



Oregon

Kate Brown, Governor

Oregon Utility Notification Center
305 NE 102nd Avenue, Suite 300
Portland, OR 97220-4170
(503) 232-1987

Oregon Utility Notification Center, Budget & Audit Committee Meeting Minutes
Date: Tuesday, August 10, 2021
Sheraton and Zoom

Called to order at 3:05pm.

Members attending: Alba Vogland, Nate Rivera, Micah Brown, John Sapp, Ryan Sandhu, Scott Crosby, Kitty O'Keefe, Josh Thomas and Joyce Nelson.

Reviewed and approved minutes for 11/5/20 B/A Committee Meeting without change; motion by Johnny, 2nd by Scott C. Motion approved. Kitty to post on OUNC website.

Chair statement:

- Alba thanked members for attending. She asked Johnny and Joyce for their assistance, as this is her first Budget & Audit committee meeting.

New Business:

1. Discuss 2022 budget:
 - a. Members provided suggestions/comments to consider for 2022 budget:
 - i. Ask for an early review so ED has time to put the 2022 budget together.
 - ii. Much of the budgets have been in tradition and passed on.
 - iii. Keep in mind Strategic Planning
 - iv. Are we budgeting enough for line item #531 Board Meetings?
 - v. Line item #535 Audit. Every 3 years. OUNC has used Aldridge out of Salem.
 - vi. Focus on contractual obligations; cash on hand; OCC Contract.
 - vii. Look at tariff increase
 - viii. Look at reserves
 - ix. OUNC has not done a full audit; they've done a financial review.
2. Old Business:
3. For the Good of the Order:
 - a. Josh will work on the 2022 OUNC Budget. He asked if we need a rate increase?
 - b. Rate increase was 2/3 years ago after almost 15 years in Oregon.
 - c. Consider small incremental increases in the future
4. Next Meeting: Wednesday, October 13, 2021 at 7:30 am.
5. Motion to adjourn at 3:42pm by Nate and 2nd by Johnny. Motion approved

Minutes submitted by Kitty O'Keefe on August 13, 2021