

Contracts Committee Minutes - draft
January 29, 2020
Location: Wilsonville, OR

Committee Members attending: Nate Rivera, Micah Brown, Scott Gallegos and Kitty Davis.

Members called in: Don Moore and Melanie Lewis

Minutes

Announcements and Introductions:

- a. Nate Rivera called meeting to order at 2:00 pm and introductions were made.
- b. No previous minutes were reviewed.
- c. Chair Statement: Nate welcomed guests.

New Business: none

Old Business:

- a) Discuss One Call Concepts contract extension.
 - i) Nate reminded members that OCC contract was awarded in 2016 as a 4-year period with one, 1-year extension.
 - ii) Nate asked the group what is their level of comfort working with OCC? All agreed their quality of service is excellent.
 - iii) Do we start the RFP process? Do we wait to hire an Executive Director and have them start the RFP process in 2021? Discussion followed and majority agreed to extend the one-year extension with OCC. Focus on hiring ED.
 - iv) Nate will make a recommendation to the full board in February.
 - v) Over the next year, Nate will get on boarding recommendations.

Meeting adjourned at 2:18pm.

Submitted by Kitty Davis on January 30, 2020.