

January 2, 2018  
Board of Directors  
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF  
DIRECTORS MEETING NOTICE

## **NOTICE OF PUBLIC MEETING**

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

### **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**DATE: January 10, 2018      TIME: 9:00 AM**

**LOCATION:**            Clackamas Community College  
                              Wilsonville Training Center-Room 111  
                              29353 SW Town Center - Loop E  
                              Wilsonville, OR 97070

Conference call is available for this meeting by dialing  
503-594-1850 or for long distance dial 1-503-594-1850

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.



Ryan J. Sandhu  
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

# **OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING**

CHAIR: Nate Rivera

DATE: Wednesday, January 10, 2018

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: Clackamas Community College  
Wilsonville Training Center-Room 111  
29353 SW Town Center - Loop E  
Wilsonville, OR 97070

## **AGENDA**

### OUNC Business Meeting

#### #1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes

#### #2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#### #3 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#### #4 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#### #5 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#6 OUNC Board of Directors Officer's Report

- Chairperson – Nate Rivera
- Vice Chairperson – Scott Gallegos
- Treasurer – Joyce Nelsen
- Secretary – Ryan Sandhu
- PUC Representative – Lori Koho

#7 Executive Session\*

- None scheduled

\*OUNC Board of Directors may convene in Executive Session in accordance with ORS 192.640 and ORS 192.660.

15 MINUTE BREAK

***OUNC BOARD OF DIRECTORS COMMITTEE REPORTS***

#1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN - CHAIR

Members: Nate Rivera Ryan Sandhu  
a. General Report

#2 CONTRACTS: SHANNON POTTER - CHAIR

Members: Nate Rivera Ryan Sandhu Micah Brown  
a. General Report

#3 DAMAGE REPORTING/DIRT: LORI KOHO - CHAIR

Members: Nate Rivera Shannon Potter Mitch Burghelea  
Geneece McKay Scott Gallegos \*Dawn Hickson  
\*David Sisson  
a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR

Members: Nate Rivera Nathan Taylor Matt Wales  
Lori Koho Mitch Burghelea Scott Gallegos  
a. General report

#5 POLICY & PROCEDURES COMMITTEE: JOHNNY SAPP - CHAIR

Members: Nate Rivera John Norrena Joyce Nelsen  
Geneece McKay Scott Gallegos  
a. General Report

#6 PUBLICITY COMMITTEE: JOYCE NELSEN - CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Nate Rivera Ryan Sandhu Scott Gallegos  
\*Luc Fortier \*Kitty Davis

a. General Report

#7 ENFORCEMENT COMMITTEE: LORI KOHO – CHAIR

Members: Nate Rivera Nathan Taylor Shannon Potter  
Scott Gallegos \*Kitty Davis

a. General Report

#8 TRAINING & EDUCATION: RON STENGER – CHAIR

(Locator training, Law Updates & Special Service)

Members: Nate Rivera Micah Brown Dan Jensen  
Kevin Christiansen Mitch Burghlea Geneece McKay  
\*Kitty Davis \*Jessica Malmstedt

a. General Report

#9 MEMBERSHIP: LORI KOHO – CHAIR

Members: Nate Rivera Nathan Taylor Kevin Christiansen

- a. General report
- b. Membership renewal and expiration report
- c. New member appointment status report

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:  
SCOTT GALLEGOS - OUCC PRESIDENT

Members: \*Kitty Davis

a. General report

#11 EXECUTIVE COORDINATOR COMMITTEE: SHANNON POTTER - CHAIR

Members: Nate Rivera Kevin Christiansen Joyce Nelson  
Micah Brown

a. General report

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

- 2018 Safety Summit

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Meeting:

Date: February 14, 2018

Location: Valley River Inn  
1000 Valley River Way  
Eugene, OR 97401