

February 26, 2021
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

Wednesday, March 10, 2021 TIME: 9:00 AM

LOCATION: Conference call is available for this meeting.
Please dial 1-646-307-1990. Enter conference ID: 889-738-824#
View screen share at: https://join.me/DigSafe_2019

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for person with disabilities should be made at least 48 hours before the meeting to Kitty O'Keefe at 503-781-6988 or kitty@digsafelyoregon.com.



Scott Clement
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

CHAIR: Micah Brown

DATE: Wednesday, March 10, 2021

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: Conference call is available for this meeting.
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AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Safety Moment – Pauld Schmidt
- Review, approve and/or amend the previous months Board meeting minutes.

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#5 Treasurer's Report

(Dawn Hickson, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Chairperson – Micah Brown
- Acting Vice Chairperson – Micah Brown
- Treasurer – Dawn Hickson

- Secretary – Scott Clement
- PUC Representative – Phil Boyle

#7 Administrative and Outreach Coordinator Report – Kitty O’Keefe

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: DAWN HICKSON - CHAIR

Members: Micah Brown Ryan Sandhu Nate Rivera
 Don Moore Johnny Sapp *Kitty O’Keefe
 *Joyce Nelsen

a. General Report

#2 CONTRACTS: NATE RIVERA - CHAIR

Members: Micah Brown Ryan Sandhu Don Moore
 Melanie Lewis *Kitty O’Keefe

a. General Report
 b. One Call Center Operation - RFP

#3 DAMAGE REPORTING/DIRT: DON MOORE - CHAIR

Members: Micah Brown Mitch Burghlea Phil Boyle
 Dawn Hickson Melanie Lewis Scott Crosby
 *Kitty O’Keefe *Lynsay Demko

a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR

Members: Scott Clement Don Moore Phil Boyle
 Mitch Burghlea Tim Smith Melanie Lewis
 *Kitty O’Keefe *Larry Melzer *Jeff Cox

a. General Report

#5 POLICY & PROCEDURES COMMITTEE: JOHN ECKIS – CHAIR

Members: Micah Brown Johnny Sapp Dawn Hickson
 *Kitty O’Keefe *Joyce Nelsen

a. General Report

#6 PUBLICITY COMMITTEE: SCOTT CLEMENT – CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Micah Brown Ryan Sandhu Mitch Burghlea
Tim Smith Connor Toney Scott Crosby
*Kitty O'Keefe *Joyce Nelsen

a. General Report

#7 TRAINING & EDUCATION: MITCH BURGHELEA -CHAIR

(Locator training, Law Updates & Special Service)

Members: Micah Brown Connor Toney Scott Crosby
John Eckis *Kitty O'Keefe Paul Schmidt

a. General Report

#8 MEMBERSHIP: PHIL BOYLE - CHAIR

Members: Micah Brown John Eckis * Kitty O'Keefe

a. General Report

#9 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:
SCOTT GALLEGOS- OUCC PRESIDENT

Members: Scott Crosby *Kitty O'Keefe

a. General Report

#10 EXECUTIVE DIRECTOR SELECTION COMMITTEE:

RYAN SANDHU - CHAIR

Members: Micah Brown Nate Rivera Phil Boyle
Don Moore *Kitty O'Keefe *Joyce Nelsen

a. General Report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

a. Discuss Exploratory meeting

NEW BUSINESS:

a. Nominations for Vice Chair officer

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

April 14, 2021

Location:

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