



Oregon

Tina Kotek, Governor

Oregon Utility Notification Center
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**Oregon Utility Notification Center
Policy and Procedures Committee Meeting
Date: Wednesday, November 8, 2023
Time: 1:00 – 3:00 p.m.**

Join Zoom Meeting
<https://us06web.zoom.us/j/84133431149?pwd=2LRIDVfVPGHGHXTkTKRMhPQab2V6MG.1>
Meeting ID: 841 3343 1149
Passcode: 124417

A G E N D A

1. Announcements and Introductions

- a. Welcome, announcements, roll call
- b. Review/approve and/or amend 9.7.23 minutes
- c. Chair: Jessica Epley – Statement

2. New Business

3. Old Business

- a. Updates, discussion on other pending policy proposals:
 - i. Amend Chapter 3 Accounting, Audit and Financial Management Policies to create a policy for surplus property disposition as explained in Issue Summary #23-09-0033
 - ii. Amend Chapter 2 Personnel Policies to create a policy for paid time off as explained in Issue Summary #23-09-0034
 - a. Considerations – accrual process, accrual cap, pooling of hours, and payout
 - iii. Amend Chapter Leadership and Function to create a policy for referral of business to and between committees as explained in Issue Summary #23-09-0035

4. For the Good of the Order

5. Next Meetings

Voting members of the Policy and Procedures Committee: Jessica Epley, Melanie Lewis, Alba Vogland and Kevin Hennessy

Non-voting members: Josh Thomas, Kitty O'Keefe