17, 2025, 9 a.m.

LOCATION:

Salishan Coastal Lodge
7760 US-101
Gleneden Beach, OR 97388

ZOOM LINK:

<https://us02web.zoom.us/j/89035464615>

Meeting ID: 890 3546 4615

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LINKS TO MEETING RESOURCES:

[Board Packet](#)

[Concept Submission Form](#)

[Strategic Plan](#)

[Current Officers/Members](#)

[Committee Rosters](#)

[Staff Contacts](#)

AGENDA

OUNC Board of Directors Chairperson – Melanie Lewis

- Call to order
- Roll call of all present, confirmation of quorum and simple majority
- Meeting logistics and safety briefing
- Safety Moment
- Review, amend, and approve previous minutes

Open Testimony, Concept Submission Forms

- Open testimony when called upon by Board Chair – 5 minutes each
- Presentation of Concept Submission Forms

STRATEGIC PILLARS/COMMITTEE REPORTING

1. PROVIDING OVERSIGHT

- Executive Committee: Melanie Lewis - Chair
 - Comments from Chairperson
 - Vice Chair, succession planning for 2026 officers, committee chairs
- OUNC Staff Report – Josh Thomas
 - Updates from Executive Director, Annual Report
 - Board administration, membership update, records requests
- Treasurer’s Report – Alba Vogland
 - Financials, budget overview, 2026 budget planning
 - Review, Amend, and/or approve changes to previous reports
 - **MOTION** to approve Treasurer’s Report as presented/with changes.
- Budget, Audit and Tariff Committee: Alba Vogland – Chair
 - General report
 - Financial review planning - Aldrich
 - Annual service tariff rate review
- Oregon Public Utility Commission Updates: Kevin Hennessy

2. RULEMAKING AND BEST PRACTICES

- Governance Committee: Andy Crocker - Chair
 - General report, worklog, rulemaking updates
 - Committee recommendation on OAR 952-001-0010 (23) – Reducing ticket length from 45 to 30 days – **MOTION** to approve change for January 2026 implementation
 - Committee recommendation to direct OCC to proceed with design information request sandbox, related operational changes to facilitate – **MOTION**
 - NC-405 ruling (PUC Order 25-093), recommendations regarding definitions of control/operator, considerations for complaint process – **MOTION** (pending)
 - Update on concept submission form from TC Energy, Williams on notification boundaries

3. DELIVERING QUALITY SERVICES

- OUNC/OCC Operations Report – Scott Gallegos, One Call Concepts
 - Operations, financial statistics and updates
- Training and Education: Mitch Burghlea - Chair
 - General report (schedule of excavator/locator classes, partner presentations)
 - Locator training updates, contract with Bob Nighswonger
 - Apprenticeship program support, 2026 sponsorship consideration
- Ad Hoc Notification Center Operations Committee: KC Chumachenko – Chair
 - Referral of “Large area” definition, large tickets concept submission form

4. DRIVING RESULTS WITH DATA

- Data and Research Committee: Josh Thomas – Interim Chair
 - General report, recruitment for chair
 - 2024 DIRT data findings/report, CGA dashboard

5. MAXIMIZING OUTREACH

- Publicity Committee: Jaimie Lemke – Chair
 - General report (sponsorships, ads/media, web/social, promotional)
 - Alpha, Portland Trailblazers Summer League, AM Northwest - 811 Day
 - OUNC website review, updates and upgrades
 - Dormers status, clothing and business card orders, shipping

OUNC BOARD BUSINESS

6. Old Business

- Fraudulent locates investigation – DOJ, OSP
- Strategic Plan

7. New Business

- Standards Manual

8. Executive Session (scheduled in accordance with ORS 192.660, potentially during lunch)

- Personnel staffing/hiring considerations, per ORS 192.660 (2)(a)
- Work session – RFP call center contract, per ORS 192.660 (2)(n)

9. Oregon Utilities Coordinating Council Report – Lynn Detering

- Report on finances, priorities, and accomplishments
- Communications with UCCs, engagement, involvement, participation
- October election plans, transition

10. National Industry News: NULCA, CGA, Open Discussion

- New CGA Best Practices Guide, version 21.0
- Washington Law Changes
- OUNC Users Group Delegation – Melanie, Nate, Mitch, Josh

11. For the Good for the Order

- Recognition of service for Jessica Epley and Nathan Taylor
- 2026 meeting locations – Portland, Salem, Boardman, Bend

The next scheduled meeting will be:

- October 16, 2025 – Wildhorse Resort, Pendleton