

August 4, 2017
Board of Directors
Interested Parties

Subject: OREGON UTILITY NOTIFICATION CENTER (OUNC) BOARD OF
DIRECTORS MEETING NOTICE

NOTICE OF PUBLIC MEETING

In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting:

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

www.digsafelyoregon.com

DATE: August 09, 2017 TIME: 9:00 AM

LOCATION: **Clackamas Community College
Wilsonville Training Center**
29353 SW Town Center - Loop E, Room 210
Wilsonville, OR

Anyone wishing to give testimony to the board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.



Ryan J. Sandhu
OUNC Board Secretary

Enclosures

cc: Greg Snyder, One Call Concepts (OCC) General Manager

OREGON UTILITY NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

ACTING CHAIR: Nathan Rivera

DATE: Wednesday, August 09, 2017

TIME: 9:00 a.m. - CALL TO ORDER

LOCATION: **Clackamas Community College
Wilsonville Training Center**
29353 SW Town Center - Loop E, Room 210
Wilsonville, OR

AGENDA

OUNC Business Meeting

#1 OUNC Board of Directors Chair

- Call to order
- Roll call of all present
- Announce visitor registration and testimony sheets
- Review, approve and/or amend the previous months Board meeting minutes

#2 Open testimony when called upon by Board Chair

- Open testimony – 5 minutes each

#3 Past Board Member Recognition

#4 Guest Presentation

- April/May TV Ad Campaign - Jim Holzer, Director of Marketing, One Call Concepts (scheduled after Agenda Item #3)
- April/May Website Ad Campaign Review, Ayn Sargent and Jon Latzer, Alpha Media (scheduled for 1:00pm)

#5 OUNC Operations Report

(Greg Snyder, One Call Concepts)

- Operations statistics
- Call Center issues

#6 OUNC Billing & Aging

(Greg Snyder, One Call Concepts)

- Past Due Accounts
- Revenue vs. costs

#7 Treasurer's Report

(Joyce Nelsen, Board Treasurer)

- Review, Amend, and/or approve changes to previous reports
- Profit and Loss Report, Account Balances, Transaction Report

#8 OUNC Board of Directors Officer's Report

- Acting Chairperson and Vice Chairperson – Nathan Rivera
- Treasurer – Joyce Nelsen
- Secretary – Ryan Sandhu
- PUC Representative – Lori Koho

#9 Executive Session*

- None scheduled

*OUNC Board of Directors may convene in Executive Session in accordance with ORS 192.640 and ORS 192.660.

15 MINUTE BREAK

OUNC BOARD OF DIRECTORS COMMITTEE REPORTS

#1 BUDGET & AUDIT COMMITTEE: JOYCE NELSEN - CHAIR

Members: Nathan Rivera Micah Brown

a. General Report

#2 CONTRACTS: SHANNON POTTER - CHAIR

Members: Nathan Rivera Ryan Sandhu Micah Brown

a. General Report

#3 DAMAGE REPORTING/DIRT: LORI KOHO - CHAIR

Members: Nathan Rivera Shannon Potter Mitch Burghelea

*Jarrod Morrison *David Sisson *Scott Gallegos

*Dawn Hickson

a. General Report

#4 OREGON ADMINISTRATIVE RULES (OARs) & TARIFF:

MICAH BROWN - CHAIR

Members: Nathan Rivera Nathan Taylor Matt Wales

Lori Koho Mitch Burghelea *Scott Gallegos

*Jarrod Morrison

a. General report

#5 POLICY & PROCEDURES COMMITTEE: JOHNNY SAPP - CHAIR

Members: Nathan Rivera John Norrena Joyce Nelsen

*Scott Gallegos

a. General Report

#6 PUBLICITY COMMITTEE: JOYCE NELSEN - CHAIR

(Merchandise, Sponsorship events, Media & Website)

Members: Nathan Rivera Ryan Sandhu *Jarrod Morrison
*Luc Fortier *Scott Gallegos *Kitty Davis

a. General Report

#7 ENFORCEMENT COMMITTEE: LORI KOHO – CHAIR

Members: Nathan Rivera Nathan Taylor Shannon Potter
*Kitty Davis *Scott Gallegos *Jarrod Morrison

a. General Report

#8 TRAINING & EDUCATION: RON STENGER – CHAIR

(Locator training, Law Updates & Special Service)

Members: Nathan Rivera Micah Brown Dan Jensen
Kevin Christiansen Mitch Burghlea *Kitty Davis
*Jessica Malmstedt

a. General Report

#9 MEMBERSHIP: LORI KOHO – CHAIR

Members: Nathan Rivera Nathan Taylor Kevin Christiansen

a. General report

#10 OREGON UTILITIES COORDINATING COUNCIL (OUCC) REPORT:

Vacant - OUCC PRESIDENT

Members: *Kitty Davis

a. General report

#11 EXECUTIVE COORDINATOR COMMITTEE: SHANNON POTTER - CHAIR

Members: Nathan Rivera Kevin Christiansen Joyce Nelson

NATIONAL INDUSTRY NEWS: NULCA, CGA, OPEN DISCUSSION

a. General Report

OLD BUSINESS:

NEW BUSINESS:

FOR THE GOOD OF THE ORDER:

Next Currently Scheduled OUNC Board of Directors Event:

October 11, 2017

Eastern Oregon Trade and Event Center

1705 East Airport Road

Hermiston, OR 97838