



Oregon

Kate Brown, Governor

Oregon Utility Notification Center

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Oregon Utility Notification Center Committee Meetings

Date: Wednesday, March 8, 2017
Time: 9:00 am – 2:00 pm
Location: CCC/Wilsonville Training Center, Room 210
29353 SW Town Center - Loop E
Wilsonville, Oregon 97070

Committee meetings start at 9:00 am. Multiple committees may be meeting concurrently. See below for the specific meeting time for each committee. Committee specific agendas are included as well.

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| 1. Policy and Procedures Committee | 9:00 am to 11:00 am |
| 2. Enforcement Committee | 9:00 am to 10:30 am |
| 3. Training and Education Committee | 9:00 am to 10:30 am |
| 4. Damage Reporting/DIRT Committee | Noon to 2:00 pm |
| 5. Publicity Committee | Noon to 2:00 pm |

**OREGON UTILITY NOTIFICATION CENTER
POLICY AND PROCEDURES COMMITTEE
AGENDA**

1. Announcements and Introductions
 - a. Announcements and Guest sign-in
2. Old Business
3. New Business
4. For the Good of the Order
5. Next Meeting – To be determined

**OREGON UTILITY NOTIFICATION CENTER
ENFORCEMENT COMMITTEE
AGENDA**

1. Announcements and Introductions
 - a. Announcements and Guest sign-in
 - b. Review/approve and/or amend prior Meeting Minutes
 - c. Chair – Statement

2. Old Business -

3. New Business
 - a. PUC Enforcement Summary Email Distribution
 - i. Discuss

 - b. Alternative Enforcement Approaches
 - i. Many facility operators, excavators, & parties chose to resolve issues internally/contractually. Should we ask each member of the board to present their companies approach or experience when they are a party to a rule violation or facility damage? Complaints to the Commission capture a very small percentage of what is happening in the field.

4. For the Good of the Order

5. Next Meeting - TBD

**OREGON UTILITY NOTIFICATION CENTER
TRAINING AND EDUCATION COMMITTEE
AGENDA**

1. Announcements and Introductions
 - a. Announcements and Guest sign-in
2. Old Business
3. New Business
 - a. Locator Training coverage - Medford and Hermiston
 - i. Review OUNC's sign up information and price;
 - ii. Review FAQ sessions between Board and students;
 - iii. Overnight compensation from OUNC (Board member presence both days?); and
 - iv. Review new locator training company.
 - b. Review OTA request for 811 presentation
 - i. Location and time;
 - ii. Who and what is presented; and
 - iii. Overnight compensation from OUNC?
 - c. Enforcement Training
 - i. Who, what, when, where;
 - ii. OPUC involvement; and
 - iii. What is today's procedure.
 - d. Standards Manual Update
 - i. Getting the word out.
4. For the Good of the Order
5. Next Meeting – To be determined

**OREGON UTILITY NOTIFICATION CENTER
DAMAGE REPORTING COMMITTEE
AGENDA**

1. Announcements and Introductions
 - a. Announcements and Guest sign-in
 - b. Review/approve and/or amend prior Meeting Minutes
 - c. Chair – Statement
2. Old Business -
3. New Business
 - a. DIRT Reporting and Data Quality
 - i. Discuss data quality and challenges of root cause analysis when data is incomplete.
 - b. OUNC Member Responsibilities
 - i. Should we ask each member of the board to report the data quality of what they are entering into DIRT, their process for root cause analysis and the plan to improve data quality and root cause analysis?
4. For the Good of the Order
5. Next Meeting - TBD

**OREGON UTILITY NOTIFICATION CENTER
PUBLICITY COMMITTEE MEETING
AGENDA**

1. Announcements and Introductions
 - a. Announcements and Guest sign-in
2. Old Business
 - a. OCC Television Spots
 - b. Home Owner 3-fold Brochure
 - c. Excavator Brochure
3. New Business
 - a. Ayn Sargent, Account Executive, with Alpha Media
 - i. Target Display Ads
 - ii. Mobile Marketing
 - iii. Radio
 - b. New Item
 - i. Beanie
 - ii. Re-do Litter Bag
 - iii. Items in Store for Spring
4. For the Good of the Order
5. Next Meeting – To be determined