

November 22, 2021
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

Wednesday, December 8, 2021 TIME: 9:00 AM

LOCATION:

The Grand Hotel
201 Liberty Street SE
Salem, OR 97301

Join Zoom Meeting

<https://us06web.zoom.us/j/84921532332?pwd=b1h6b3g4T2VSdDlza1ZWUHZNeEFndz09>

Meeting ID: 849 2153 2332

Passcode: 983818

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or kitty@digsafelyoregon.com.

Paul Schmidt
OUNC Board Secretary

Enclosures

cc: Scott Gallegos, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Micah Brown

DATE: Wednesday, December 8, 2021

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION:
The Grand Hotel
201 Liberty Street SE
Salem, OR 97301

Join Zoom Meeting

<https://us06web.zoom.us/j/84921532332?pwd=b1h6b3g4T2VSdDlza1ZWUHZNcEFndz09>

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AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment
- Review, approve and/or amend the previous months Board meeting minutes.

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Billing & Aging

(Scott Gallegos, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#4 OUNC Operations Report

(Scott Gallegos, One Call Concepts)

- Operations statistics
- Call Center issues

#5 Treasurer's Report

(Alba Vogland, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Transition discussion

#6 OUNC Board of Directors Officer's Report

- Chairperson – Micah Brown
- Vice Chairperson – Melanie Lewis
- Treasurer – Alba Vogland
- Secretary – Paul Schmidt
- PUC Representative – Phil Boyle

#7 Administrative and Outreach Coordinator's Report – Kitty O'Keefe

#8 Executive Director's Report – Josh Thomas

#9 Executive Session will be convened in accordance with ORS 192.660(2)(a)

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: ALBA VOGLAND - CHAIR

Members: Micah Brown Ryan Sandhu Nate Rivera
Johnny Sapp Melanie Lewis
*Josh Thomas *Kitty O'Keefe *Joyce Nelsen

a. General Report

#2 CONTRACTS: NATE RIVERA - CHAIR

Members: Micah Brown Melanie Lewis Ryan Sandhu
*Josh Thomas *Kitty O'Keefe

a. General Report
b. Approval of One Call Concepts Contract

#3 DAMAGE REPORTING/DIRT: VACANT - CHAIR

Members: Micah Brown Mitch Burghlea Alba Vogland
Melanie Lewis Scott Crosby
*Josh Thomas *Kitty O'Keefe *Lynsay Demko

a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR

Members: Melanie Lewis Mitch Burghlea Scott Crosby
*Josh Thomas *Kitty O'Keefe *Kevin Hennessy
*Michelle Tyree *Jeff Cox *Sean Crosby
*Larry Melzer *Kim Boyd

a. General Report

#5 POLICY & PROCEDURES COMMITTEE: JOHN ECKIS – CHAIR

Members: Micah Brown Johnny Sapp Alba Vogland
Melanie Lewis *Josh Thomas *Kitty O’Keefe
*Joyce Nelsen

- a. General Report

#6 PUBLICITY COMMITTEE: SCOTT CROSBY – CHAIR

(Merchandise, Sponsorships, Advertising/Media & Website)

Members: Micah Brown Ryan Sandhu Mitch Burghelea
Melanie Lewis Connor Toney AlbaVogland
*Kitty O’Keefe *Josh Thomas
*Joyce Nelsen *Konstantin Chumachenko

- a. General Report
- b. Royle Media to present

#7 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator & Excavator Training, Law Updates & Special Service)

Members: Micah Brown Connor Toney Scott Crosby
John Eckis Paul Schmidt Melanie Lewis
Alba Vogland *Josh Thomas *Kitty O’Keefe
*Kevin Hennessy

- a. General Report

#8 MEMBERSHIP: JOSH THOMAS - CHAIR

Members: Micah Brown John Eckis Melanie Lewis
*Kitty O’Keefe

- a. General Report

#9 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:
ALBA VOGLAND- OUCC INTERIM REPRESENTATIVE

Members:
*Scott Gallegos *Kitty O’Keefe *Josh Thomas
*Kyle Thomas

- a. General Report

#10 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Micah Brown Nate Rivera Melanie Lewis
*Kitty O’Keefe *Joyce Nelsen

- a. General Report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

- a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

January 12, 2022

Location:

Hilton Garden Inn

30800SW Parkway Ave.

Wilsonville, OR 97070

(Zoom link to be scheduled closer to meeting date)