

May 8, 2017
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

DATE: May 10, 2017 TIME: 9:00 AM

LOCATION: Inn at the Commons - Jackson Meeting Room
200 N. Riverside Avenue
Medford, OR 97501

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.



Ryan J. Sandhu
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Jeff Daniels

DATE: Wednesday, May 10, 2017

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: **Inn at the Commons - Jackson Meeting Room**
200 N. Riverside Avenue
Medford, OR 97501

AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#5 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Chairperson – Jeff Daniels
- Vice chairperson – Nathan Rivera
- Treasurer – Joyce Nelsen
- Secretary – Ryan Sandhu
- PUC Representative – Lori Koho

#7 Executive Session*

- The Board will convene in Executive Session, in accordance with ORS192.660(2)(i), to complete an annual review of the OCC contracted position of Administrative Assistant.

*OUNC Board of Directors may convene in Executive Session in accordance with ORS 192.640 and ORS 192.660.

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN - CHAIR

Members: Jeff Daniels Micah Brown Nathan Rivera
a. General Report

#2 CONTRACTS: SHANNON POTTER - CHAIR

Members: Jeff Daniels Ryan Sandhu Micah Brown
a. General Report

#3 DAMAGE REPORTING/DIRT: LORI KOHO - CHAIR

Members: Jeff Daniels Shannon Potter *Jarrod Morrison
 *David Sisson *Scott Gallegos *Dawn Hickson
a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR
Members: Jeff Daniels Nathan Taylor Matt Wales
 Lori Koho *Scott Gallegos *Jarrod Morrison
a. General report

#5 POLICY & PROCEDURES COMMITTEE: JOHNNY SAPP - CHAIR

Members: Jeff Daniels John Norrena Joyce Nelsen
 *Scott Gallegos
a. General Report

#6 PUBLICITY COMMITTEE: JOYCE NELSEN - CHAIR

(Merchandise, Sponsorship events, Media & Website)
Members: Jeff Daniels Ryan Sandhu *Jarrod Morrison
 *Luc Fortier *Scott Gallegos *Kitty Davis
a. General Report

#7 ENFORCEMENT COMMITTEE: LORI KOHO – CHAIR

Members: Jeff Daniels Nathan Taylor Shannon Potter
*Kitty Davis *Scott Gallegos *Jarrod Morrison

a. General Report

#8 TRAINING & EDUCATION: RON STENGER – CHAIR
(Locator training, Law Updates & Special Service)

Members: Jeff Daniels Micah Brown Dan Jensen
Kevin Christiansen *Kitty Davis

a. General Report

#9 MEMBERSHIP: LORI KOHO – CHAIR

Members: Jeff Daniels Nathan Taylor Kevin Christiansen

a. General report

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

Vacant - OUCC PRESIDENT

Members: *Kitty Davis

a. General report

#11 EXECUTIVE COORDINATOR COMMITTEE: SHANNON POTTER - CHAIR

Members: Jeff Daniels Kevin Christiansen Joyce Nelson

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Event:

July 12, 2017

Hood River Inn – Best Western

1108 E Marina Way

Hood River, OR 97031