

Damage Reporting/DIRT Committee Minutes - draft

January 17, 2020 – 2:00 p.m.

Members Called in: Don Moore, Phil Boyle, Mitch Burghlea, Melanie Lewis, Lynsay Demko-Edwards, and Michael Rukavina.

1. Announcements and Introductions
 - a. Announcements were made at 2:00pm
 - b. Chair – Statement –
 - c. Minutes – none approved

2. Old Business –
 - a. Change in Reporting schedule:
 - i) Originally the DIRT committee intended to present 2019 Oregon DIRT data at the February 2019 OUNC meeting. However, Lynsay pointed out that 2019 DIRT submissions are due 3/31/2020. The DIRT committee wants to present complete and accurate 2019 data to the board. As a result, the committee will present 2019 data to the OUNC board in April. This will ensure the report to the board is complete and accurate.
 - b. Adjusted meeting/reporting schedule thru 2021.

<u>Committee Meeting</u>	<u>Reporting Period</u>	<u>Report to Board</u>
April 2020	Calendar Year 2019	April 2020
July 2020	End of Q1 2019 – End of Q1 2020	July 2020
October 2020	End of Q2 2019 – End of Q2 2020	October 2020
January 2021	End of Q3 2019 – End of Q3 2020	January 2021

3. New Business –
 - a. Reports to Review:
 - i. Dawn – Detailed Damages Report
 - ii. Lynsay – Comprehensive report covering locates, damages and root cause.

4. For the Good of the Order –

5. Next Meeting – April, 2020 (date tbd)

6. Meeting adjourned